



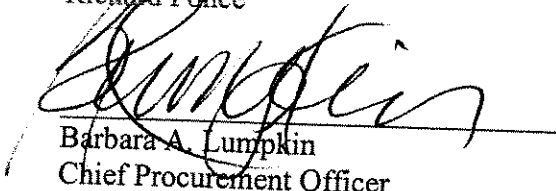
DEPARTMENT OF PROCUREMENT SERVICES

MEMORANDUM

Date: December 9, 2005

To: Bea Reyna-Hickey, Commissioner  
Department of Revenue

Attn: Richard Ponce

From:   
Barbara A. Lumpkin  
Chief Procurement Officer

Re: Emergency Purchase Order Authorization

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Pursuant to Section 2-92-644 of the Municipal Purchasing Act, I am authorizing you to make an Emergency purchase from Universal Boot Sabodin Manufacturing, Inc. Based upon information received from members of your staff, I have determined that this procurement is necessary to meet bona fide operating emergencies.

You are hereby authorized to purchase 'Vehicle Immobilizer Devices' in the amount of \$249,762.50 as requested in your letter of November 23, 2005. Any amount in excess of the \$249,762.50 approved here will be subject to additional authorization and will be limited so as not to exceed the \$250,000.00 limit established by statute.

cc: Barbara A. Lumpkin  
Lourdes Nur  
Aileen Velazquez  
Lorel Blameuser  
Claude Humphrey  
File  
Scan Copy (M. Siczka)





## DEPARTMENT OF REVENUE

# MEMORANDUM

TO: Barbara A. Lumpkin  
Chief Procurement Officer

FROM:   
Bea Reyna-Hickey  
Director



SUBJECT: **Emergency Purchase Order Authorization**  
*Universal Boot – Sabodoin Manufacturing, Inc.*  
Requisition No.: 24713 (encumbered)  
Specification No.: 42674

DATE: December 8, 2005

The Department of Revenue is requesting an emergency purchase for more vehicle immobilization devices (boots) for three major reasons: first, our supplier of boots, Palma, Inc. has not been able to sustain the large number of boots required in accordance with the delivery requirements of the contract. (Street Operations requires a minimum of 100 boots per week, whereas we have been receiving, on average, 100 boots every 4-6 weeks.) This lack of boots has caused a significant operational emergency situation; secondly Palma has been our supplier of boots since the inception of the boot program (approximately 15-years ago). It seems that as familiarity with this boot has increased (especially with the scofflaw offenders), we have seen a dramatic increase in the number of unauthorized boot removals. Street Operations experiences an average of 250 (GOAs) "gone on arrivals" per month. And thirdly, the Department of Procurement Services attempted to solicit bids for the specified boots (as a small order), but the sole bidder was rejected making this emergency request absolutely critical.

Based on our research it is apparent that the parking industry currently offers only three heavy-duty booting devices which can be seriously considered in a program the size and scope of Chicago's; they are: Palma, Rhino, and Universal Boot.

Palma has repeatedly failed to meet critical delivery deadlines leaving our inventory extremely low and must therefore be ruled-out as a resource. Of the two remaining boot providers, the Department of Revenue requests an emergency order with Universal Boot. (The Rhino boot manufacturer requires additional design modifications to its boot, before it can expect to meet Street Operation's standards.) The Universal Boot was shown to perform adequately, and, due to the rapidly depleting inventory, an emergency order must now be made as soon as possible.

Please grant the Department of Revenue approval to place this emergency order for boots in the dollar amount of \$249,762.50 for 725 each of Universal Boot #1, as described in the attached support documents.

□





To: Department of Revenue  
City of Chicago  
N. Ashland Ave.

Date: September 19, 2005

Attention: Christine Haynes, Tony Gambino

TERMS: **NET 30 DAYS**

Email:

QUOTE: # 224235d

Phone No.: 312-742-6869, 312-742-6929

Fax No.: 312-742-7000

All Shipments are F.O.B. Dorval, QC

We are pleased to offer the following quotation:

This quotation is good for 30 days

ITEM	PART CODE	PART DESCRIPTION	QUANTITY	Unit Price	Total
1	PF 01	Wheel Immobilizer #1 Regular, with modified U-Piece	725	329.00	238,525.00
2	CM 0113	Felt lining, pre-installed	725	7.50	5,437.50
3		Shipping, per unit	725	8.00	5,800.00
		SHIPPING SCHEDULE:			
		62 UNITS WITHIN 1 WEEK OF ORDER DATE			
		300 UNITS WITHIN 5 WEEKS OF ORDER DATE,			
		363 REMAINING UNITS, WITHIN 8 WEEKS OF ORDER DATE			
		Shipping and Handling Charge:			as above
		Total:			249,762.50

*Olivier Dumoulin*

Sales Representative 1-888-354-5699

Email: [odumoulin@universalboot.com](mailto:odumoulin@universalboot.com)



**UNIVERSAL BOOT**  
SABODON MANUFACTURING INC.

681 Meloche St. Dorval, PQ  
H9P 2S4 CANADA  
1-888-354-5699  
www.universalboot.com

Steve Sakai  
Procurement Officer  
City of Chicago, IL

October 12, 2005

M. Sakai,

As discussed we would like to confirm that all our wheel immobilizer products and spare parts are sold only through Universal Boot Inc. as we have made a business decision not to develop a distribution network, in Canada or the United States.

As we are the sole manufacturer of the entire unit including all its parts, we felt that a distribution network would add another level of pricing making our product more expensive and less interesting for volume purchases.

As support and product reliability are essential, we feel that we are best suited to perform the above at a reasonable cost to our customer base.

For the above reasons, we would like to confirm that this policy will not change. On the contrary; we believe our success is due to the fact that our customers appreciate working with the manufacturer directly.

Hoping the above is to your satisfaction,

A handwritten signature in black ink, appearing to read 'Jacques Vallée'.

Jacques Vallée  
Principal  
Universal Boot Inc.