



City of Chicago
Richard M. Daley, Mayor

Department of
Procurement Services

Mary A. Dempsey
Interim Chief Procurement Officer

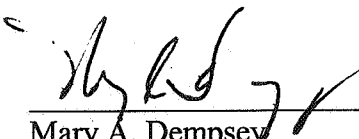
City Hall, Room 403
121 North LaSalle Street
Chicago, Illinois 60602
(312) 744-4900
(312) 744-2949 (TTY)
<http://www.cityofchicago.org>

MEMORANDUM

Date: May 2, 2005

To: Alfred Sanchez, Commissioner
Department of Streets and Sanitation

Attn: Lisa Miller

From: 
Mary A. Dempsey
Interim Chief Procurement Officer

Re: Emergency Purchase Order Authorization

Pursuant to Section 2-92-644 of the Municipal Purchasing Act, I am authorizing you to make an Emergency purchase from Branscombe Cable. Based upon information received from members of your staff, I have determined that this procurement is necessary to meet bona fide operating emergencies.

You are hereby authorized to purchase Triplex Cable in the amount of \$107,610.00 as requested in your letter of April 22, 2005. Any amount in excess of the \$107,610.00 approved here shall be subject to additional authorization and shall be limited so as not to exceed the \$250,000 limit established by statute.

cc:S. Geocaris
B. Humphrey





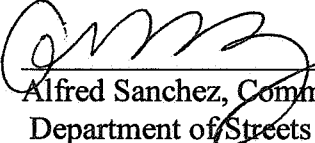
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MEMORANDUM

DATE: April 22, 2005

TO: Mary A. Dempsey
Interim Chief Procurement Officer

ATTN: Steve Geocar, Managing Deputy

FROM: 
Alfred Sanchez, Commissioner
Department of Streets and Sanitation

SUBJECT: Request for Emergency Authorization

05.11.2005 10:47

City of Chicago
Richard M. Daley, Mayor

Department of
Streets and Sanitation

Al Sanchez
Commissioner

Administrative Services
City Hall, Room 701
121 North LaSalle Street
Chicago, Illinois 60602
(312) 744-3997
(312) 744-3267 (FAX)
<http://www.cityofchicago.org>

The Department of Streets and Sanitation needs to procure cable. The triplex cable is needed for the Residential Lighting program and the STP Program & Traffic Signal new installation. Currently, there is no contract in place. Accordingly, Streets and Sanitation is requesting emergency authorization for this purchase in the amount of \$107,610.00

Attached please find 4 price quotations. We are recommending Branscombe Cable due to the fact that they supplied the lowest quotation.

Please contact Lisa Miller at 744-4667 if you have any questions.

I certify that this emergency poses a clear and imminent danger, requiring immediate procurement of services, supplies or equipment to prevent or mitigate the loss or impairment of life, health, property, or essential public services and would not have been avoided by due care and diligence.

Thank you for your assistance

Lisa M. Miller
Assistant to the Commissioner

cc: Anne Kent
John Nomikos
Bart Vittori
Frank Lindbloom
Lisa Miller
Steven Geocar
Claude Humphrey
Thomas Crothers



Req 20629



PROJECT CHECKLIST

IMPORTANT: PLEASE READ AND FOLLOW THE INSTRUCTIONS FOR COMPLETING THE PROJECT CHECKLIST AND CONTACT THE APPROPRIATE TEAM LEADER IF YOU HAVE ANY FURTHER QUESTIONS. ALL INFORMATION SHOULD BE COMPLETED INCLUDING THE SUPPLEMENTAL CHECKLIST REQUIRED BY THE SPECIFIC CPAC TEAM. ATTACH ALL REQUIRED MATERIALS AND SUBMIT FOR HANDLING TO THE DEPARTMENT OF PROCUREMENT SERVICES, ROOM 403, CITY HALL, 121 N. LASALLE STREET, CHICAGO, ILLINOIS 60602.

PROJECT 4.25.05

Date: _____ Contact Person: C. Miller

ID No (Spec, RX, Project): 35760 Tel: 4.4667 Fax: 4.3267 E-mail: _____

Department: Streets & SAN Project Manager: _____

Bureau: Electricity Tel: _____ Fax: _____ E-mail: _____

Contract No (if known): N/A Estimated Value \$ 107,610.00

Project Title/Description: Emergency PO for Triplex Cable

SCOPE STATEMENT

attached is a detailed scope of services and/or specification

IMPORTANT: THIS IS A CRITICAL PORTION OF YOUR SUBMITTAL. IN ORDER FOR A TEAM TO ACCEPT YOUR SUBMITTAL YOU MUST COMPLETE ALL TEAM SPECIFIC SCOPE REQUIREMENTS AS SET FORTH IN THE SUPPLEMENTAL CHECKLIST FOR THAT TEAM.

The following is a general description of what would be included in a Scope of Services or Specification:
A clear description of all anticipated services and products, including: time frame for completion, special qualifications of prospective vendors, special requirements or needs of the project, locations, anticipated participating user departments, citation of any applicable City ordinance or state/federal regulation or statute.

TYPE OF PROCUREMENT REQUESTED (check all that apply)

Competitive Bid RFQ/RFP/RFS/RFI Sole Source** Term Agreement One Shot

Mod/Amendment Time Extension Additional Funding Small Order S/O Emergency

FORMS

F-25* (add line item) F-10* (special approvals) SSRB** (sole source approval)

F-26* (new term agreement) RX (one-shot requisition) OBM Authorization

F-27* (time extension) APRF (all purpose request form)

F-29* (change vendor limit)

** Sole source requests must include vendor quotes/proposal and MBE/WBE compliance requirements

FUNDING

City: Corporate Bond Enterprise Grant* Other _____

State: IDOT/Transit IDOT/Highway Grant* Other _____

Federal: FHWA FTA FAA Grant* Other _____

Funding Strip(s): 05-100-81-3095-0340-0340

* Attach copy of any applicable grant agreement terms and conditions

TIME FRAME

Date Needed: now Requested Contract Term (y/m/d): N/A

PRE BID/SUBMITTAL REQUIREMENTS

Requesting Pre Bid/Submittal Conference? Yes No Requesting Conference be Mandatory? Yes No

Requesting Site Visit? Yes No Requesting Site Visit be Mandatory? Yes No

Emergency Request. NO contract in place

CPAC PROJECT CHECKLIST

ARCHITECTURAL/ENGINEERING SUPPLEMENTAL CHECKLIST

Required Attachments: Scope of Services, including location, description of project, services required, deliverables, and other information as required

Risk Management

Will services be performed within 50 feet of CTA train or other railroad property? Yes No

Will services be performed on or near a waterway? Yes No

Pre-Qualification Category No. _____ **Category Description:** _____

For Pre-Qualification Program, attach list of suggested firms to be solicited

Other Agency Concurrence Required: None State Federal Other (fill in) _____

AVIATION CONSTRUCTION SUPPLEMENTAL CHECKLIST

DOA sign-off for final design documents: Yes No

Required Attachments:

Copy of Draft Contract Documents and Detailed Specifications.

Risk Management:

Current Insurance Requirements prepared/approved by Risk Management: Yes No

Will work be performed within 50 feet of CTA or ATS structure or property? Yes No

Will work be performed airside? Yes No

CAPITAL EQUIPMENT (VEHICLES) SUPPLEMENTAL CHECKLIST

Required Attachments:

Detailed Specifications including detailed description of the vehicle(s) or equipment, mounted equipment, if any, and options/accessories.

Special Provisions (Delivery, Warranty, Manuals, Training, Additional Unit Purchase Options, Bid Submittal Information, etc.)

Delivery Location(s)

Technical Literature

Drawings, if any

Part Number List (Manufacturer; or Dealer; or Other Source: _____)

Copy of current Price List(s)/Catalog(s)

Form F-10 or other authorization document

Any other exhibits and attachments

COMMODITIES SUPPLEMENTAL CHECKLIST

Required attachments:

Copies of price lists, catalogs, drawings, variations of part numbers

Any other exhibits or attachments

CONSTRUCTION SUPPLEMENTAL CHECKLIST (LARGE & SMALL)

Required attachments: Copy of Draft (80% Completion)

Copy of Draft (80% Completion) Contract Documents and Detailed Specifications

Risk Management

Will services be performed within 50 feet of CTA train or other railroad property? Yes No

Will services be performed on or near a waterway? Yes No

**CITY OF CHICAGO
 PURCHASE REQUISITION**

Copy (Department)

DELIVER TO: 081-3095 ASHLAND 2451 S. ASHLAND AVE. Chicago, IL 60608	REQUISITION: 20629 PAGE: 1 DEPARTMENT: 81 - DEPT OF STREETS & SANITATION PREPARER: Lisa M Miller NEEDED: 4/22/2005 APPROVED: 4/22/2005
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REQUISITION DESCRIPTION

REQUEST EMERGENCY PO FOR CABLE FROM BRANSCOMBE CABLE IN TEH AMOUBNT IF \$107,610.00
 SPECIFICATION NUMBER: 35760

COMMODITY INFORMATION

LINE	ITEM	QUANTITY	UOM	UNIT COST	TOTAL COST							
1	2808030850	85,000.00	1ousand Fe	0.00	0.00							
CABLES, STREET LIGHTING, TYPE XLP - 2/C#6 AND 1/C#8 AWG, EACH CONDUCTOR WITH ETHYLENE-PROPYLENE INSULATION AND A HYPALON JACKET, STRANDED TOGETHER TO FORM A TRIPLEX CONFIGURATION. THE #1/C#8 SHALL HAVE A GREEN COLOR JACKET.												
SUGGESTED VENDOR: BRANSCOMBE CABLE COMPANY						REQUESTED BY: Lisa M Miller						
DIST	BFY	FUND	COST CTR	APPR	ACCNT	ACTV	PROJECT	RPT CAT	GENRL	FUTR	Dist. Amt.	
1	005	0425	0812030	0540	220540	0000	00000000	000000	00000	0000	0.00	
LINE TOTAL:											0.00	
REQUISITION TOTAL:											0.00	



BUREAU: Electricity
 ADDRESS: 2451 S. Ashland Ave.
 Chicago, IL 60608

DATE: 20-Apr-05 JE571 PAGE 1 OF 1

PAYMENT VOUCHER NO:
 REQUISITION NO: 5-0381
 CONTACT NAME: Guy Wolgamott
 PHONE: (312) 746-4411

SHIPPING CODE: E-88

METHOD OF PURCHASE:

SUB-ORDER
 VENDOR: BRANSCOMBE CABLE

TA NUMBER: Branscombe P.O.
 VENDOR CODE: 1009486A

PURCHASE ORDER: _____

DELIVERY REQUIREMENTS: _____

SOLE SOURCE JUSTIFICATION / PRICE QUOTE MUST BE ATTACHED
 PHONE BID JUSTIFICATION MUST BE ATTACHED

DIRECT VOUCHER JUSTIFICATION MUST BE ATTACHED

DV # (ASSIGNED BY 701) _____

EMERGENCY CONTRACT II

PROJECT: Residential Street Lighting & STP's

COMMODITY CODE	ON HAND	ITEM DESCRIPTION (INCLUDE CAT. INFO)	QUANTITY	UNIT PRICE	TOTAL	QUANTITY WILL LAST
280 80 30 000	46686	CABLE 2/C #6 1/C #8 (TRIPLEX) M(31-4686-6253)	85000 FT	\$1.2660 FT	107,610.000 0	#Name?
TOTAL:					\$107,610.0000	

SOURCE OF UNIT PRICE: Term agreement

JUSTIFICATION: _____

FUNDING STRIP: 04-62684-2040-0510-0510-04015833 BUDGET LINE: 20000 \$25,320.00
 FUNDING STRIP: 05-425-81-2030-5120-0210-4204205 BUDGET LINE: 47006 \$59,509.60
 FUNDING STRIP: 05-425-81-2030-5121-0510-42043151 BUDGET LINE: 17994 \$22,780.40
 FUNDING STRIP: _____ BUDGET LINE: _____

ASSIGNED BY: AG 4/20/05 PREPARED BY: Guy Wolgamott APPROVED BY: [Signature] 4/21

280-80-30-850
9TW 4/20

Branscombe Cable

PO BOX 08235
 CHICAGO, IL 60608
 PH: (312) 226-7718
 FAX: (312) 226-7719

QUOTATION

DATE	ESTIMATE #
4/7/2005	04-438

NAME / ADDRESS
CITY OF CHICAGO STREETS & SANITATION 2451 SOUTH ASHLAND AVE. CHICAGO, IL 60608

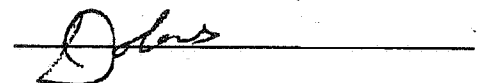
TERMS	FOB
Net 60	

ITEM	DESCRIPTION	COST	QTY	TOTAL
TRIPLEX	2/C PLEX #6 7X COPPER-045 OKOGUARD EPR-030 OKOLON-BLK/RED-DUPLEXED W/1 #8 7X COPPER GRD WIRE -045 OKOGUARD EPR-015 GREEN OKOLON GRD WIRE-600V METAL WEIGHT LBS PER 1000 FT: COPPER 215 SPECIAL MANUFACTURED ITEM APPROX O.D. INCHES .654 NET WEIGHT 1000 FT : 320 SHIP WEIGHT: 29542 REELS: 42 @ 2000 32X24X14 NR (REEL WIDTH 28.5) 1 @ 1000 27X18X12 NR (REEL WIDTH 21.5) SPECS: SPEC 1537 MARCH 31, 2005 AVAILABILITY: 12 -14 WEEKS	1,266.00	85	107,610.00

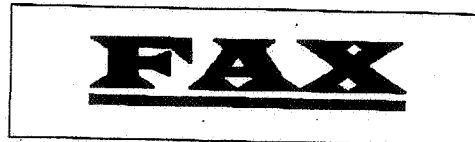
Thank you for your consideration.	TOTAL
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BRANSCOMBE CABLE COMPANY IS A
 CERTIFIED DBE/WBE

SIGNATURE



**BRANSCOMBE
CABLE COMPANY**



**PO BOX 08235
CHICAGO, IL 60608
PHONE: 312-226-7718
FAX: 312-226-7719
EMAIL: BCCSUPPLY@SBCGLOBAL.NET**

TO: GUY

PAGES: 4

COMPANY: BUREAU OF ELECTRICITY

DATE: 4/07/2005

PHONE:

FAX: 312-746-4639

MESSAGE:

**PLEASE FIND OUR QUOTE #04-438 THAT FOLLOWS FOR
THE 600VLT CABLE. ~~QUOTE EXPIRES ON 6/03/2005.~~**

IF YOU HAVE ANY QUESTIONS, PLEASE ADVISE.

DOLORES HERNANDEZ