



City of Chicago
Richard M. Daley, Mayor

Department of
Procurement Services

Eric J. Griggs
Acting Chief Procurement Officer

City Hall, Room 403
121 North LaSalle Street
Chicago, Illinois 60602
(312) 744-4900
(312) 744-2949 (TTY)

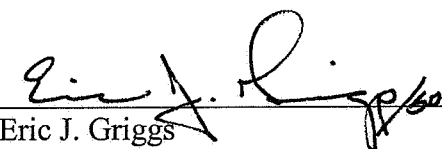
<http://www.cityofchicago.org>

MEMORANDUM

Date: March 3, 2004

To: Miguel d'Escoto, Commissioner
Department of Transportation

Attn: Gilbert Quinones

From: 
Eric J. Griggs
Acting Chief Procurement Officer

Re: Emergency Request Traffic Control Devices

Pursuant to Section 5/8-10-5 of the Municipal Purchasing Act, I am authorizing you to make an Emergency purchase from Highway Safety Corporation. Based upon information received from members of your staff, I have determined that this procurement is necessary to meet bona fide operating emergencies.

You are hereby authorized to purchase Traffic Control Devices in the amount of \$19,936.61 as requested in your letter of February 24, 2004. Any amount in excess of the \$19,936.61 approved here shall be subject to additional authorization and shall be limited so as not to exceed the \$40,000 limit established by statute.

cc:S. Geocaris





City of Chicago
Richard M. Daley, Mayor

Department of Transportation

Miguel d'Escoto
Commissioner

Thomas H. Powers, P.E.
Deputy Commissioner/Chief Engineer

Bureau of Bridges and Transit
Suite 500
30 North LaSalle Street
Chicago, Illinois 60602-2570
(312) 744-3591
(312) 745-3116
(312) 744-3958 (FAX)
(312) 744-7215 (TTY)

www.cityofchicago.org/transportation

received
3-3-2004

February 24, 2004

Mr. Eric J. Griggs
Acting Chief Procurement Officer
Department of Procurement Services
City Hall, Room 403
121 N. LaSalle Street
Chicago, IL. 60602

Re: Rental and Replacement of Traffic Control Devices
Specification No. B9-97582-01
Emergency Purchase

Dear Mr. Griggs:

Since we are without a contract for this vitally important service at this time, we request your authorization to use the following vendor for our Bridge Operation & Maintenance work:

Highway Safety Corporation
1756 Armitage Court
Addison, Illinois 60101
Daniel J. Melesio, Vice President
(630) 620-7747 voice; (630) 620-7142 fax

The use is in the amount of \$19,936.61 for work performed for December of 2003.

Sincerely,

Miguel d'Escoto
Commissioner

Originated by:

Thomas H. Powers
Deputy Commissioner/Chief Engineer
Bureau of Bridges and Transit

cc: Quinones T. Powers R. Ginsburg Clay-Glanton
Catalano Ross Orlando

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