

SPECIAL SERVICE AREA NUMBER 39
(Back of the Yards Neighborhood Council, Contractor)
Financial Statements and
Additional Information
For the Year Ended December 31, 2016

SPECIAL SERVICE AREA NUMBER 39
(Back of the Yards Neighborhood Council, Contractor)

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Cary J. Hall & Associates, LLC
Certified Public Accountants & Consultants
3808 N Central
Chicago, IL 60634
Phone: (708)771-2722 Fax: (708)771-1717

To the Board of Directors - Commissioners of Special Service Area # 39
Back of the Yards Neighborhood Council, Contractor
Chicago, IL

Independent Auditor's Report

We have audited the accompanying financial statements of **SPECIAL SERVICE AREA NUMBER 39** (a taxing district authorized by the City of Chicago) , which comprise the statement of net position and governmental funds balance sheet of December 31, 2016, and the related statements of activities and governmental funds, revenues, expenditures and changes in fund balance, and statement of revenues and expenditures - budget and actual, for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Unmodified Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of **SPECIAL SERVICE AREA NUMBER 39** as of December 31, 2016, and the changes in its net asset and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in Note 5 of the financial statements, the Organization in conjunction with communications with the City of Chicago transferred the credit facility to the service provider Back of the Yards Neighborhood Council. Our opinion is not modified in regards to this matter.

Cary J. Hall & Associates, LLC

April 27, 2017
Chicago, Illinois

SPECIAL SERVICE AREA NUMBER 39
 (Back of the Yards Neighborhood Council, Contractor)
 Statement of Net Position and Governmental Funds Balance Sheet
 December 31, 2016

	<u>Governmental Funds</u>	<u>Adjustments</u>	<u>Statement of Net Position</u>
ASSETS			
Cash and cash equivalents (Note 2)	\$ 232,267	\$ -	\$ 232,267
Real estate taxes receivable, less allowance for uncollectible taxes of \$250,302	<u>751,271</u>	<u>-</u>	<u>751,271</u>
Total Assets	<u>\$ 983,538</u>	<u>\$ -</u>	<u>\$ 983,538</u>
LIABILITIES			
Accounts payable and accrued expenses	\$ 8,683	\$ -	\$ 8,683
Total Liabilities	<u>8,683</u>	<u>-</u>	<u>8,683</u>
DEFERRED INFLOWS			
Deferred property tax revenue	885,320	(885,320)	-
FUND BALANCE/NET POSITION			
Unassigned	<u>89,535</u>	<u>(89,535)</u>	<u>-</u>
Total Fund Balance	<u>89,535</u>	<u>(89,535)</u>	<u>-</u>
Total Liabilities, Deferred Inflows and Fund Balance	<u>\$ 983,538</u>		
Net Position - Unrestricted		<u>\$ 974,855</u>	<u>\$ 974,855</u>
Total fund balance - governmental funds			\$ 89,535
Property tax revenue is recognized in the period it is levied rather than when "available"			
A portion of the property tax is deferred as it is not available in the governmental funds			885,320
Total net position			<u>\$ 974,855</u>

The accompanying notes are an integral part of the financial statements.

SPECIAL SERVICE AREA NUMBER 39
 (Back of the Yards Neighborhood Council, Contractor)
 Statement of Activities and Governmental Funds, Revenues, Expenditures
 and Changes in Fund Balance
 For the Year Ended December 31, 2016

REVENUES	Governmental Funds	Adjustments	Statement of Activities
Property Taxes	\$ 842,762	\$ -	\$ 842,762
Total Revenues	<u>842,762</u>	<u>-</u>	<u>842,762</u>
EXPENDITURES/EXPENSES			
Program Services:			
Customer Attraction	30,012	-	30,012
Public Way Aesthetics	198,191	-	198,191
Sustainability and Public Places	3,113	-	3,113
Economic / Business Development	30,319	-	30,319
Personnel - Operational Program Support	383,451	-	383,451
Administration:			
SSA Management	109,979	-	109,979
Total Expenditures/ Expenses	<u>755,065</u>	<u>-</u>	<u>755,065</u>
Excess of Revenues Over Expenses	87,697	(87,697)	
Change in Net Position		87,697	87,697
FUND BALANCE/NET POSITION			
Beginning of Year	<u>1,838</u>	<u>885,320</u>	<u>887,158</u>
End of year	<u>\$ 89,535</u>	<u>\$ 885,320</u>	<u>\$ 974,855</u>

Amount reported for governmental activities in the statement of net position are different because:

Net change in fund balance - governmental funds	\$ 87,697
Property tax revenue is recognized in the year it is available rather than when it is levied for governmental funds	<u>-</u>
Net change in net position - governmental funds	<u>\$ 87,697</u>

The accompanying notes are an integral part of the financial statements.

SPECIAL SERVICE AREA NUMBER 39
 (Back of the Yards Neighborhood Council, Contractor)
 Comparison Schedules of Actual Revenues and Expenses to Budget
 For the Year Ended December 31, 2016

	Actual	Budget	Variance
SUPPORT AND REVENUES			
Real estate taxes - current period	\$ 870,216	\$ 885,320	\$ (15,104)
Real estate taxes - prior period	(13,074)	8,290	(21,364)
Real estate taxes - carryover	-	9,500	(9,500)
Interest and other income	20	-	20
Loss collection	(14,400)	(14,400)	-
Total Support and Revenues	842,762	888,710	(45,948)
EXPENDITURES/EXPENSES			
Program Services:			
Customer Attraction			
Website	940	2,100	(1,160)
Special events	9,028	13,000	(3,972)
Holiday decorations	16,966	19,000	(2,034)
Print materials	184	2,500	(2,316)
Display advertising	2,527	5,000	(2,473)
Miscellaneous	367	-	367
Total Customer Attraction	30,012	41,600	(11,588)
Public Way Aesthetics			
Acid etching removal and/or prevention	38,752	67,500	(28,748)
Landscaping	28,888	25,000	3,888
Façade enhancement program	6,445	65,290	(58,845)
Streetscape elements	104,544	135,000	(30,456)
Equipment lease	11,000	10,000	1,000
Fuel, maintenance and repairs	6,825	9,000	(2,175)
Supplies	1,737	2,500	(763)
Total Public Way Aesthetics	198,191	314,290	(116,099)
Sustainability and Public Places			
Garbage / recycling material program	3,113	2,000	1,113
Total Sustainability and Public Places	3,113	2,000	1,113

See independent auditor's report on additional information.

SPECIAL SERVICE AREA NUMBER 39
 (Back of the Yards Neighborhood Council, Contractor)
 Comparison Schedules of Actual Revenues and Expenses to Budget
 For the Year Ended December 31, 2016

	Actual	Budget	Variance
Economic / Business Development			
Supplemental transit	10,083	10,000	83
Strategic planning	-	4,933	(4,933)
Data collection	20,236	20,000	236
Total Economic / Business Development	30,319	34,933	(4,614)
Personnel			
Program personal cost allocation	383,451	383,451	-
Total Personnel	383,451	383,451	-
Administration:			
SSA Management			
Administrative personnel cost allocation	58,117	65,659	(7,542)
SSA Annual report	-	1,000	(1,000)
SSA Audit	6,750	4,000	2,750
Bookkeeping	3,667	2,500	1,167
Office rent	9,167	10,000	(833)
Office utilities	4,537	1,000	3,537
Office supplies	2,292	1,500	792
Office equipment lease / maintenance	3,758	3,500	258
Office printing	3,208	1,250	1,958
Postage	1,375	1,225	150
Meeting expense	1,918	1,500	418
Subscription dues	37	-	37
Banking fees	120	500	(380)
Equipment purchase / maintenance	-	2,600	(2,600)
Storage fees	2,200	2,400	(200)
Liability / property insurance	12,833	13,802	(969)
Total SSA Management	109,979	112,436	(2,457)
Total Expenses	755,065	888,710	(133,645)
Excess of Revenues Over Expenditures	\$ 87,697	\$ -	\$ 87,697

See independent auditor's report on additional information.

SPECIAL SERVICE AREA NUMBER 39
(Back of the Yards Neighborhood Council, Contractor)
Notes to Financial Statements

December 31, 2016

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of Organization - On November 14, 2006 the City Council of the City of Chicago passed on ordinance authorizing the re-establishment of Special Service Area ("SSA") Number 39. The City authorizes a Special Service Area Commission (the Commissioners) to preside over SSA approved annual activities. The annual activities are funded with a tax levy upon taxable properties within a designated area of the Archer/Brighton Park Retail District.

The service programs include but not limited to maintenance and beautification, new construction, coordinated marketing and promotional activities, parking and transit programs, area strategic planning, business retention and recruitments, building facade improvements, security services and other technical assistance activities to promote community and economic development.

Back of the Yards Neighborhood Council, Contractor for Special Service Area # 10 is an not-for-profit corporation organized under the laws of the State of Illinois. The Back of the Yards Neighborhood Council is a community organization whose mission is to enhance the general welfare of all residents, organizations, and businesses by integrating social service and economic development programs.

Income Taxes - For tax filings, the Organization is monitored for compliance by the Back of the Yards Neighborhood Council, which is a not-for-profit organization that is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code and is not classified by the Internal Revenue Service as a private foundation.

Government-Wide and Fund Financial Statements - The financial statements of the SSA have been prepared in conformity with accounting principles generally accepted in the United States of America as applied to governmental units, hereinafter referred to as GAAP (generally accepted accounting Principles). The accepted standard-setting body for establishing governmental accounting and financial reporting principles is GASB (the Governmental Accounting Standards Board).

Government-Wide financial statements (Statement of Net Positions and Statement of Activities) are prepared using the economic resources measurement focus and the accrual basis of accounting for all of the SSA's activities. The Fund Financial Statements, which focus on the SSA's governmental fund's current financial resources measurement, are prepared on the modified accrual basis.

The SSA accounts for its activities in one fund, its general fund.

Measurement Focus, Basis of Accounting and Financial Statement Presentation - The government-wide financial statements are reported using the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year in which they are levied.

SPECIAL SERVICE AREA NUMBER 39
(Back of the Yards Neighborhood Council, Contractor)
Notes to Financial Statements
December 31, 2016

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

The governmental fund financial statements are prepared on the modified accrual basis of accounting, with only current assets and liabilities included on the balance sheet. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual, i.e., both measurable and available to finance expenditures of the current period. Available means collected within the current period or soon enough thereafter to be used to pay liabilities of the current period. Property taxes are susceptible to accrual and recognized as a receivable in the year levied. Revenue recognition is deferred unless the taxes are received within 60 days subsequent to year-end. Expenditures are recorded when the liability is incurred.

Fund Equity/Net Position - Governmental fund equity is classified as fund balance. Fund balance is further classified as non-spendable, restricted, committed, assigned or unassigned. Non-spendable fund balance cannot be spent because of its form. Restricted fund balance has limitations imposed by enabling legislation or an outside party. Committed fund balance is a limitation imposed by the SSA board through approval of resolutions. Assigned fund balances is a limitation imposed by a designee of the SSA board. Unassigned fund balance is the net resources in excess of what can be properly classified in one of the above four categories.

When both restricted and unrestricted fund balances are available for use, it is the SSA's policy to use restricted fund balances first, then unrestricted fund balances. Furthermore, committed fund balance is reduced first, followed by assigned amounts, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of those unrestricted fund balance classifications can be used.

Special Service Area Agreement - The City of Chicago has established a special service area known and designated as "Special Service Area Number 10" to provide special services in addition to those services generally provided by the City. Back of the Yards Neighborhood Council has been designated as "Contractor" under terms of the agreement. The City has authorized a levy not to exceed 2.5% of the equalized assessed value of all property within the area to produce sufficient revenues to provide those special services.

Cash and Cash Equivalents - Cash and cash equivalents is defined as short-term liquid investments such as cash in banks, money markets and other financial instruments that can be reduced to cash in thirty days or less. The Organization maintains its cash in bank accounts, which, at times, may exceed the federally insured limits. The Organization has not experienced any losses in such accounts and believes it is not exposed to any significant credit risk on cash and cash equivalents. The Organization has established a separate checking account and all tax revenue funds are automatically deposited into this checking account. The Contractor did not commingle Service Tax funds with funds from any other source.

Date of Management's Review - Management has evaluated subsequent events through April 24, 2017, the date on which the financial statements were available to be issued.

SPECIAL SERVICE AREA NUMBER 39
(Back of the Yards Neighborhood Council, Contractor)

Notes to Financial Statements

December 31, 2016

NOTE 2 - CONCENTRATIONS

The Special Service Area receives 100% of its operating support from revenues collected from taxes levied or imposed upon property within the area.

NOTE 3 - RELATED PARTY TRANSACTIONS

The Organization is an affiliate of the Back of the Yards Business Association, Special Service Area Numbers 13, 10, 7 and Back of the Yards Neighborhood Council. The Organization contracts with the Back of the Yards Neighborhood Council as sole service provider in order to administer and provide direct services on behalf of the Organization, which has no employees.

The transactions and balances due (to) from each of the affiliates are summarized below.

	Neighborhood Council	SSA # 10	Total
Balance at December 31, 2015	\$ 310,295	\$ (55,000)	\$ 255,295
Allocated expenses	(503,477)	-	(503,477)
Repayments of Line of Credit	(327,651)	-	(327,651)
Cash disbursements	503,477	-	503,477
Transfer of credit facility (See Note 5)	17,356	55,000	72,356
Balance at December 31, 2016	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

NOTE 4 - PROPERTY TAXES

Property taxes become an enforceable lien on real property on January 1 of the year it is levied. Taxes are payable in two installments in the subsequent year. The first installment is an estimate based on the year billed levy (55%) and is due in March. The second installment is due on August 1, or 30 days from the mailing of the tax bills if issued later than July 1. The second installment is based on the remaining amount of the levy on file with the County. Bills are issued and collected by Cook County who remits the SSA's share to the City who remits the monies to the SSA.

NOTE 5 - EMPHASIS OF MATTER

In conjunction with communication with the City of Chicago, the Organization has transferred the credit facility to the service provider Back of the Yards Neighborhood Council. The balances transferred to the Back of the Yards Neighborhood Council represented a note receivable of \$365,295 and notes payable of \$382,651.

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3808 N Central
Chicago, IL 60634
Phone: (708)771-2722 Fax: (708)771-1717

To the Board of Directors - Commissioners of
Back of the Yards Neighborhood Council, Contractor
Chicago, IL

INDEPENDENT AUDITOR'S REPORT ON ADDITIONAL INFORMATION

We have audited the financial statements of **SERVICE AREA NUMBER 39** as of and for the year ended December 31, 2016, and have issued our report thereon dated April 27, 2017 which contained an unmodified opinion on those financial statements. Our audit was performed for the purpose of forming an opinion on the financial statements as a whole. The summary schedule of findings is presented for the purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Cary J. Hall & Associates, LLC

April 27, 2017
Chicago, Illinois

ADDITIONAL INFORMATION

SPECIAL SERVICE AREA NUMBER 39
(Back of the Yards Neighborhood Council, Contractor)
Summary Schedule of Findings
For the Year Ended December 31, 2016

We have read the requirements of the Service Provider Agreement between Special Service Area #39, Contractor, and the City of Chicago. Based on our understanding of the agreement and the facts surrounding the performance under the agreement, we noted no exceptions.

Based on our understanding of the agreement and the facts surrounding the performance under the agreement, we noted no exceptions. Many contractual items were included in the agreement which dealt with non-accounting and non-financial matters which we had no knowledge.

Certain items of emphasis are provided:

SIGNIFICANT ASSUMPTIONS

Current Year Levy	\$	885,320
Uncollected balance in prior year levies	\$	751,271
Prior year deferred revenue was	\$	885,320

Allowance is approximately 6 % of the receivable in loss collection.

See independent auditor's report on additional information.