



City of Chicago
Richard M. Daley, Mayor

Department of
Procurement Services

Eric J. Griggs
Acting Chief Procurement Officer

City Hall, Room 403
121 North LaSalle Street
Chicago, Illinois 60602
(312) 744-4900
(312) 744-2949 (TTY)

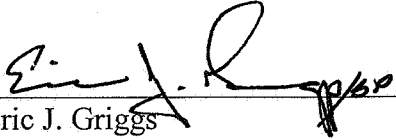
<http://www.cityofchicago.org>

MEMORANDUM

Date: March 10, 2004

To: Richard A. Rice, Commissioner
Department of Water Management

Attn: Doug Wedel

From: 
Eric J. Griggs
Chief Procurement Officer

Re: Emergency Request Aluminum Sulfate

Pursuant to Section 5/8-10-5 of the Municipal Purchasing Act, I am authorizing you to make an Emergency purchase from C & S Chemical Inc.. Based upon information received from members of your staff, I have determined that this procurement is necessary to meet bona fide operating emergencies.

You are hereby authorized to purchase Aluminum Sulfate in the amount of \$36,144.00 as requested in your letter of March 4, 2004. Any amount in excess of the \$36,144.00 approved here shall be subject to additional authorization and shall be limited so as not to exceed the \$40,000 limit established by statute.

cc:S. Geocaris





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Commissioner

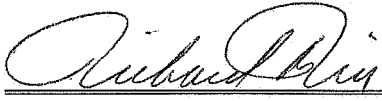
Bureau of Administrative Support

Julie Hernandez-Tomlin
Deputy Commissioner

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(312) 747-7089
(312) 747-7889 (FAX)

[www.cityofchicago.org/
watermanagement](http://www.cityofchicago.org/watermanagement)

TO: Eric J. Griggs
Chief Procurement Officer

FROM: 
Richard A. Rice
Commissioner

SUBJECT: Operational Emergency Contract
Aluminum Sulfate (9)

DATE: February 25, 2004

The Department of water is requesting an Operational Emergency Contract in the amount of \$36,144.00 for Aluminum Sulfate liquid. This product is used for the treatment of drinking water and will be used at both treatment plants. The Department of Water Management and the Department of Procurement Services are currently working on a new contract.

Therefore, your approval will be greatly appreciated. C & S Chemical, Inc. is the vendor that will provide this product.

04 MAR 10 PM 3:18

