

## Release Summary Sheet

**Contract (PO) Number:** 15038

**Release Number:** 18

**Specification Number:** 51701

**Name of Contractor:** LEOPARDO COMPANIES, INC

**City Department:** DEPT OF GENERAL SERVICES

**Title of Contract:** DEPT. OF GENERAL SERVICES-JOB ORDER CONTRACT  
REHABILITATION OF CITY FACILITIES

**Dollar Amount of Release:** \$260,163.48

**Release Description:** GENERAL CONSTRUCTION-PUBLIC WORKS RELATED

**Procurement Services Contact Person:** LYLIANIS RODRIGUEZ

**Vendor Number:** 1064375

**Submission Date:**

File

# CITY OF CHICAGO BLANKET RELEASE

Reprint

Furnish the supplies and/or services described below in conformance with conditions set forth herein and in your offer

RELEASE DATE	PURCHASE ORDER	RELEASE NUMBER	SPECIFICATION NUMBER	VENDOR NUMBER	SITE NAME	DELIVERY DATE	PAGE NUMBER
12/22/2008	15038	18	51701	1064375	A		0

DELIVER TO: 38-038  
 033-0030  
 30 N. LA SALLE ST.  
 ROOM 3700  
 Chicago, IL 60602-2500

ORDERED FROM:  
 LEOPARDO COMPANIES, INC  
 5200 PRAIRIE STONE PARKWAY  
 (EFT)  
 HOFFMAN ESTATES, IL 60192

DELIVERY CHARGES to be PREPAID  
TITLE TO PASS ON DELIVERY

CONTACT: 742-3987

PO DESCRIPTION: DEPT. OF GENERAL SERVICES-JOB ORDER CONTRACT REHABILITATION OF CITY FACILITIES

## BLANKET RELEASE

THIS SIGNED RELEASE IS YOUR AUTHORITY TO FURNISH THE SPECIFIED SUPPLIES AND/OR SERVICES IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE BLANKET AGREEMENT NUMBER: 15038

THIS PURCHASE IS FOR DEPARTMENT: 38 - DEPT OF GENERAL SERVICES

SUBMIT THE ORIGINAL INVOICE TO:

PO Line	Line	COMMODITY INFORMATION	QUANTITY	UCM	UNIT COST	TOTAL COST					
1	1	96c42 GENERAL CONSTRUCTION-PUBLIC WORKS RELATED	260,163.48	USD	1.00	260,163.48					
LEO-08-014 A; REMODEL MOPD OFFICE; P-8-024; ANDROS, NO CIP											
Dist	BFY	FUND	COST CTR	APPR	ACNT	ACTV	PROJECT	RPT CAT	GENRL	FUTR	
	038	0403	0182005	8112	220540	0000	00205151	000500	00000	0000	260,163.48
SHIPMENT TOTAL:											260,163.48
RELEASE TOTAL:											260,163.48

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

*[Handwritten signatures and notes]*



City of Chicago  
 Department of General Services  
 30 North LaSalle Street  
 Chicago, IL 60602

To: Department of General Services

Date: November 07, 2008

**Sub-Order Total: 260,163.48**

## Disclosure of Retained Parties

**A. Definitions and Disclosure Requirements**

- 1 As used herein, the term "Contractor" means a person or entity who has any contract lease with the City of Chicago.
- 2 Pursant to Executive Order 97-1, every city contract and lease must be accompanied by a disclosure statement Providing certain information and attorneys, lobbyists, accountants, consultants, subcontractors ,and other persons Whom the contractor has retained or expects to retain with respect to the contract or lease. In particular, the conctactor must disclose the name of each such person, his or her business address, the nature of the relationship,and the amount of fees paid or estimated to be paid.
- 3 The Contractor is not required to disclose employees who are paid solely through the Contractor's regular payroll.
4. "Lobbyist" means any person (a) who for compensation or on behalf of any person other than himself undertakes to influence any legislative or administration action, or (b) any part or whose duties as an employee of another includes undertaking to influence any legislative or administrative action.

**B. Certification**

Contractor hereby certifies as follows:

1. This Disclosure relates to the following transaction:

Project name: LEO-08-014 A                      City Hall Room 104

Specification,loan or other identifying number:                      15038

2. Name of Contractor:    Leopardo Companies, Inc.

3. EACH AND EVERY attorney, lobbyist, accountant,consultant, subcontractor, or other person retained or anticipated to be retained by the Contractor with respect to or in connection with the contract or lease is listed below (attach additional pages if necessary):

Name	BUSINESS ADDRESS	MBE WBE or Non	RelationShip (attorney,lobbyist, subcontractor,etc.)	FEE(indicate whether paid or estimated) \$
Pinto Construction Group, Inc.	7225 W. 105th Street Chicago, IL, 60465	MBE	Subcontractor	\$54,680.00 Est.
Greatlakes Architectural Woodworki	2135 W. Fulton Street Chicago, IL, 60612	Non	Subcontractor	\$8,000.00 Est.
Luisa De Roo Interior Architecture, I	P.O. Box 1184 Woodstock, IL, 60098	MBE	Subcontractor	\$21,041.00 Est.
Tee Jay Service Company	951 North Raddant Road Batavia, IL, 60510	Non	Subcontractor	\$4,798.00 Est.
Q.C. Enterprises	2722 S. Hillock Avenue Chicago, IL, 60608	WBE	Subcontractor	\$7,500.00 Est.
Express Electric Supply, LLC	11535 West 183rd PlaceUnit 116	MBE	Supplier	\$6,400.00 Est.
Lombardi Electric, Inc.	161 Covington Drive Bloomngdale, IL, 60108	Non	Subcontractor	\$57,351.00 Est.
Garco Enterprises, Inc.	3115 Madison Street Bellwood, IL, 60104	MBE	Supplier	\$12,000.00 Est.
Admiral Heating and Ventilating, Inc	4150 Litt Drive Hillside, IL, 60162	Non	Subcontractor	\$36,466.00 Est.
Illini Hardware Corporation	42 East Street Crystal Lake, IL, 60014	Non	Subcontractor	\$9,945.00 Est.
Leopardo Companies, Inc.	333 West Wacker DriveSuite 250	Non	Subcontractor	\$0.00 Est.

CHECK HERE IF NO SUCH PERSONS HAVE BEEN RETAINED OR ARE ANTICIPATED TO BE RETAINED \_\_\_\_\_

4 The Contractor Understands and agrees that the city may rely on the information provided herein and that providing any false incomplete or inaccurate information shall constitute default under the contract and may result in termination of the contract or lease

5 The Contractor understands and agrees that in any case in which the Contractor is uncertain whether a disclosure is required under the Executive order, the Contractor must either ask the city whether disclosure is required or make the disclosure.

Under the Penalties of perjury, I certify that I am authorized to execute this Disclosure on behalf of the Contractor that the information disclosed herein is true and complete, and that no relevant information has been withheld.

[Handwritten Signature]  
Signature

11/19/08  
Date

Michael Carlson  
Name (Type or Print)

Project Manager  
Title

Subscribed and sworn to before me

this 1 day of November 20 08

[Handwritten Signature]  
Notary Public Signature





City of Chicago  
Richard M. Daley, Mayor

Department of General Services

Michi E. Peña  
Commissioner

Suite 3700  
30 North LaSalle Street  
Chicago, Illinois 60602-2586  
(312) 742-3124  
(312) 744-9883 (FAX)  
<http://www.cityofchicago.org>

October 31 2008

Mr. Montel M. Gayles  
Chief Procurement Officer  
Department of Procurement Services  
City Hall, Room 403  
121 North LaSalle Street  
Chicago, IL 60602

03127 12 1 12:57

**Attn:** Carolyn Johnson  
JOC Manager

**Re:** JOC Project Number: LEO-08-014 / P08-024  
**Project Title:** Remodel Space for M.O.P.D. City Hall  
**Address:** 121 N. LaSalle St.  
**Estimated Cost:** 300,000.00  
**Specification Number:** 51701  
**Funding Source:** 08-0403-38-2005-8112-0540-90205-15-1 *10/31/08*

Dear Mr. Gayles:

We request that the above referenced project be contracted under the Job Order Contracting (JOC) Method. Attachment A describes the scope of work and the appropriateness for using JOC for this project.

Please direct all technical inquiries to Project Manager Art Andros at (312) 742-3858 and all other inquiries to Staci-Rae Bixler at 744-1636.

If you concur with our recommendation, please sign below and return a copy for our files.

Sincerely,

Michi E. Peña  
Commissioner

APPROVED: *\* Byron Whittaker*

Montel M. Gayles  
Chief Procurement Officer

Approved: Nicholas Ahrens *N.A.*  
Mary Capecci *M.C.*  
Arthur Andros *AA*

*\* MBE GOAL MUST BE MET FOR THIS PROJECT.*

NEIGHBORHOODS





**DEPARTMENT OF GENERAL SERVICES**  
**Bureau of Architecture, Engineering & Construction Management**  
**JOB ORDER CONTRACT (JOC)**  
**PRE-CONSTRUCTION FUNDING APPROVAL**

User Dept: \_\_\_\_\_ Date: October 31, 2008

Originator: Art Andros Phone: (312) 742-3858

Project Number: LEO-08-014 / P08-024

Project Name: Remodel Space for M.O.P.D. City Hall

Project Scope: Provide new drywall partitions, provide electrical switches and receptacles, relamp existing fixtures, provide new VAV box and controls


Location/Address: 121 N. LaSalle St.

*Justification:* \_\_\_\_\_

Est. Project Budget: \$300,000.00

CIP #: \_\_\_\_\_

Funding Strips: 08-0403-38-2005-8112-0540-90205-15-1

Funding Verified By:  Date: 10/31/08

Can this request be completed by one of the following:


- |   |                 |     |                          |    |                                     |
|---|-----------------|-----|--------------------------|----|-------------------------------------|
| 1 | In-House Trades | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
| 2 | Term Contract   | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
| 3 | Competitive Bid | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |


If No, for any of the above please explain:

**APPROVED:**

  
 Nicholas J. Ahrens, Jr., *Deputy Commissioner*

\_\_\_\_\_  
 Date

  
 Michi E. Peña, *Commissioner*

  
 Date



**The Department of General Services**  
**Attachment A**  
**Utilizing JOC For City Construction Projects**

City Hall  
121 N. LaSalle St.

Project No: LEO-08-014

For all Proposed JOC Projects, Please complete Items 1 and 2 below. As appropriate, Complete items 3,4 and 5. Attach to MOA (JOC Approval Letter)

**1. Please describe the major features of this project.**

New carpeting, furniture, ceilings, lighting, HVAC, and new offices

Provide new drywall partitions, provide electrical switches and receptacles, relamp existing fixtures, provide new VAV box and controls, relocate (1) existing box and controls, provide new carpeting thruout, provide VCT in file/copy room and storage room, provide doors, frames, and hardware as required, provide (1) ADA opener with battery operated paddles, provide new corian countertop, provide painting of walls and door frames, provide new ACT to match existing as needed due to construction, relocate existing fixtures as required, provide diffusers as required, provide demolition of existing walls, ceiling, flooring, D/F/H, electrical, and HVAC as required, provide final clean.

**2. Please explain why this project could not be bid using the city's traditional bid process and the need to use JOC Procurement system.**

Trades are too busy to complete this project under our time schedule.

**3. If the project is a one trade project, please provide an explanation of why it would not be in the city's best interest to do the project using DGS trades or existing term agreements.**

This project involves more than one trade.

**4. If it is anticipated that over 25% of the project will consist of Non Pre-Priced items, please provide an explanation on why JOC should be used.**

It is anticipated that the amount of Non Pre-Priced work tasks will be less than 25%.

**5. If some elements of the proposed JOC Project scope of work are covered by city term agreements, these elements should be removed from the JOC Project.**

The Scope of Work for this project is not covered by a City Term Agreement.