

**CITY OF CHICAGO  
DEPARTMENT OF PROCUREMENT SERVICES  
ROOM 403, CITY HALL, 121 N. LASALLE STREET**

FOR NCRB USE ONLY	
Date	<u>7-5-11</u>
Recommend Approval	<input type="checkbox"/>
Return To Dept.	<input type="checkbox"/>
Reject	<input type="checkbox"/>
Vote	<u>4-0</u>

**NON-COMPETITIVE REVIEW BOARD (NCRB)  
JUSTIFICATION FOR NON-COMPETITIVE PROCUREMENT**

**COMPLETE THIS SECTION IF NEW CONTRACT**

For contract(s) in this request, fill in each of the four (4) major subject areas below in accordance with the **Instructions for Preparation of Non-Competitive Procurement Form** on the reverse side. Complete "Other" subject area if additional information is needed. Subject areas must be fully completed. Responses merely referencing attachments will not be accepted.

Request that negotiations be conducted only with Recon Scout for the product(s) and/or service(s) described herein.

This is a request for:

Req # 57870

One-Time Contractor Requisition #: <<Req No>>, copy attached or  Term Agreement or  Delegate Agency (Check one).

If Delegate Agency, this request is for "blanket approval" for all contracts within the <<proj description/name>> (Attach List).

Pre-Assigned Specification No.: \_\_\_\_\_

Pre-Assigned Contract No.: \_\_\_\_\_

**COMPLETE THIS SECTION IF AMENDMENT OR MODIFICATION TO CONTRACT**

Describe in detail the change in terms of dollars, time period, scope of services, etc., its relationship to the original contract and the specific reasons for the change. Indicate both the original and the adjusted contract amount and/or expiration date with this change, as applicable. Attach copy of all supporting documents. Request approval for a contract amendment or modification to the following:

Contract #: \_\_\_\_\_

Company or Agency Name: \_\_\_\_\_

Specification #: 95436

Contract or Program Description: \_\_\_\_\_

Modification #: \_\_\_\_\_

(Attach List, if multiple)

Brendan Harford

312-743-1180

Brendan Harford  
Signature

Chicago Police Dept

March 2011

Originator Name  
Date (March 2011)

Telephone

Department

**PROCUREMENT HISTORY**

The SWAT Team was in need of a small covert robot for tactical situations. Some members of the SWAT Team were familiar with the Recon Scout from Seeing it at conferences. A testing model was requested from Recon Robotics. After testing the robot in training and on operations it was decided that their robot fit what the SWAT Team was looking for and a request was submitted to purchase them.

No attempts were made to competitively bid the requirement. After researching to see if other robots similar to the Recon Scout were produced none were found.

Other SWAT Teams were contacted, vendors were called and manufacturers were contacted to see if there were other robots that could do what we wanted and what the Recon Scout could do. None were found.

It will depend on the long term durability of the robots. Our tests have shown good durability but over the course of 6-7 years of SWAT Operations new ones may need to be purchased.

If other manufacturers come out with a similar robot with similar capabilities than yes it would be able to be competitively bid. however if nothing comes on the market close to what the Recon Scout can do than no it would not be able to be competitively bid.

ESTIMATED COST

\$115,000.00

SCHEDULE REQUIREMENTS

5 year contract

EXCLUSIVE OR UNIQUE CAPABILITY

The requested item is a small remote controlled robot that will be utilized to conduct reconnaissance and scouting of structures and areas that are a threat to the SWAT Team. During the research to find a robot to fit their needs no other one possessed the capabilities that this robot does.

This robot can be dropped from a height of 3 stories. This will allow the SWAT Team to be able to throw the robot into windows, doors and other opening that may contain an armed individual without endangering a SWAT Operator.

It is a small lightweight robot that can easily be carried by a SWAT Operator, making it readily available for use without having to return to the equipment truck to retrieve it.

The robot is made of a strong titanium shell and comes with a hand held remote that provides a black and white image.

The robot itself has an infrared camera that can provide video in low to no light areas. It can be used indoors or out with a range of up to 300 ft.

It is water resistant and can be used in a mist or rain environment.

This robot will give the SWAT Team a level of situational awareness that they currently do not possess. That level of awareness will allow them to confidently plan their next steps during an operation and give them the ability to help resolve the crisis situation that they have been called to.

OTHER

NA

APPROVED BY:

  
DEPARTMENT HEAD OR DESIGNEE

MARY J. SHEAR

PRINT NAME

  
CHIEF PROCUREMENT OFFICER

May 2011

DATE

  
BOARD CHAIRPERSON

Rich Butler

7.18.2011

DATE OF APPROVAL

DATE

7

## **INSTRUCTIONS FOR PREPARATION OF NON-COMPETITIVE PROCUREMENT FORM**

If a City Department has determined that the purchase of supplies, equipment, work and/or services cannot be done on a competitive basis, a justification must be prepared on this "Justification for Non-Competitive Procurement Form" in which procurement is requested on a non-bid or non-competitive basis in accordance with 65 ILCS 5/8-10-4 of the Illinois Compiled Statutes. All applicable questions in each Subject Area below must be answered. The information provided must be complete and in sufficient detail to allow for a decision to be made by the Non-Competitive Procurement Review Board. Also attach a DPS Checklist and any other required documentation. The Board will not consider justification with incomplete information documentation or omissions.

### **PROCUREMENT HISTORY**

1. Describe the requirement and how it evolved from initial planning to its present status.
2. Is this a first time requirement or a continuation of previous procurement from the same source? If so, explain the procurement history.
3. Explain attempts made to competitively bid the requirement. (Attach copy of notices and list of sources contacted)
4. Describe all research done to find other sources. (List other cities contacted, companies in the industry contacted, professional organizations, periodicals and other publications used).
5. Explain future procurement objectives. Is this a one-time request or will future requests be made for doing business with the same source?
6. Explain whether or not future competitive bidding is possible. If not, why not?

### **ESTIMATED COST**

1. What is the estimated cost for this requirement (or for each contract, if multiple awards contemplated)? What is the funding source?
2. What is the estimated cost by fiscal year, if the job project or program covers multiple years?
3. Explain the basis for estimating the cost and what assumptions were made and/or data used (i.e., budgeted amount, previous contract price, current catalog or cost proposal from firms solicited, engineering or in-house estimate, etc.)
4. Explain whether the proposed Contractor or the City has a substantial dollar investment in original design, tooling or other factors which would be duplicated at City expense if another source was considered. Describe cost savings or other measurable benefits to the City which may be achieved.
5. Explain what negotiation of price has occurred or will occur. Detail why the estimated cost is deemed reasonable.

### **SCHEDULE REQUIREMENTS**

1. Explain how the schedule was developed and at what point the specific dates were known.
2. Is lack of drawings and/or specifications a constraining factor to competitive bidding? If so, why is the proposed Contractor the only person or firm able to perform under these circumstances? Why are the drawings and specifications lacking? What is the lead time required to get drawings and specifications suitable for competition? If lack of drawings and specifications is not a constraining factor to competitive bidding, explain why only one person or firm can meet the required schedule.
3. Outline the required schedule by delivery or completion dates and explain the reasons why the schedule is critical.
4. Describe in detail what impact delays for competitive bidding would have on City operations, programs, costs and budgeted funds.

### **EXCLUSIVE OR UNIQUE CAPABILITY**

1. If contemplating hiring a person or firm as a Professional Service Consultant, explain in detail what professional skills, expertise, qualifications, and/or other factors make this person or firm exclusively or uniquely qualified for the project. Attach a copy of the cost proposal, scope of services, and temporary consulting services form.
2. Does the proposed firm have personnel considered unquestionably predominant in the particular field?
3. What prior experience of a highly specialized nature does the person or firm exclusively possess that is vital to the job, project or program?
4. What technical facilities or test equipment does the person or firm exclusively possess of a highly specialized nature which is vital to the job?
5. What other capabilities and/or capacity does the proposed firm possess which is necessary for the specific job, project or program which makes them the only source who can perform the work within the required time schedule without unreasonable costs to the City?
6. If procuring products or equipment, describe the intended use and explain any exclusive or unique capabilities, features and/or functions the items have which no other brands or models, etc. possess. Is compatibility with existing equipment critical from an operational standpoint? Explain why?
7. Is competition precluded because of the existence of patent rights, copyrights, trade secrets, technical data, or other proprietary data? Attach documentation verifying such.
8. If procuring replacement parts and/or maintenance services, explain whether or not replacement parts and/or services can be obtained from any other sources? If not, is the proposed firm the only authorized or exclusive dealer/distributor and/or service center? If so, attach letter from manufacturer.

### **MBE/WBE COMPLIANCE PLAN**

- \* All submissions must contain detailed information about how the proposed firm will comply with the requirements of the City's Minority and Women Owned Business program. All submissions must include a complete C-1 and D-1 form, which is available on the Procurement Services page on the City's intranet site. The City Department must submit a Compliance Plan, including details about direct and indirect compliance.

### **OTHER**

Explain other related considerations and attach all applicable supporting documents, i.e., an approved ITGB form.

### **REVIEW AND APPROVAL**

**This form must be signed by both Originator of the request and signed by the Department Head or authorized designee. After review and final disposition from the Board, this form will be signed by the Chairperson of the Board. After review and final disposition from the Board, this form will be signed by the Chief Procurement Officer for final approval.**

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Rahm Emanuel  
Mayor

Department of Police • City of Chicago  
3510 S. Michigan Avenue • Chicago, Illinois 60653

Garry F. McCarthy  
Acting Superintendent of Police

Jamie Rhee  
Chief Procurement Officer  
Department of Procurement Services  
City Hall Room 403

May 23, 2011

Subject: Sole Source Request  
Specification No: 95436  
Vendor: Recon Robotics

Attention: Richard Butler

The Chicago Police Department SWAT Team is continually working to improve its effectiveness in conducting its operations in a City with a wide variety of challenges. Operations such as hostage rescue, barricaded subject, WMD response and high risk search warrants - these operations pose unique dangers and the use of a scout robot would enhance the capabilities of the Team and increase officer safety. The Recon Scout robot by Recon Robotics is a small, covert robot that allows the SWAT Team the options and flexibility of covertly searching a location prior to the SWAT Team making entry.

Recon Robotics holds the patent for the Recon Scout robot and can provide the CPD with these robots. Since Recon Robotics holds the patent for the Recon Scout robot, there are no other sources who can competitively bid on this item. The Chicago Police Department requests approval from Department of Procurements Services for a Sole Source Contract for purchase of the Recon Scout robot from Recon Robotics.

Your attention to this matter is greatly appreciated.

Sincerely,

A handwritten signature in black ink, appearing to read "Marvin J. Shear".

Marvin J. Shear  
Assistant Deputy Superintendent  
Bureau of Administrative Services  
Chicago Police Department

# DPS PROJECT CHECKLIST

## For DPS Use Only

Date Received  
Date Returned  
Date Accepted  
CA/CN's Name

**IMPORTANT:** ALL INFORMATION SHOULD BE COMPLETED, ATTACH ALL REQUIRED MATERIALS AND SUBMIT FOR ROUTING TO THE DEPARTMENT OF PROCUREMENT SERVICES, ROOM 403, CITY HALL, 121 N. LASALLE STREET, CHICAGO, ILLINOIS 60602, ATTENTION: CHIEF PROCUREMENT OFFICER.

### General Information:

Date: 23MAY2011	Need by (estimated date): ASAP	
Requisition No.: 57870	Contact Person:	Project Manager:
Specification No.: (if known) 95436	Molly M. Longanecker	NA
PO No.: (if known) NA	Telephone: -7455599	Telephone: 0
Modification No.: (if known) NA	Fax: -7456841	Fax: 0
Previous PO No.: (if known) NA	Email: molly.longanecker@chicagopolice.org	Email: NA
Project Description: RECON SCOUT ROBOTS CPD 5 YEAR CONTRACT REQUEST		

### Funding:

City:	<input checked="" type="checkbox"/> Corporate	<input type="checkbox"/> Bond	<input type="checkbox"/> Enterprise	<input type="checkbox"/> Grant*	<input type="checkbox"/> Other:
State:	<input type="checkbox"/> IDOT/Transit	<input type="checkbox"/> IDOT/Highway	<input type="checkbox"/> Grant*	<input type="checkbox"/> Other:	
Federal:	<input type="checkbox"/> FHWA	<input type="checkbox"/> FTA	<input type="checkbox"/> FAA	<input type="checkbox"/> Grant*	<input type="checkbox"/> Other:

LINE	FY	FUND	DEPT	ORGN	APPR	ACTV	PROJECT	RPTG	\$ DOLLAR AMOUNT

Term Estimated Value \$115000

\*IF GRANT FUNDED, ATTACH COPY OF THE APPROVED GRANT AND APPLICATION AND ANY OTHER TERMS AND CONDITIONS OF FUNDING SOURCE THAT MAY APPLY. GRANT FUNDS MUST BE \_\_\_\_\_ COMMITTED OR \_\_\_\_\_ SPENT BY DEADLINE: \_\_\_\_\_ (DATE)

### Scope Statement:

Attached is a Detailed Scope of Services and/or Specification. E-mail softcopy in Microsoft Word to DPS Unit Manager

### IMPORTANT:

THIS IS A CRITICAL PORTION OF YOUR SUBMITTAL. IN ORDER FOR DPS TO ACCEPT YOUR SUBMITTAL YOU MUST COMPLETE THE SPECIFIC SCOPE REQUIREMENTS AS SET FORTH IN THE SUPPLEMENTAL CHECKLIST FOR THAT UNIT.

### Purchase Order Type (Check All That Apply):

<b>New Request</b>	<b>Modification/Amendment</b>
<input checked="" type="checkbox"/> Blanket/Term/DUR/Agreement	<input type="checkbox"/> Time Extension**
<input type="checkbox"/> Master Agreement (Task Order)	<input type="checkbox"/> Vendor Limit Increase
<input type="checkbox"/> Standard/One-Time Purchase	<input type="checkbox"/> Scope Change/Price Increase/Additional Line Item(s)
<b>Forms</b>	<input type="checkbox"/> Other (specify):
<input checked="" type="checkbox"/> Requisition	
<input type="checkbox"/> Special Approvals	
<input checked="" type="checkbox"/> Non-Competitive Review Board (NCRB)	

Contract Term: 5 YEARS

\*\* Requested Term (Number of Months): 60

### Pre-Bid/Submittal Requirements:

Mandatory Pre Bid/Submittal Conference?  Yes\*  No

Requesting Site Visit?  Yes  No

\*If yes, explain reasons why mandatory attendance is necessary.

**The following is a general description of what should be included in a Scope of Services or Specification:**

A clear description of all anticipated services and products, including: time frame for completion, special qualifications of prospective vendors, special requirements or needs of the project, locations, anticipated participating user departments, citation of any applicable City ordinance or state/federal regulation or statute.

**ARCHITECTURAL/ENGINEERING SUPPLEMENTAL CHECKLIST**

**Required Attachments:** Scope of Services, including location, description of project, services required, deliverables, and other information as required

**Risk Management**

- Current Insurance Requirements prepared/approved by Risk Management:  Yes  No
- Will services be performed within 50 feet of CTA train or other railroad property?  Yes  No
- Will services be performed on or near a waterway?  Yes  No

**If applicable, Pre-Qualification Category No.** \_\_\_\_\_ **Category Description:** \_\_\_\_\_  
 For Pre-Qualification Program, attach list of suggested firms to be solicited

**Other Agency Concurrence Required:** None State  Federal  Other \_\_\_\_\_

**If Amendment request, please verify and provide the following:**

- Contractor's Name:
- Contractor's Address:
- Contractor's e-mail Address:
- Contractor's Phone Number:
- Contractor's Contact Person:

Attach Recommendation of **MBE/WBE/DBE Analysis Form**  Yes  No

**AVIATION CONSTRUCTION SUPPLEMENTAL CHECKLIST**

DOA sign-off for final design documents:  Yes  No

**Required Attachments:**

Copy of Draft Contract Documents and Detailed Specifications

**Risk Management:**

- Current Insurance Requirements prepared/approved by Risk Management:  Yes  No
- Will work be performed within 50 feet of CTA or ATS structure or property?  Yes  No
- Will work be performed airside?  Yes  No

\*NOTE: Any non-construction Aviation request, complete the applicable section.

Do bid documents contain Sensitive Security Information (SSI)? Yes\* No Redacted

\*If yes, attach Confidentiality Statement

Attach Recommendation of **MBE/WBE/DBE Analysis Form**  Yes  No

**If Amendment request, please verify and provide the following:**

- Contractor's Name:
- Contractor's Address:
- Contractor's e-mail Address:
- Contractor's Phone Number:
- Contractor's Contact Person:

**COMMODITIES SUPPLEMENTAL CHECKLIST**

**Required Attachments:**

- Detailed Specifications (Scope of Services) including detailed description of the product, delivery location, user department contact, price escalation considerations
- Bidder's qualification, contract term and extension options
- Contractor's qualifications, citation of any applicable City/State/Federal statutes or regulations, citation of any applicable technical standards
- Price Lists/Catalogs, technical drawings and other exhibits and attachments as appropriate.

Attach Recommendation of **MBE/WBE/DBE Analysis Form**  
 Is this a **Revenue Producing contract**?

- Yes  No  
 Yes  No

**If Modification request**, please verify and provide the following:

- Contractor's Name:
- Contractor's Address:
- Contractor's e-mail Address:
- Contractor's Phone Number:
- Contractor's Contact Person:

**CONSTRUCTION SUPPLEMENTAL CHECKLIST**

**Required attachments:**

Copy of Draft (80% Completion), Contract Documents and Detailed Specifications

**Risk Management**

- Current Insurance Requirements prepared/approved by Risk Management:
- Will services be performed within 50 feet of CTA train or other railroad property?
- Will services be performed on or near a waterway?

- Yes  No  
 Yes  No  
 Yes  No

Attach Recommendation of **MBE/WBE/DBE Analysis Form**

- Yes  No

**If Modification request**, please verify and provide the following:

- Contractor's Name:
- Contractor's Address:
- Contractor's e-mail Address:
- Contractor's Phone Number:
- Contractor's Contact Person:

**PROFESSIONAL SERVICES SUPPLEMENTAL CHECKLIST**

**If New Request (Check applicable boxes):**

- Is this a **Request for Information (RFI)**?  Yes  No
- Is this a **Request for Qualifications (RFQ)**?  Yes  No
- Is this a **Request for Proposal (RFP)**?  Yes  No
- If RFQ or RFP, did any outside Consultant provide advice or deliverables in developing the RFQ or RFP?  Yes\*  No
- \*If yes, Company Name: **PO#**

- Yes  No  
 Yes  No  
 Yes  No  
 Yes\*  No

**Attach a narrative explaining the consulting services and deliverables provided.**

Is this a **Non-Competitive Procurement**?

- Yes\*  No

\*If yes, attach completed Non-Competitive Justification form, vendor proposal and completed MBE/WBE compliance plan (Schedules C-1 and D-1) submitted to the Non-Competitive Review Board.

Is this a request for **Individual Contract Services**?

- Yes\*  No

\*If yes and you seek a sole source contract to hire a person as a Consultant, attach completed Office of Compliance "Request for Individual Contract Services" approval form signed by Department Head, Office of Compliance & OBM.

Is this a **Revenue Producing contract**?

- Yes  No

Does this request involve the **purchase of Software**?

- Yes\*  No

\*If yes, is City required to sign a software license?

- Yes\*  No

\*If yes, attach descriptions of software-and software license agreement.



**PROFESSIONAL SERVICES SUPPLEMENTAL CHECKLIST (continued)**

**Required Attachments (IF RFP/RFQ OR SOLE SOURCE):**

Statement of Work (SOW), Deliverables or Scope of Services defined

Does SOW involve any work in the public way?

Yes\*  No

\*If yes, attach list of locations.

Does SOW involve any public improvement to property that requires performance bond or prevailing wage?

Yes\*  No

\*If yes, attach list of locations.

Is City Council approval required?

Yes  No

Project or Program Background Information

Project Goals and Objectives

Qualifications or Licenses/Certifications required for any disciplines

Evaluation Criterion desired in RFP or RFQ

Evaluation Committee (EC) members recommended. Attach list of names, titles and departments

Technical and/or Functional Requirements, if applicable

Cost Proposal/Schedule of Compensation structure (If Sole Source, over Contract Term by Milestone Deliverables)

If an Information Technology (IT) project valued at \$100,000.00 or more, attach approval transmittal sheet from Information Technology Governance Board (ITGB)

Attach Recommendation of **MBE/WBE/DBE Analysis Form**

Yes  No

**If Amendment request**, please verify and provide the following:

Contractor's Name:

Contractor's Address:

Contractor's e-mail Address:

Contractor's Phone Number:

Contractor's Contact Person:

**VEHICLES/HEAVY EQUIPMENT SUPPLEMENTAL CHECKLIST**

**Required Attachments:**

Detailed Specifications including detailed description of the vehicle(s) or equipment, mounted equipment, if any, and options/accessories

Special Provisions (Delivery, Warranty, Manuals, Training, Additional Unit Purchase Options, Bid Submittal Information, etc.)

Delivery Location(s)

Technical Literature

Drawings, if any

Part Number List (Manufacturer, or Dealer, or Other Source)

Current Price List(s)/Catalog(s)

Special Approval Form

Exhibits and Attachments

Attach Recommendation of **MBE/WBE/DBE Analysis Form**

Yes  No

Is this a **Revenue Producing Contract**?

Yes  No

**If Modification request**, please verify and provide the following:

Contractor's Name:

Contractor's Address:

Contractor's e-mail Address:

Contractor's Phone Number:

Contractor's Contact Person:

**WORK SERVICES/FACILITY MAINTENANCE SUPPLEMENTAL CHECKLIST**

**Required Attachments:**

- Detailed Specifications (Scope of Services) including detailed description of the work, locations (with supporting detail), user department contacts, work hours/days, laborer/supervisor mix, compensation and price escalation considerations
- Bidder's qualification, contract term and extension options
- Contractor's qualifications, citation of any applicable City/State/Federal statutes or regulations, citation of any applicable technical standards
- Price Lists/Catalogs, technical drawings and other exhibits and attachments as appropriate
- If an Information Technology (IT) project valued at \$100,000.00 or more, attach approval transmittal sheet from Information Technology Governance Board (ITGB)

**Risk Management:**

- Will services be performed within 50 feet (50') of CTA train or other railroad property?  Yes  No
- Will services be performed on or near a waterway?  Yes  No
- Will services require the handling of hazardous/bio-waste material?  Yes  No
- Will services require the blocking of streets or sidewalks which may affect public safety?  Yes  No

Attach Recommendation of **MBE/WBE/DBE Analysis Form**

Yes  No

Is this a **Revenue Producing contract?**

Yes  No

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- Contractor's Name:
- Contractor's Address:
- Contractor's e-mail Address:
- Contractor's Phone Number:
- Contractor's Contact Person:

**GSA Sales Quote**

**7620 W. 78th St. Minneapolis, MN 55439**  
**TEL 952-935-5515 FAX 952-935-5508**  
**www.reconrobotics.com**  
**reconscout-orders@reconrobotics.com**

**Date: 7/6/2011**  
**Sales Quote #: RR-10-0189 C**  
**Customer #: NA-C-189-05**

**MN Tax ID: 9403924 FEIN: 26-2183823**  
**GSA Contract #: GS-07F-0075U**

**BILLING ADDRESS**

Chicago Police Dept.  
 Molly Waller  
 3340 W. Fillmore St.  
 Chicago  
 IL 60624  
 312-523-8346  
 molly.waller@chicagopolice.org

**SHIPPING ADDRESS**

Same

SALES REP	TERMS	SHIP VIA	FOB	ESTIMATED DELIVERY TIME
KMS	Net30	UPS Ground	Destination	Four to six weeks from receipt of purchase order

[all prices in US Dollars]

QTY	MODEL #	ITEM DESCRIPTION	UNIT COST	EXTENDED COST
1	RSK-XT-01	Recon Scout XT Single Kit	12,704.58	\$ 12,704.58
1	AMP-SK01	Annual Maintenance Plan - Single Kit	1,465.91	\$ 1,465.91
		Shipping & Handling	150.00	Included in pricing shown above
<b>TOTAL</b>				<b>\$ 14,170.49</b>

For sales of the Recon Scout to non-federal and non-military entities, license eligibility is limited to state and local police and firefighters eligible under 47 C.F.R. § 90.20(a)(1) of the FCC Rules, and security personnel in Critical Infrastructure Industries as defined in the FCC Rules, 47 C.F.R. § 90.7. By accepting this quote, the purchasing agency attests they are eligible to license this product. Operation of this product by non-federal and non-military entities requires an FCC license. This sales quote is valid for 90 days after the above date.



RECONROBOTICS

ReconRobotics, Inc. Phone: 952-935-5515  
7620 West 78<sup>th</sup> Street Toll free: 1-866-697-6267  
Edina, MN 55439 Fax: 952-935-5508  
[www.reconrobotics.com](http://www.reconrobotics.com)

February 4, 2011

To Whom It May Concern:

This letter is to confirm that ReconRobotics, Inc., having as its primary office 7620 West 78<sup>th</sup> Street, Edina, MN 55439 ([www.reconrobotics.com](http://www.reconrobotics.com)), is the sole manufacturer of the Recon Scout® XT tactical reconnaissance robot system. This system includes, but is not limited to, the Recon Scout XT robot unit, the operator control unit (OCU) and any associated accessories (i.e. the Command Monitoring Station).

The Recon Scout XT is a man portable, remote controlled reconnaissance robot designed to provide immediate video surveillance to law enforcement personnel in hostile environments. The Recon Scout XT is unique in the global law enforcement marketplace because it is the only robotic reconnaissance system to combine the following critical attributes:

**Size** – The Recon Scout XT is less than 7.5 inches long and three inches wide and weighs just 1.2 pounds. This diminutive size and weight makes it easily transportable (i.e. worn on a vest) and enables the robot to be deployed by simply throwing it into the target environment. This small size also makes it difficult to detect while surveying a target environment.

**Survivability / Durability** – The Recon Scout XT is designed to survive repeated forceful impacts such as those from throwing the robot 200' or dropping it from a height of 30' onto a concrete surface.

**Maneuverability / Range** – The Recon Scout XT has a turning radius of zero and can move at speeds of 1 foot per second (depending on terrain). The video and command signals have a range of 300' outdoors (line of sight) or 100' indoors (depending on number and composition of intervening walls).

**Ultra Low Light Capability** – The Recon Scout XT uses an ultra low light camera system rated to 0.0003 lux. This camera system enables the Recon Scout XT to provide a clear image of the target environment in almost any urban setting.

**Operational Endurance** – The Recon Scout XT will operate on a single charge for up to 60 minutes of continuous use.

**Ease of Use** – Tactical team members are able to hold and fully operate the robot system's remote control unit with one hand, leaving the other hand available for a firearm, shield or radio.

**Immediacy** – The Recon Scout XT may be deployed from its carrying case in under 10 seconds.

The Recon Scout XT may only be acquired through ReconRobotics, Inc. or one of its duly authorized representatives. For more information about the Recon Scout XT or if you require clarification about this letter, please contact me using the below listed contact information.

Best regards,

Andy Krueger  
Customer Service Manager  
ReconRobotics, Inc.  
952-935-5515, x106  
[andy.krueger@reconrobotics.com](mailto:andy.krueger@reconrobotics.com)

Within the United States, sale of the Recon Scout to non-Federal and non-military entities is limited to state and local police and firefighters eligible for licensing under 47 C.F.R. § 90.20(a)(1) of the FCC Rules, and security personnel in Critical Infrastructure Industries as defined in the FCC Rules, 47 C.F.R. § 90.7. Operation of this product by non-federal and non-military entities requires an FCC license. These FCC Rules do not apply to sales made outside the United States.



# CERTIFICATE OF LIABILITY INSURANCE

OP ID: SF

DATE (MM/DD/YYYY)

03/28/11

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Northern Capital Commercial Northern Capital Ins Gp dba P.O. Box 9396 Minneapolis, MN 55440-9396 G. Reynolds Fisher	952-996-8818 952-829-0482	CONTACT NAME: PHONE (A/C No, Ext): E-MAIL ADDRESS: PRODUCER CUSTOMER ID #: RECON-2	FAX (A/C, No):
INSURED Reconrobotics, Inc. 7620 W. 78th St. Edina, MN 55439	INSURER(S) AFFORDING COVERAGE		NAIC #
		INSURER A : Navigators Insurance Co.	
		INSURER B :	
		INSURER C :	
		INSURER D :	
		INSURER E :	
		INSURER F :	

**COVERAGES**

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY			CE10CGLO105831C	01/15/11	01/15/12	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person) \$ Excl.
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PERSONAL & ADV INJURY \$ 1,000,000
A	AUTOMOBILE LIABILITY			CE10CGLO105831C	01/15/11	01/15/12	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS						BODILY INJURY (Per accident) \$
	<input checked="" type="checkbox"/> HIRED AUTOS						PROPERTY DAMAGE (Per accident) \$
<input checked="" type="checkbox"/> NON-OWNED AUTOS							
	UMBRELLA LIAB						EACH OCCURRENCE \$
	EXCESS LIAB						AGGREGATE \$
	DEDUCTIBLE						\$
	RETENTION \$						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATU-TORY LIMITS
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N	N/A				E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

**CERTIFICATE HOLDER****CANCELLATION**

CHICA11

Chicago PD  
3340 W. Filmore St.  
Chicago, IL 60624

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

G. Reynolds Fisher

**CITY OF CHICAGO  
ECONOMIC DISCLOSURE STATEMENT  
AND AFFIDAVIT**

**SECTION I -- GENERAL INFORMATION**

A. Legal name of Disclosing Party submitting this EDS. Include d/b/a/ if applicable:

Recon Robotics, Inc.

Check ONE of the following three boxes:

Indicate whether Disclosing Party submitting this EDS is:

1.  the Applicant  
OR

2.  a legal entity holding a direct or indirect interest in the Applicant. State the legal name of the Applicant in which Disclosing Party holds an interest: \_\_\_\_\_  
OR

3.  a specified legal entity with a right of control (see Section II.B.1.b.) State the legal name of the entity in which Disclosing Party holds a right of control: \_\_\_\_\_

B. Business address of Disclosing Party:

7620 W. 78th Street  
Edina, MN 55439

C. Telephone: 952-935-5515 Fax: 952-935-5508 Email: katie.sisco@

reconrobotics.com

D. Name of contact person: Katie Sisco

E. Federal Employer Identification No. (if you have one): 26-2183823

F. Brief description of contract, transaction or other undertaking (referred to below as the "Matter") to which this EDS pertains. (Include project number and location of property, if applicable):

Robotic Sales

G. Which City agency or department is requesting this EDS? City of Chicago

If the Matter is a contract being handled by the City's Department of Procurement Services, please complete the following:

Specification # \_\_\_\_\_ and Contract # \_\_\_\_\_

**SECTION II -- DISCLOSURE OF OWNERSHIP INTERESTS**

**A. NATURE OF DISCLOSING PARTY**

1. Indicate the nature of the Disclosing Party:

- |   |  |
|---|--|
| <input type="checkbox"/> Person   | <input type="checkbox"/> Limited liability company*      |
| <input type="checkbox"/> Publicly registered business corporation       | <input type="checkbox"/> Limited liability partnership*  |
| <input checked="" type="checkbox"/> Privately held business corporation | <input type="checkbox"/> Joint venture*                  |
| <input type="checkbox"/> Sole proprietorship                            | <input type="checkbox"/> Not-for-profit corporation      |
| <input type="checkbox"/> General partnership*                           | (Is the not-for-profit corporation also a 501(c)(3))?    |
| <input type="checkbox"/> Limited partnership*                           | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| <input type="checkbox"/> Trust  | <input type="checkbox"/> Other (please specify)          |

\* Note B.1.b below.

2. For legal entities, the state (or foreign country) of incorporation or organization, if applicable:

Minnesota

3. For legal entities not organized in the State of Illinois: Has the organization registered to do business in the State of Illinois as a foreign entity?

- Yes  No  N/A

**B. IF THE DISCLOSING PARTY IS A LEGAL ENTITY:**

1.a. List below the full names and titles of all executive officers and all directors of the entity. For not-for-profit corporations, also list below all members, if any, which are legal entities. If there are no such members, write "no members." For trusts, estates or other similar entities, list below the legal titleholder(s).

Name	Title
<u>Alan Bignall</u>	<u>President + CEO</u>
<u>Patrick McKinney</u>	<u>COO</u>
<u>Mary Wilson</u>	<u>CFO</u>
<u>Christopher Carlisle</u>	<u>Secretary</u>

1.b. If you checked "General partnership," "Limited partnership," "Limited liability company," "Limited liability partnership" or "Joint venture" in response to Item A.1. above (Nature of Disclosing Party), list below the name and title of each general partner, managing member, manager or

any other person or entity that controls the day-to-day management of the Disclosing Party. **NOTE:** Each legal entity listed below must submit an EDS on its own behalf.

Name	Title
n/a	

2. Please provide the following information concerning each person or entity having a direct or indirect beneficial interest (including ownership) in excess of 7.5% of the Disclosing Party. Examples of such an interest include shares in a corporation, partnership interest in a partnership or joint venture, interest of a member or manager in a limited liability company, or interest of a beneficiary of a trust, estate or other similar entity. If none, state "None." **NOTE:** Pursuant to Section 2-154-030 of the Municipal Code of Chicago ("Municipal Code"), the City may require any such additional information from any applicant which is reasonably intended to achieve full disclosure.

Name	Business Address	Percentage Interest in the Disclosing Party
Corporation is owned by over 100 shareholders.		
No single shareholder owns more than 10% of the company. Full list available upon request.		

**SECTION III -- BUSINESS RELATIONSHIPS WITH CITY ELECTED OFFICIALS**

Has the Disclosing Party had a "business relationship," as defined in Chapter 2-156 of the Municipal Code, with any City elected official in the 12 months before the date this EDS is signed?

Yes       No

If yes, please identify below the name(s) of such City elected official(s) and describe such relationship(s):

\_\_\_\_\_

\_\_\_\_\_

**SECTION IV -- DISCLOSURE OF SUBCONTRACTORS AND OTHER RETAINED PARTIES**

The Disclosing Party must disclose the name and business address of each subcontractor, attorney, lobbyist, accountant, consultant and any other person or entity whom the Disclosing Party has retained or expects to retain in connection with the Matter, as well as the nature of the relationship, and the total



amount of the fees paid or estimated to be paid. The Disclosing Party is not required to disclose employees who are paid solely through the Disclosing Party's regular payroll.

"Lobbyist" means any person or entity who undertakes to influence any legislative or administrative action on behalf of any person or entity other than: (1) a not-for-profit entity, on an unpaid basis, or (2) himself. "Lobbyist" also means any person or entity any part of whose duties as an employee of another includes undertaking to influence any legislative or administrative action.

If the Disclosing Party is uncertain whether a disclosure is required under this Section, the Disclosing Party must either ask the City whether disclosure is required or make the disclosure.

Name (indicate whether retained or anticipated to be retained)	Business Address	Relationship to Disclosing Party (subcontractor, attorney, lobbyist, etc.)	Fees (indicate whether paid or estimated)
n/a			

(Add sheets if necessary)

Check here if the Disclosing party has not retained, nor expects to retain, any such persons or entities.

## SECTION V -- CERTIFICATIONS

### A. COURT-ORDERED CHILD SUPPORT COMPLIANCE

Under Municipal Code Section 2-92-415, substantial owners of business entities that contract with the City must remain in compliance with their child support obligations throughout the term of the contract.

Has any person who directly or indirectly owns 10% or more of the Disclosing Party been declared in arrearage on any child support obligations by any Illinois court of competent jurisdiction?

Yes       No       No person owns 10% or more of the Disclosing Party.

If "Yes," has the person entered into a court-approved agreement for payment of all support owed and is the person in compliance with that agreement?

Yes       No      n/a

## B. FURTHER CERTIFICATIONS

1. The Disclosing Party and, if the Disclosing Party is a legal entity, all of those persons or entities identified in Section II.B.1. of this EDS:
  - a. are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from any transactions by any federal, state or local unit of government;
  - b. have not, within a five-year period preceding the date of this EDS, been convicted of a criminal offense, adjudged guilty, or had a civil judgment rendered against them in connection with: obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or contract under a public transaction; a violation of federal or state antitrust statutes; fraud; embezzlement; theft; forgery; bribery; falsification or destruction of records; making false statements; or receiving stolen property;
  - c. are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any of the offenses enumerated in clause B.1.b. of this Section V;
  - d. have not, within a five-year period preceding the date of this EDS, had one or more public transactions (federal, state or local) terminated for cause or default; and
  - e. have not, within a five-year period preceding the date of this EDS, been convicted, adjudged guilty, or found liable in a civil proceeding, or in any criminal or civil action, including actions concerning environmental violations, instituted by the City or by the federal government, any state, or any other unit of local government.
2. The certifications in subparts 2, 3 and 4 concern:
  - the Disclosing Party;
  - any "Applicable Party" (meaning any party participating in the performance of the Matter, including but not limited to any persons or legal entities disclosed under Section IV, "Disclosure of Subcontractors and Other Retained Parties");
  - any "Affiliated Entity" (meaning a person or entity that, directly or indirectly: controls the Disclosing Party, is controlled by the Disclosing Party, or is, with the Disclosing Party, under common control of another person or entity. Indicia of control include, without limitation: interlocking management or ownership; identity of interests among family members, shared facilities and equipment; common use of employees; or organization of a business entity following the ineligibility of a business entity to do business with federal or state or local government, including the City, using substantially the same management, ownership, or principals as the ineligible entity); with respect to Applicable Parties, the term Affiliated Entity means a person or entity that directly or indirectly controls the Applicable Party, is controlled by it, or, with the Applicable Party, is under common control of another person or entity;

- any responsible official of the Disclosing Party, any Applicable Party or any Affiliated Entity or any other official, agent or employee of the Disclosing Party, any Applicable Party or any Affiliated Entity, acting pursuant to the direction or authorization of a responsible official of the Disclosing Party, any Applicable Party or any Affiliated Entity (collectively "Agents").

Neither the Disclosing Party, nor any Applicable Party, nor any Affiliated Entity of either the Disclosing Party or any Applicable Party nor any Agents have, during the five years before the date this EDS is signed, or, with respect to an Applicable Party, an Affiliated Entity, or an Affiliated Entity of an Applicable Party during the five years before the date of such Applicable Party's or Affiliated Entity's contract or engagement in connection with the Matter:

- a. bribed or attempted to bribe, or been convicted or adjudged guilty of bribery or attempting to bribe, a public officer or employee of the City, the State of Illinois, or any agency of the federal government or of any state or local government in the United States of America, in that officer's or employee's official capacity;
- b. agreed or colluded with other bidders or prospective bidders, or been a party to any such agreement, or been convicted or adjudged guilty of agreement or collusion among bidders or prospective bidders, in restraint of freedom of competition by agreement to bid a fixed price or otherwise; or
- c. made an admission of such conduct described in a. or b. above that is a matter of record, but have not been prosecuted for such conduct; or
- d. violated the provisions of Municipal Code Section 2-92-610 (Living Wage Ordinance).

3. Neither the Disclosing Party, Affiliated Entity or Applicable Party, or any of their employees, officials, agents or partners, is barred from contracting with any unit of state or local government as a result of engaging in or being convicted of (1) bid-rigging in violation of 720 ILCS 5/33E-3; (2) bid-rotating in violation of 720 ILCS 5/33E-4; or (3) any similar offense of any state or of the United States of America that contains the same elements as the offense of bid-rigging or bid-rotating.

4. Neither the Disclosing Party nor any Affiliated Entity is listed on any of the following lists maintained by the Office of Foreign Assets Control of the U.S. Department of the Treasury or the Bureau of Industry and Security of the U.S. Department of Commerce or their successors: the Specially Designated Nationals List, the Denied Persons List, the Unverified List, the Entity List and the Debarred List.

5. The Disclosing Party understands and shall comply with (1) the applicable requirements of the Governmental Ethics Ordinance of the City, Title 2, Chapter 2-156 of the Municipal Code; and (2) all the applicable provisions of Chapter 2-56 of the Municipal Code (Office of the Inspector General).

6. If the Disclosing Party is unable to certify to any of the above statements in this Part B (Further Certifications), the Disclosing Party must explain below:

N/A

If the letters "NA," the word "None," or no response appears on the lines above, it will be conclusively presumed that the Disclosing Party certified to the above statements.

C. CERTIFICATION OF STATUS AS FINANCIAL INSTITUTION

For purposes of this Part C, under Municipal Code Section 2-32-455(b), the term "financial institution" means a bank, savings and loan association, thrift, credit union, mortgage banker, mortgage broker, trust company, savings bank, investment bank, securities broker, municipal securities broker, securities dealer, municipal securities dealer, securities underwriter, municipal securities underwriter, investment trust, venture capital company, bank holding company, financial services holding company, or any licensee under the Consumer Installment Loan Act, the Sales Finance Agency Act, or the Residential Mortgage Licensing Act. However, "financial institution" specifically shall not include any entity whose predominant business is the providing of tax deferred, defined contribution, pension plans to public employees in accordance with Sections 403(b) and 457 of the Internal Revenue Code. (Additional definitions may be found in Municipal Code Section 2-32-455(b).)

1. CERTIFICATION

The Disclosing Party certifies that the Disclosing Party (check one)

is  is not

a "financial institution" as defined in Section 2-32-455(b) of the Municipal Code.

2. If the Disclosing Party IS a financial institution, then the Disclosing Party pledges:

"We are not and will not become a predatory lender as defined in Chapter 2-32 of the Municipal Code. We further pledge that none of our affiliates is, and none of them will become, a predatory lender as defined in Chapter 2-32 of the Municipal Code. We understand that becoming a predatory lender or becoming an affiliate of a predatory lender may result in the loss of the privilege of doing business with the City."

If the Disclosing Party is unable to make this pledge because it or any of its affiliates (as defined in Section 2-32-455(b) of the Municipal Code) is a predatory lender within the meaning of Chapter

2-32 of the Municipal Code, explain here (attach additional pages if necessary):

N/A

If the letters "NA," the word "None," or no response appears on the lines above, it will be conclusively presumed that the Disclosing Party certified to the above statements.

D. CERTIFICATION REGARDING INTEREST IN CITY BUSINESS

Any words or terms that are defined in Chapter 2-156 of the Municipal Code have the same meanings when used in this Part D.

1. In accordance with Section 2-156-110 of the Municipal Code: Does any official or employee of the City have a financial interest in his or her own name or in the name of any other person or entity in the Matter?

[ ] Yes

[x] No

NOTE: If you checked "Yes" to Item D.1., proceed to Items D.2. and D.3. If you checked "No" to Item D.1., proceed to Part E.

2. Unless sold pursuant to a process of competitive bidding, or otherwise permitted, no City elected official or employee shall have a financial interest in his or her own name or in the name of any other person or entity in the purchase of any property that (i) belongs to the City, or (ii) is sold for taxes or assessments, or (iii) is sold by virtue of legal process at the suit of the City (collectively, "City Property Sale"). Compensation for property taken pursuant to the City's eminent domain power does not constitute a financial interest within the meaning of this Part D.

Does the Matter involve a City Property Sale?

[ ] Yes

[x] No

3. If you checked "Yes" to Item D.1., provide the names and business addresses of the City officials or employees having such interest and identify the nature of such interest:

Name	Business Address	Nature of Interest

4. The Disclosing Party further certifies that no prohibited financial interest in the Matter will be acquired by any City official or employee.

**E. CERTIFICATION REGARDING SLAVERY ERA BUSINESS**

The Disclosing Party has searched any and all records of the Disclosing Party and any and all predecessor entities for records of investments or profits from slavery, the slave industry, or slaveholder insurance policies from the slavery era (including insurance policies issued to slaveholders that provided coverage for damage to or injury or death of their slaves) and has disclosed in this EDS any and all such records to the City. In addition, the Disclosing Party must disclose the names of any and all slaves or slaveholders described in those records. Failure to comply with these disclosure requirements may make the Matter to which this EDS pertains voidable by the City.

Please check either 1. or 2. below. If the Disclosing Party checks 2., the Disclosing Party must disclose below or in an attachment to this EDS all requisite information as set forth in that paragraph 2.

1. The Disclosing Party verifies that (a) the Disclosing Party has searched any and all records of the Disclosing Party and any and all predecessor entities for records of investments or profits from slavery, the slave industry, or slaveholder insurance policies, and (b) the Disclosing Party has found no records of investments or profits from slavery, the slave industry, or slaveholder insurance policies and no records of names of any slaves or slaveholders.

2. The Disclosing Party verifies that, as a result of conducting the search in step 1(a) above, the Disclosing Party has found records relating to investments or profits from slavery, the slave industry, or slaveholder insurance policies and/or the names of any slaves or slaveholders. The Disclosing Party verifies that the following constitutes full disclosure of all such records:

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**SECTION VI -- CERTIFICATIONS FOR FEDERALLY-FUNDED MATTERS**

**NOTE:** If the Matter is federally funded, complete this Section VI. If the Matter is not federally funded, proceed to Section VII.

**A. CERTIFICATION REGARDING LOBBYING**

1. List below the names of all persons or entities registered under the federal Lobbying Disclosure Act of 1995 who have made lobbying contacts on behalf of the Disclosing Party with respect to the Matter: (Begin list here, add sheets as necessary):

None N/A

---

---

(If no explanation appears or begins on the lines above, or if the letters "NA" or if the word "None" appear, it will be conclusively presumed that the Disclosing Party means that NO persons or entities registered under the Lobbying Disclosure Act of 1995 have made lobbying contacts on behalf of the Disclosing Party with respect to the Matter.)

2. The Disclosing Party has not spent and will not expend any federally appropriated funds to pay any person or entity listed in Paragraph A.1. above for his or her lobbying activities or to pay any person or entity to influence or attempt to influence an officer or employee of any agency, as defined by applicable federal law, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress, in connection with the award of any federally funded contract, making any federally funded grant or loan, entering into any cooperative agreement, or to extend, continue, renew, amend, or modify any federally funded contract, grant, loan, or cooperative agreement.

3. The Disclosing Party will submit an updated certification at the end of each calendar quarter in which there occurs any event that materially affects the accuracy of the statements and information set forth in paragraphs A.1. and A.2. above.

If the Matter is federally funded and any funds other than federally appropriated funds have been or will be paid to any person or entity for influencing or attempting to influence an officer or employee of any agency (as defined by applicable federal law), a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the Matter, the Disclosing Party must complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. The form may be obtained online from the federal Office of Management and Budget (OMB) web site at <http://www.whitehouse.gov/omb/grants/sflllin.pdf>, linked on the page [http://www.whitehouse.gov/omb/grants/grants\\_forms.html](http://www.whitehouse.gov/omb/grants/grants_forms.html).

4. The Disclosing Party certifies that either: (i) it is not an organization described in section 501(c)(4) of the Internal Revenue Code of 1986; or (ii) it is an organization described in section 501(c)(4) of the Internal Revenue Code of 1986 but has not engaged and will not engage in "Lobbying Activities".

5. If the Disclosing Party is the Applicant, the Disclosing Party must obtain certifications equal in form and substance to paragraphs A.1. through A.4. above from all subcontractors before it awards any subcontract and the Disclosing Party must maintain all such subcontractors' certifications for the duration of the Matter and must make such certifications promptly available to the City upon request.

## B. CERTIFICATION REGARDING EQUAL EMPLOYMENT OPPORTUNITY

If the Matter is federally funded, federal regulations require the Applicant and all proposed subcontractors to submit the following information with their bids or in writing at the outset of negotiations.

Is the Disclosing Party the Applicant?

Yes

No

If "Yes," answer the three questions below:

1. Have you developed and do you have on file affirmative action programs pursuant to applicable federal regulations? (See 41 CFR Part 60-2.)

Yes

No

2. Have you filed with the Joint Reporting Committee, the Director of the Office of Federal Contract Compliance Programs, or the Equal Employment Opportunity Commission all reports due under the applicable filing requirements?

Yes

No

3. Have you participated in any previous contracts or subcontracts subject to the equal opportunity clause?

Yes

No

If you checked "No" to question 1. or 2. above, please provide an explanation:

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## **SECTION VII -- ACKNOWLEDGMENTS, CONTRACT INCORPORATION, COMPLIANCE, PENALTIES, DISCLOSURE**

The Disclosing Party understands and agrees that:

A. By completing and filing this EDS, the Disclosing Party acknowledges and agrees, on behalf of itself and the persons or entities named in this EDS, that the City may investigate the creditworthiness of some or all of the persons or entities named in this EDS.

B. The certifications, disclosures, and acknowledgments contained in this EDS will become part of any contract or other agreement between the Applicant and the City in connection with the Matter, whether procurement, City assistance, or other City action, and are material inducements to the City's execution of any contract or taking other action with respect to the Matter. The Disclosing Party understands that it must comply with all statutes, ordinances, and regulations on which this EDS is based.

C. The City's Governmental Ethics and Campaign Financing Ordinances, Chapters 2-156 and 2-164 of the Municipal Code, impose certain duties and obligations on persons or entities seeking City contracts, work, business, or transactions. The full text of these ordinances and a training program is available on line at [www.cityofchicago.org/Ethics](http://www.cityofchicago.org/Ethics), and may also be obtained from the City's Board of Ethics, 740 N. Sedgwick St., Suite 500, Chicago, IL 60610, (312) 744-9660. The Disclosing Party must comply fully with the applicable ordinances.



D. If the City determines that any information provided in this EDS is false, incomplete or inaccurate, any contract or other agreement in connection with which it is submitted may be rescinded or be void or voidable, and the City may pursue any remedies under the contract or agreement (if not rescinded, void or voidable), at law, or in equity, including terminating the Disclosing Party's participation in the Matter and/or declining to allow the Disclosing Party to participate in other transactions with the City. Remedies at law for a false statement of material fact may include incarceration and an award to the City of treble damages.

E. It is the City's policy to make this document available to the public on its Internet site and/or upon request. Some or all of the information provided on this EDS and any attachments to this EDS may be made available to the public on the Internet, in response to a Freedom of Information Act request, or otherwise. By completing and signing this EDS, the Disclosing Party waives and releases any possible rights or claims which it may have against the City in connection with the public release of information contained in this EDS and also authorizes the City to verify the accuracy of any information submitted in this EDS.

F. The information provided in this EDS must be kept current. In the event of changes, the Disclosing Party must supplement this EDS up to the time the City takes action on the Matter. If the Matter is a contract being handled by the City's Department of Procurement Services, the Disclosing Party must update this EDS as the contract requires.

The Disclosing Party represents and warrants that:

G. The Disclosing Party has not withheld or reserved any disclosures as to economic interests in the Disclosing Party, or as to the Matter, or any information, data or plan as to the intended use or purpose for which the Applicant seeks City Council or other City agency action.

For purposes of the certifications in H.1. and H.2. below, the term "affiliate" means any person or entity that, directly or indirectly: controls the Disclosing Party, is controlled by the Disclosing Party, or is, with the Disclosing Party, under common control of another person or entity. Indicia of control include, without limitation: interlocking management or ownership; identity of interests among family members; shared facilities and equipment; common use of employees; or organization of a business entity following the ineligibility of a business entity to do business with the federal government or a state or local government, including the City, using substantially the same management, ownership, or principals as the ineligible entity.

H.1. The Disclosing Party is not delinquent in the payment of any tax administered by the Illinois Department of Revenue, nor are the Disclosing Party or its affiliates delinquent in paying any fine, fee, tax or other charge owed to the City. This includes, but is not limited to, all water charges, sewer charges, license fees, parking tickets, property taxes or sales taxes.

H.2 If the Disclosing Party is the Applicant, the Disclosing Party and its affiliates will not use, nor permit their subcontractors to use, any facility on the U.S. EPA's List of Violating Facilities in connection with the Matter for the duration of time that such facility remains on the list.

H.3 If the Disclosing Party is the Applicant, the Disclosing Party will obtain from any contractors/subcontractors hired or to be hired in connection with the Matter certifications equal in form and substance to those in H.1. and H.2. above and will not, without the prior written consent of the City, use any such contractor/subcontractor that does not provide such certifications or that the Disclosing Party has reason to believe has not provided or cannot provide truthful certifications.

NOTE: If the Disclosing Party cannot certify as to any of the items in H.1., H.2. or H.3. above, an explanatory statement must be attached to this EDS.

### CERTIFICATION

Under penalty of perjury, the person signing below: (1) warrants that he/she is authorized to execute this EDS on behalf of the Disclosing Party, and (2) warrants that all certifications and statements contained in this EDS are true, accurate and complete as of the date furnished to the City.

Recon Robotics, Inc  
(Print or type name of Disclosing Party)

Date: 03.28.2011

By:

[Signature]  
(sign here)

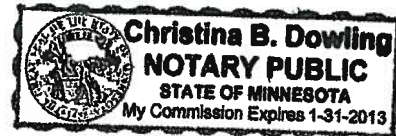
ALAN BIGNALL  
(Print or type name of person signing)

President • CEO  
(Print or type title of person signing)

Signed and sworn to before me on (date) March 28<sup>th</sup> 2011, by Christina B. Dowling,  
at Kenepin County, Minnesota (state).

Christina B. Dowling Notary Public.

Commission expires: 01.31.2013





Rahm Emanuel  
Mayor

Department of Police • City of Chicago  
3510 S. Michigan Avenue • Chicago, Illinois 60653

Garry F. McCarthy  
Acting Superintendent of Police

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Jamie Rhee  
Chief Procurement Officer  
Department of Procurement Services  
City Hall Room 403

May 24, 2011

Att: Richard Butler

Subject: Full Waiver request for MBE /WBE  
Spec.: 95436, Recon Scout Robots

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The Chicago Police Department respectfully requests that a full MBE waiver (25%) and a full WBE waiver (6.9%) be granted to Recon Scout. The said contractor reached out to 17 companies to see if there would be some way to comply however was not successful due to the fact there was very little response. The little response they did receive they are going to procure office supplies; however at this time not sure how much they will purchase with in the life of the contract these goods. The Chicago Police Department feels the contractor has thoroughly gone over the list of registered vendors unfortunately there is no or very little opportunities for MBE and WBE at this time.

Please find attached memo from contract requesting full waiver and back emails to MBW and WBE sub contractors.

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Your attention to this matter is greatly appreciated.

Sincerely,

A handwritten signature in black ink, appearing to read 'Marvin J. Shear'.

Marvin J. Shear  
Assistant Deputy Superintendent  
Bureau of Administrative Services  
Chicago Police Department

**CITY OF CHICAGO  
ECONOMIC DISCLOSURE STATEMENT  
AND AFFIDAVIT**

**SECTION I -- GENERAL INFORMATION**

A. Legal name of Disclosing Party submitting this EDS. Include d/b/a/ if applicable:

MidCo Inc.

**Check ONE of the following three boxes:**

Indicate whether Disclosing Party submitting this EDS is:

1.  the Applicant

OR

2.  a legal entity holding a direct or indirect interest in the Applicant. State the legal name of the Applicant in which Disclosing Party holds an interest: \_\_\_\_\_

OR

3.  a specified legal entity with a right of control (see Section II.B.1.b.) State the legal name of the entity in which Disclosing Party holds a right of control: \_\_\_\_\_

B. Business address of Disclosing Party:

16W221 Shore Court

Burr Ridge, IL 60527

C. Telephone: 630-887-1800 Fax: 630-887-1962 Email: dlofquist@midcosystems.com

D. Name of contact person: Dale Lofquist

E. Federal Employer Identification No. (if you have one): 36-2550391

F. Brief description of contract, transaction or other undertaking (referred to below as the "Matter") to which this EDS pertains. (Include project number and location of property, if applicable):

Security Maintenance Contract

G. Which City agency or department is requesting this EDS? Chicago Police Department

If the Matter is a contract being handled by the City's Department of Procurement Services, please complete the following:

Specification # \_\_\_\_\_ and Contract # \_\_\_\_\_

**SECTION II -- DISCLOSURE OF OWNERSHIP INTERESTS**

**A. NATURE OF DISCLOSING PARTY**

1. Indicate the nature of the Disclosing Party:

- |   |  |
|---|--|
| <input type="checkbox"/> Person   | <input type="checkbox"/> Limited liability company*      |
| <input type="checkbox"/> Publicly registered business corporation       | <input type="checkbox"/> Limited liability partnership*  |
| <input checked="" type="checkbox"/> Privately held business corporation | <input type="checkbox"/> Joint venture*                  |
| <input type="checkbox"/> Sole proprietorship                            | <input type="checkbox"/> Not-for-profit corporation      |
| <input type="checkbox"/> General partnership*                           | (Is the not-for-profit corporation also a 501(c)(3))?    |
| <input type="checkbox"/> Limited partnership*                           | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| <input type="checkbox"/> Trust  | <input type="checkbox"/> Other (please specify)          |

\* Note B.1.b below.

2. For legal entities, the state (or foreign country) of incorporation or organization, if applicable:

Illinois

3. For legal entities not organized in the State of Illinois: Has the organization registered to do business in the State of Illinois as a foreign entity?

- Yes  No  N/A

**B. IF THE DISCLOSING PARTY IS A LEGAL ENTITY:**

1.a. List below the full names and titles of all executive officers and all directors of the entity. For not-for-profit corporations, also list below all members, if any, which are legal entities. If there are no such members, write "no members." For trusts, estates or other similar entities, list below the legal titleholder(s).

Name	Title
<u>See attached</u>	
_____	_____
_____	_____
_____	_____

1.b. If you checked "General partnership," "Limited partnership," "Limited liability company," "Limited liability partnership" or "Joint venture" in response to Item A.1. above (Nature of Disclosing Party), list below the name and title of each general partner, managing member, manager or

any other person or entity that controls the day-to-day management of the Disclosing Party. **NOTE:** Each legal entity listed below must submit an EDS on its own behalf.

Name	Title
N/A	

2. Please provide the following information concerning each person or entity having a direct or indirect beneficial interest (including ownership) in excess of 7.5% of the Disclosing Party. Examples of such an interest include shares in a corporation, partnership interest in a partnership or joint venture, interest of a member or manager in a limited liability company, or interest of a beneficiary of a trust, estate or other similar entity. If none, state "None." **NOTE:** Pursuant to Section 2-154-030 of the Municipal Code of Chicago ("Municipal Code"), the City may require any such additional information from any applicant which is reasonably intended to achieve full disclosure.

Name	Business Address	Percentage Interest in the Disclosing Party
Paul Janik	16W221 Shore Ct, Burr Ridge, IL 60527	20%
Michael Janik	16W221 Shore Ct, Burr Ridge, IL 60527	20%
Edwin Janik	16W221 Shore Ct, Burr Ridge, IL 60527	20%
Karen J. Guzan	16W221 Shore Ct, Burr Ridge, IL 60527	20%
Sharon MacNab	16W221 Shore Ct, Burr Ridge, IL 60527	20%

**SECTION III -- BUSINESS RELATIONSHIPS WITH CITY ELECTED OFFICIALS**

Has the Disclosing Party had a "business relationship," as defined in Chapter 2-156 of the Municipal Code, with any City elected official in the 12 months before the date this EDS is signed?

Yes                       No

If yes, please identify below the name(s) of such City elected official(s) and describe such relationship(s):

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**SECTION IV -- DISCLOSURE OF SUBCONTRACTORS AND OTHER RETAINED PARTIES**

The Disclosing Party must disclose the name and business address of each subcontractor, attorney, lobbyist, accountant, consultant and any other person or entity whom the Disclosing Party has retained or expects to retain in connection with the Matter, as well as the nature of the relationship, and the total

amount of the fees paid or estimated to be paid. The Disclosing Party is not required to disclose employees who are paid solely through the Disclosing Party's regular payroll.

“Lobbyist” means any person or entity who undertakes to influence any legislative or administrative action on behalf of any person or entity other than: (1) a not-for-profit entity, on an unpaid basis, or (2) himself. “Lobbyist” also means any person or entity any part of whose duties as an employee of another includes undertaking to influence any legislative or administrative action.

If the Disclosing Party is uncertain whether a disclosure is required under this Section, the Disclosing Party must either ask the City whether disclosure is required or make the disclosure.

Name (indicate whether retained or anticipated to be retained)	Business Address	Relationship to Disclosing Party (subcontractor, attorney, lobbyist, etc.)	Fees (indicate whether paid or estimated)
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(Add sheets if necessary)

Check here if the Disclosing party has not retained, nor expects to retain, any such persons or entities.

**SECTION V -- CERTIFICATIONS**

**A. COURT-ORDERED CHILD SUPPORT COMPLIANCE**

Under Municipal Code Section 2-92-415, substantial owners of business entities that contract with the City must remain in compliance with their child support obligations throughout the term of the contract.

Has any person who directly or indirectly owns 10% or more of the Disclosing Party been declared in arrearage on any child support obligations by any Illinois court of competent jurisdiction?

Yes       No       No person owns 10% or more of the Disclosing Party.

If “Yes,” has the person entered into a court-approved agreement for payment of all support owed and is the person in compliance with that agreement?

Yes       No

## B. FURTHER CERTIFICATIONS

1. The Disclosing Party and, if the Disclosing Party is a legal entity, all of those persons or entities identified in Section II.B.1. of this EDS:

- a. are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from any transactions by any federal, state or local unit of government;
- b. have not, within a five-year period preceding the date of this EDS, been convicted of a criminal offense, adjudged guilty, or had a civil judgment rendered against them in connection with: obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or contract under a public transaction; a violation of federal or state antitrust statutes; fraud; embezzlement; theft; forgery; bribery; falsification or destruction of records; making false statements; or receiving stolen property;
- c. are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any of the offenses enumerated in clause B.1.b. of this Section V;
- d. have not, within a five-year period preceding the date of this EDS, had one or more public transactions (federal, state or local) terminated for cause or default; and
- e. have not, within a five-year period preceding the date of this EDS, been convicted, adjudged guilty, or found liable in a civil proceeding, or in any criminal or civil action, including actions concerning environmental violations, instituted by the City or by the federal government, any state, or any other unit of local government.

2. The certifications in subparts 2, 3 and 4 concern:

- the Disclosing Party;
- any "Applicable Party" (meaning any party participating in the performance of the Matter, including but not limited to any persons or legal entities disclosed under Section IV, "Disclosure of Subcontractors and Other Retained Parties");
- any "Affiliated Entity" (meaning a person or entity that, directly or indirectly: controls the Disclosing Party, is controlled by the Disclosing Party, or is, with the Disclosing Party, under common control of another person or entity. Indicia of control include, without limitation: interlocking management or ownership; identity of interests among family members, shared facilities and equipment; common use of employees; or organization of a business entity following the ineligibility of a business entity to do business with federal or state or local government, including the City, using substantially the same management, ownership, or principals as the ineligible entity); with respect to Applicable Parties, the term Affiliated Entity means a person or entity that directly or indirectly controls the Applicable Party, is controlled by it, or, with the Applicable Party, is under common control of another person or entity;



- any responsible official of the Disclosing Party, any Applicable Party or any Affiliated Entity or any other official, agent or employee of the Disclosing Party, any Applicable Party or any Affiliated Entity, acting pursuant to the direction or authorization of a responsible official of the Disclosing Party, any Applicable Party or any Affiliated Entity (collectively "Agents").

Neither the Disclosing Party, nor any Applicable Party, nor any Affiliated Entity of either the Disclosing Party or any Applicable Party nor any Agents have, during the five years before the date this EDS is signed, or, with respect to an Applicable Party, an Affiliated Entity, or an Affiliated Entity of an Applicable Party during the five years before the date of such Applicable Party's or Affiliated Entity's contract or engagement in connection with the Matter:

- a. bribed or attempted to bribe, or been convicted or adjudged guilty of bribery or attempting to bribe, a public officer or employee of the City, the State of Illinois, or any agency of the federal government or of any state or local government in the United States of America, in that officer's or employee's official capacity;
- b. agreed or colluded with other bidders or prospective bidders, or been a party to any such agreement, or been convicted or adjudged guilty of agreement or collusion among bidders or prospective bidders, in restraint of freedom of competition by agreement to bid a fixed price or otherwise; or
- c. made an admission of such conduct described in a. or b. above that is a matter of record, but have not been prosecuted for such conduct; or
- d. violated the provisions of Municipal Code Section 2-92-610 (Living Wage Ordinance).

3. Neither the Disclosing Party, Affiliated Entity or Applicable Party, or any of their employees, officials, agents or partners, is barred from contracting with any unit of state or local government as a result of engaging in or being convicted of (1) bid-rigging in violation of 720 ILCS 5/33E-3; (2) bid-rotating in violation of 720 ILCS 5/33E-4; or (3) any similar offense of any state or of the United States of America that contains the same elements as the offense of bid-rigging or bid-rotating.

4. Neither the Disclosing Party nor any Affiliated Entity is listed on any of the following lists maintained by the Office of Foreign Assets Control of the U.S. Department of the Treasury or the Bureau of Industry and Security of the U.S. Department of Commerce or their successors: the Specially Designated Nationals List, the Denied Persons List, the Unverified List, the Entity List and the Debarred List.

5. The Disclosing Party understands and shall comply with (1) the applicable requirements of the Governmental Ethics Ordinance of the City, Title 2, Chapter 2-156 of the Municipal Code; and (2) all the applicable provisions of Chapter 2-56 of the Municipal Code (Office of the Inspector General).

6. If the Disclosing Party is unable to certify to any of the above statements in this Part B (Further Certifications), the Disclosing Party must explain below:

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If the letters "NA," the word "None," or no response appears on the lines above, it will be conclusively presumed that the Disclosing Party certified to the above statements.

**C. CERTIFICATION OF STATUS AS FINANCIAL INSTITUTION**

For purposes of this Part C, under Municipal Code Section 2-32-455(b), the term "financial institution" means a bank, savings and loan association, thrift, credit union, mortgage banker, mortgage broker, trust company, savings bank, investment bank, securities broker, municipal securities broker, securities dealer, municipal securities dealer, securities underwriter, municipal securities underwriter, investment trust, venture capital company, bank holding company, financial services holding company, or any licensee under the Consumer Installment Loan Act, the Sales Finance Agency Act, or the Residential Mortgage Licensing Act. However, "financial institution" specifically shall not include any entity whose predominant business is the providing of tax deferred, defined contribution, pension plans to public employees in accordance with Sections 403(b) and 457 of the Internal Revenue Code. (Additional definitions may be found in Municipal Code Section 2-32-455(b).)

**1. CERTIFICATION**

The Disclosing Party certifies that the Disclosing Party (check one)

is  is not

a "financial institution" as defined in Section 2-32-455(b) of the Municipal Code.

**2. If the Disclosing Party IS a financial institution, then the Disclosing Party pledges:**

"We are not and will not become a predatory lender as defined in Chapter 2-32 of the Municipal Code. We further pledge that none of our affiliates is, and none of them will become, a predatory lender as defined in Chapter 2-32 of the Municipal Code. We understand that becoming a predatory lender or becoming an affiliate of a predatory lender may result in the loss of the privilege of doing business with the City."

If the Disclosing Party is unable to make this pledge because it or any of its affiliates (as defined in Section 2-32-455(b) of the Municipal Code) is a predatory lender within the meaning of Chapter

2-32 of the Municipal Code, explain here (attach additional pages if necessary):

N/A

If the letters "NA," the word "None," or no response appears on the lines above, it will be conclusively presumed that the Disclosing Party certified to the above statements.

**D. CERTIFICATION REGARDING INTEREST IN CITY BUSINESS**

Any words or terms that are defined in Chapter 2-156 of the Municipal Code have the same meanings when used in this Part D.

1. In accordance with Section 2-156-110 of the Municipal Code: Does any official or employee of the City have a financial interest in his or her own name or in the name of any other person or entity in the Matter?

Yes  No

NOTE: If you checked "Yes" to Item D.1., proceed to Items D.2. and D.3. If you checked "No" to Item D.1., proceed to Part E.

2. Unless sold pursuant to a process of competitive bidding, or otherwise permitted, no City elected official or employee shall have a financial interest in his or her own name or in the name of any other person or entity in the purchase of any property that (i) belongs to the City, or (ii) is sold for taxes or assessments, or (iii) is sold by virtue of legal process at the suit of the City (collectively, "City Property Sale"). Compensation for property taken pursuant to the City's eminent domain power does not constitute a financial interest within the meaning of this Part D.

Does the Matter involve a City Property Sale?

Yes  No

3. If you checked "Yes" to Item D.1., provide the names and business addresses of the City officials or employees having such interest and identify the nature of such interest:

Name	Business Address	Nature of Interest

4. The Disclosing Party further certifies that no prohibited financial interest in the Matter will be acquired by any City official or employee.

**E. CERTIFICATION REGARDING SLAVERY ERA BUSINESS**

The Disclosing Party has searched any and all records of the Disclosing Party and any and all predecessor entities for records of investments or profits from slavery, the slave industry, or slaveholder insurance policies from the slavery era (including insurance policies issued to slaveholders that provided coverage for damage to or injury or death of their slaves) and has disclosed in this EDS any and all such records to the City. In addition, the Disclosing Party must disclose the names of any and all slaves or slaveholders described in those records. Failure to comply with these disclosure requirements may make the Matter to which this EDS pertains voidable by the City.

Please check either 1. or 2. below. If the Disclosing Party checks 2., the Disclosing Party must disclose below or in an attachment to this EDS all requisite information as set forth in that paragraph 2.

1. The Disclosing Party verifies that (a) the Disclosing Party has searched any and all records of the Disclosing Party and any and all predecessor entities for records of investments or profits from slavery, the slave industry, or slaveholder insurance policies, and (b) the Disclosing Party has found no records of investments or profits from slavery, the slave industry, or slaveholder insurance policies and no records of names of any slaves or slaveholders.

2. The Disclosing Party verifies that, as a result of conducting the search in step 1(a) above, the Disclosing Party has found records relating to investments or profits from slavery, the slave industry, or slaveholder insurance policies and/or the names of any slaves or slaveholders. The Disclosing Party verifies that the following constitutes full disclosure of all such records:

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**SECTION VI -- CERTIFICATIONS FOR FEDERALLY-FUNDED MATTERS**

**NOTE:** If the Matter is federally funded, complete this Section VI. If the Matter is not federally funded, proceed to Section VII.

**A. CERTIFICATION REGARDING LOBBYING**

1. List below the names of all persons or entities registered under the federal Lobbying Disclosure Act of 1995 who have made lobbying contacts on behalf of the Disclosing Party with respect to the Matter: (Begin list here, add sheets as necessary):

---

N/A

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(If no explanation appears or begins on the lines above, or if the letters "NA" or if the word "None" appear, it will be conclusively presumed that the Disclosing Party means that NO persons or entities registered under the Lobbying Disclosure Act of 1995 have made lobbying contacts on behalf of the Disclosing Party with respect to the Matter.)

2. The Disclosing Party has not spent and will not expend any federally appropriated funds to pay any person or entity listed in Paragraph A.1. above for his or her lobbying activities or to pay any person or entity to influence or attempt to influence an officer or employee of any agency, as defined by applicable federal law, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress, in connection with the award of any federally funded contract, making any federally funded grant or loan, entering into any cooperative agreement, or to extend, continue, renew, amend, or modify any federally funded contract, grant, loan, or cooperative agreement.

3. The Disclosing Party will submit an updated certification at the end of each calendar quarter in which there occurs any event that materially affects the accuracy of the statements and information set forth in paragraphs A.1. and A.2. above.

If the Matter is federally funded and any funds other than federally appropriated funds have been or will be paid to any person or entity for influencing or attempting to influence an officer or employee of any agency (as defined by applicable federal law), a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the Matter, the Disclosing Party must complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. The form may be obtained online from the federal Office of Management and Budget (OMB) web site at <http://www.whitehouse.gov/omb/grants/sflllin.pdf>, linked on the page [http://www.whitehouse.gov/omb/grants/grants\\_forms.html](http://www.whitehouse.gov/omb/grants/grants_forms.html).

4. The Disclosing Party certifies that either: (i) it is not an organization described in section 501(c)(4) of the Internal Revenue Code of 1986; or (ii) it is an organization described in section 501(c)(4) of the Internal Revenue Code of 1986 but has not engaged and will not engage in "Lobbying Activities".

5. If the Disclosing Party is the Applicant, the Disclosing Party must obtain certifications equal in form and substance to paragraphs A.1. through A.4. above from all subcontractors before it awards any subcontract and the Disclosing Party must maintain all such subcontractors' certifications for the duration of the Matter and must make such certifications promptly available to the City upon request.

## B. CERTIFICATION REGARDING EQUAL EMPLOYMENT OPPORTUNITY

If the Matter is federally funded, federal regulations require the Applicant and all proposed subcontractors to submit the following information with their bids or in writing at the outset of negotiations.

Is the Disclosing Party the Applicant?

Yes

No

If "Yes," answer the three questions below:

1. Have you developed and do you have on file affirmative action programs pursuant to applicable federal regulations? (See 41 CFR Part 60-2.)

Yes

No

2. Have you filed with the Joint Reporting Committee, the Director of the Office of Federal Contract Compliance Programs, or the Equal Employment Opportunity Commission all reports due under the applicable filing requirements?

Yes

No

3. Have you participated in any previous contracts or subcontracts subject to the equal opportunity clause?

Yes

No

If you checked "No" to question 1. or 2. above, please provide an explanation:

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## **SECTION VII -- ACKNOWLEDGMENTS, CONTRACT INCORPORATION, COMPLIANCE, PENALTIES, DISCLOSURE**

The Disclosing Party understands and agrees that:

A. By completing and filing this EDS, the Disclosing Party acknowledges and agrees, on behalf of itself and the persons or entities named in this EDS, that the City may investigate the creditworthiness of some or all of the persons or entities named in this EDS.

B. The certifications, disclosures, and acknowledgments contained in this EDS will become part of any contract or other agreement between the Applicant and the City in connection with the Matter, whether procurement, City assistance, or other City action, and are material inducements to the City's execution of any contract or taking other action with respect to the Matter. The Disclosing Party understands that it must comply with all statutes, ordinances, and regulations on which this EDS is based.

C. The City's Governmental Ethics and Campaign Financing Ordinances, Chapters 2-156 and 2-164 of the Municipal Code, impose certain duties and obligations on persons or entities seeking City contracts, work, business, or transactions. The full text of these ordinances and a training program is available on line at [www.cityofchicago.org/Ethics](http://www.cityofchicago.org/Ethics), and may also be obtained from the City's Board of Ethics, 740 N. Sedgwick St., Suite 500, Chicago, IL 60610, (312) 744-9660. The Disclosing Party must comply fully with the applicable ordinances.

D. If the City determines that any information provided in this EDS is false, incomplete or inaccurate, any contract or other agreement in connection with which it is submitted may be rescinded or be void or voidable, and the City may pursue any remedies under the contract or agreement (if not rescinded, void or voidable), at law, or in equity, including terminating the Disclosing Party's participation in the Matter and/or declining to allow the Disclosing Party to participate in other transactions with the City. Remedies at law for a false statement of material fact may include incarceration and an award to the City of treble damages.

E. It is the City's policy to make this document available to the public on its Internet site and/or upon request. Some or all of the information provided on this EDS and any attachments to this EDS may be made available to the public on the Internet, in response to a Freedom of Information Act request, or otherwise. By completing and signing this EDS, the Disclosing Party waives and releases any possible rights or claims which it may have against the City in connection with the public release of information contained in this EDS and also authorizes the City to verify the accuracy of any information submitted in this EDS.

F. The information provided in this EDS must be kept current. In the event of changes, the Disclosing Party must supplement this EDS up to the time the City takes action on the Matter. If the Matter is a contract being handled by the City's Department of Procurement Services, the Disclosing Party must update this EDS as the contract requires.

The Disclosing Party represents and warrants that:

G. The Disclosing Party has not withheld or reserved any disclosures as to economic interests in the Disclosing Party, or as to the Matter, or any information, data or plan as to the intended use or purpose for which the Applicant seeks City Council or other City agency action.

For purposes of the certifications in H.1. and H.2. below, the term "affiliate" means any person or entity that, directly or indirectly: controls the Disclosing Party, is controlled by the Disclosing Party, or is, with the Disclosing Party, under common control of another person or entity. Indicia of control include, without limitation: interlocking management or ownership; identity of interests among family members; shared facilities and equipment; common use of employees; or organization of a business entity following the ineligibility of a business entity to do business with the federal government or a state or local government, including the City, using substantially the same management, ownership, or principals as the ineligible entity.

H.1. The Disclosing Party is not delinquent in the payment of any tax administered by the Illinois Department of Revenue, nor are the Disclosing Party or its affiliates delinquent in paying any fine, fee, tax or other charge owed to the City. This includes, but is not limited to, all water charges, sewer charges, license fees, parking tickets, property taxes or sales taxes.

H.2 If the Disclosing Party is the Applicant, the Disclosing Party and its affiliates will not use, nor permit their subcontractors to use, any facility on the U.S. EPA's List of Violating Facilities in connection with the Matter for the duration of time that such facility remains on the list.

H.3 If the Disclosing Party is the Applicant, the Disclosing Party will obtain from any contractors/subcontractors hired or to be hired in connection with the Matter certifications equal in form and substance to those in H.1. and H.2. above and will not, without the prior written consent of the City, use any such contractor/subcontractor that does not provide such certifications or that the Disclosing Party has reason to believe has not provided or cannot provide truthful certifications.

NOTE: If the Disclosing Party cannot certify as to any of the items in H.1., H.2. or H.3. above, an explanatory statement must be attached to this EDS.

**CERTIFICATION**

Under penalty of perjury, the person signing below: (1) warrants that he/she is authorized to execute this EDS on behalf of the Disclosing Party, and (2) warrants that all certifications and statements contained in this EDS are true, accurate and complete as of the date furnished to the City.

Paul Janik - MidCo Inc.

Date: May 24, 2011

(Print or type name of Disclosing Party)

By:

*Paul Janik*

(sign here)

Paul Janik

(Print or type name of person signing)

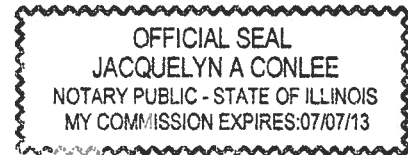
President

(Print or type title of person signing)

Signed and sworn to before me on (date) 5/24/11, by Paul Janik,  
at DuPage County, Illinois (state).

*Jacquelyn A. Conlee* Notary Public.

Commission expires: 07/07/13.







16W221 Shore Court  
Burr Ridge, IL 60527  
T: (630) 887-1800  
F: (630) 887-1962  
[www.midcosystems.com](http://www.midcosystems.com)

**MidCo Inc.**

**Officers are:**

**Paul Janik  
Mike Janik  
Karen J. Guzan  
Jim Maertzig, CPA  
Albina Janik**

**President  
Vice President of Operations  
Corporate Secretary  
Vice President of Finance  
Corporate Treasurer**

**Owners are:**

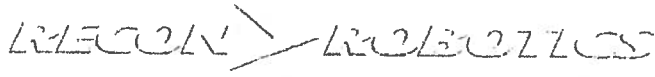
**Paul Janik  
Mike Janik  
Karen J. Guzan  
Ed Janik  
Sharon MacNab**

**Directors are:**

**Paul Janik  
Mike Janik  
Karen Guzan  
Ed Janik  
Sharon MacNab  
Jim Maertzig**

---

---



ReconRobotics, Inc Phone: 952-935-5515  
7620 West 78<sup>th</sup> Street Toll free: 1-866-697-6267  
Edina, MN 55439 Fax: 952-935-5508  
www.reconrobotics.com

March 28, 2011

Molly Waller  
Department of Procurement Services  
3340 W. Fillmore Street  
Chicago, IL 60624

Molly:

I am writing this letter to request for a full waiver regarding our participation in the Minority and Women's Owned Business Procurement Program (M/WBE) required by the City of Chicago given our sole source contract with the city.

As a small company with only 26 employees, we just started our fifth year in business. While we would love to be able to commit to a five year contract of doing business in the city of Chicago, we are unsure of the things we will need in the future and the level of expansion that will take place. That being said, we are definitely growing and the realm of opportunity is largely unknown.

That being said, as part of our effort to meet the M/WBE requirement, we contacted 17 businesses in Chicago that fall under the realm of services we currently require, including:

A&G Cleaning	Chicago Land Plumbing
Dan's Printing and Office Supplies, Inc	Hallagan Office Supplies
Rocha Plumbing	J&D Janitorial Services
Abbey Cleaning Services	A&R Janitorial Services
Dayspring Professional Janitorial Service	Diaz Heating and Cooling, Inc
Executive Janitorial Service, Inc	Multiple Business System, Inc.
Kukua's Carpet Care and Services	Ryan's Cleaning Services
S&S Heating and Cooling Inc	T&J Plumbing Inc
Sheridan Plumbing and Sewer Inc	

Of the 17 we contacted, we received five responses. Three of the companies, including Rocha Plumbing Inc, J&D Janitorial Services Inc, and Chicagoland Plumbing responded saying they only do business in the state of Illinois or city of Chicago. The two businesses that responded and said they could assist us are: Hallagan Office Supplies and Dan's Printing and Office Supplies, Inc. We have requested catalog's from both of those companies and intend to do some business with them to fulfill our office supply needs.

Being based in Minneapolis and scouring through the list of 2000+ M/WBE companies for the City of Chicago, there are not any other certified companies that we would be able to begin contracts with at this time.

Please let me know if you have any questions or need anything else.

Sincerely,

Aimee Barmore  
ReconRobotics, Inc.  
952.935.5515 x111

### Vendor Information



#### Vendor Information

Business Name **Dan's Printing & Office Supplies, Inc.**

Owner **Caroline Vaclav**

Address **14800 South Cicero Avenue**  
 > [Map This Address](#) **Oak Forest, IL 60452**

Phone **708-687-3055**

Fax **708-687-9035**

Email **[carolvaclav@danielspos.com](mailto:carolvaclav@danielspos.com)**

Website **<http://www.danielspos.com>**

#### Certification Information

Certifying Agency **City of Chicago**

Certification Type **WBE - Women Business Enterprise**

Certification Date **3/27/2009**

Renewal Date **4/1/2011**

Expiration Date **4/1/2014**

Certified Business Description **Retail Sale of Office Supplies, Stationary and Furniture; Commercial Lithographic, Printing and Quick Printing; Graphic Design Services**

#### Commodity Codes

Code	Description
NAICS 32311	Printing ( <a href="#">More</a> )
NAICS 45321	Office Supplies and Stationery Stores ( <a href="#">More</a> )
NAICS 54143	Graphic Design Services ( <a href="#">More</a> )

#### Customer Support

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## Christina Dowling

---

**From:** pam@danielspos.com  
**Sent:** Tuesday, March 22, 2011 2:54 PM  
**To:** Christina Dowling  
**Subject:** RE: Services

Hi Christina – We will be more than happy to work with your company. In our office products division we carry more than 30,000 office supplies – our resources allow us to ship via next day delivery to almost all locations within the continental United States. All we ask is that the order be over \$150 for free delivery. The only thing that would be excluded from the free delivery is freightable products such as large furniture pieces.

In our printing division, most all products can be shipped via UPS.

Please feel free to visit our website at danielspos.com for a complete listing of all the services or products we carry. If you have any further questions, give me a call at the below phone number.

### **Pamela Vaclav | Daniels Printing & Office Supply**

Phone: 708-687-3055 | Fax: 708-687-9035 | email: pam@danielspos.com  
14800 S. Cicero Avenue | Oak Forest, IL 60452 | www.danielspos.com

*Time Tip - Take time to plan each day. Use the 80/20 rule; focus 80% of your time on the 20% of your work that is truly important. Break big projects into manageable tasks.*

-----Original Message-----

**From:** Christina Dowling [mailto:Christina.Dowling@reconrobotics.com]  
**Sent:** Tuesday, March 22, 2011 2:46 PM  
**To:** carolvaclav@danielspos.com  
**Subject:** Services

We are currently in the process of sole sourcing our product to do business with the City of Chicago Police Department. In order to meet the W\MBE requirements, we are contacting you in regards to your business services.

We are reaching out to you regarding the product and services you offer. Do you currently work with or willing to work with a company located in Minneapolis, MN?

My contact information is below, please let me know if you product or services would be available to us.

Thanks for your time and your assistance.

*Christina B. Dowling*

HR Manager / Office Manager  
ReconRobotics, Inc.  
7620 W. 78th Street  
Edina, MN 55439  
Office: 952.935.5515 Ext, 105  
Fax: 952.935.5508  
Cell: 612.270.2926  
SKYPE: christina dowling

[Christina.Dowling@reconrobotics.com](mailto:Christina.Dowling@reconrobotics.com)  
[www.reconrobotics.com](http://www.reconrobotics.com)

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### Vendor Information

CLOSE WINDOW 

 HELP

#### Vendor Information

Business Name **Hallagan Office Supplies, Inc.**  
 Owner **Joan Hallagan**  
 Address **6854 West North Avenue**  
 > [Map This Address](#) **Chicago, IL 60707-4412**  
 Phone **773-637-0368**  
 Fax **773-637-0799**  
 Email **[hallagan@corecomm.net](mailto:hallagan@corecomm.net)**  
 Website

#### Certification Information

Certifying Agency **City of Chicago**  
 Certification Type **WBE - Women Business Enterprise**  
 Certification Date **12/4/2008**  
 Renewal Date **11/1/2011**  
 Expiration Date **11/1/2011**  
 Certified Business Description **Sale of Office Supplies; DATA PROCESSING OFFICE FURNITURE, WOOD (NOT STORAGE CABINETS -SEE ITE 87);STANDS, OFFICE EQUIPMENT AND MACHINES;MISCELLANEOUS OFFICE SUPPLIES;COPY MACHINES, LASER, INCLUDING PARTS AND ACCESSORIES COPYING MACHINES, LASER**

#### Commodity Codes

Code	Description
NIGP 42518	Data Processing Office Furniture, Wood (Not Storage Cabinets -See Ite
NIGP 42583	Stands, Office Equipment and Machines
NIGP 57899	Miscellaneous Office Supplies
NIGP 60042	Copy Machines, Laser, Including Parts and Accessories

#### Customer Support

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## **Christina Dowling**

---

**From:** Christina Dowling  
**Sent:** Tuesday, March 22, 2011 4:00 PM  
**To:** 'hallagan@core.com'  
**Subject:** RE: quick question

Thanks so much! I would be happy to have the catalogue.

*Christina B. Dowling*

HR Manager / Office Manager  
**ReconRobotics, Inc.**  
7620 W. 78th Street  
Edina, MN 55439  
Office: 952.935.5515 Ext, 105  
Fax: 952.935.5508  
Cell: 612.270.2926  
SKYPE: christina dowling  
[Christina.Dowling@reconrobotics.com](mailto:Christina.Dowling@reconrobotics.com)  
[www.reconrobotics.com](http://www.reconrobotics.com)

---

**From:** Hallagan Business Machines [mailto:hallagan@core.com]  
**Sent:** Tuesday, March 22, 2011 3:52 PM  
**To:** Christina Dowling  
**Subject:** RE: quick question

We do but it is under construction. We will be happy to send you a cat with most office supplies you would need.  
Thanks  
Joan

**From:** Christina Dowling [mailto:Christina.Dowling@reconrobotics.com]  
**Sent:** Tuesday, March 22, 2011 9:02 AM  
**To:** hallagan@core.com  
**Subject:** RE: quick question

Please do and do you have a link to online ordering?

*Christina B. Dowling*

HR Manager / Office Manager  
**ReconRobotics, Inc.**  
7620 W. 78th Street  
Edina, MN 55439  
Office: 952.935.5515 Ext, 105  
Fax: 952.935.5508  
Cell: 612.270.2926  
SKYPE: christina dowling  
[Christina.Dowling@reconrobotics.com](mailto:Christina.Dowling@reconrobotics.com)  
[www.reconrobotics.com](http://www.reconrobotics.com)

---

**From:** Hallagan Business Machines [mailto:hallagan@core.com]  
**Sent:** Tuesday, March 22, 2011 9:00 AM

**To:** Christina Dowling  
**Subject:** RE: quick question

Yes we have a catalogue of office supplies. I would happy to forward it to you if you are interested.  
Thanks  
Joan

**From:** Christina Dowling [mailto:Christina.Dowling@reconrobotics.com]  
**Sent:** Tuesday, March 22, 2011 8:30 AM  
**To:** hallagan@corecomm.net  
**Subject:** quick question

Dear Business:

We are currently in the process of sole sourcing our product to do business with the City of Chicago Police Department. In order to meet the W\MBE requirements, we are contacting you in regards to your business services.

We are reaching out to you regarding the product and services you offer. Do you currently work with or willing to work with a company located in Minneapolis, MN?

My contact information is below, please let me know if you product or services would be available to us.

Thanks for your time and your assistance.

---

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## Vendor Information



### Vendor Information

**Business Name** Rocha Plumbing, Inc.  
**Owner** Rene Rodriguez  
**Address** 2803 West 36th Street  
> [Map This Address](#) Chicago, IL 60632-1701  
**Phone** 773-521-9640  
**Fax** 773-521-9645  
**Email** [rocha.plumbing@comcast.net](mailto:rocha.plumbing@comcast.net)  
**Website**

### Certification Information

**Certifying Agency** City of Chicago  
**Certification Type** MBE - Minority Business Enterprise  
**Certification Date** 10/13/2008  
**Renewal Date** 11/1/2011  
**Expiration Date** 11/1/2013  
**Certified Business Description** Plumbing Maintenance and Repair (Includes Toilets, etc.)

### Commodity Codes

Code	Description
NIGP 91060	Plumbing Maintenance and Repair (Includes Toilets, etc.)
NIGP 91468	Plumbing

### Customer Support

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**Katie Sisco**

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**From:** rocha.plumbing@comcast.net  
**Sent:** Tuesday, March 22, 2011 3:01 PM  
**To:** Katie Sisco  
**Subject:** Re: Question

I currently don't work with any company located in Minnesota, how ever, if they are going to offer their services in Chicago and that service is related to Plumbing, we will be more than happy to work with you.  
Thank you

Sent on the Sprint® Now Network from my BlackBerry®

---

**From:** Katie Sisco <[Katie.Sisco@reconrobotics.com](mailto:Katie.Sisco@reconrobotics.com)>  
**Date:** Tue, 22 Mar 2011 14:47:44 -0500  
**To:** [rocha.plumbing@comcast.net](mailto:rocha.plumbing@comcast.net)<[rocha.plumbing@comcast.net](mailto:rocha.plumbing@comcast.net)>  
**Subject:** Question

Dear Business:

We are currently in the process of sole sourcing our product to do business with the City of Chicago Police Department. In order to meet the W\MBE requirements, we are contacting you in regards to your business services.

We are reaching out to you regarding the product and services you offer. Do you currently work with or willing to work with a company located in Minneapolis, MN?

My contact information is below, please let me know if you product or services would be available to us.

Thanks for your time and your assistance.

Katie

---

**Katie Sisco**  
**Sales Executive - East Region**  
**ReconRobotics, Inc.**  
7620 W. 78th Street  
Edina, MN 55439  
Office: 952.935.5515 Ext. 113  
Fax: 952-935-5508  
Cell: 612.220.1776  
[katie.sisco@reconrobotics.com](mailto:katie.sisco@reconrobotics.com)  
[www.reconrobotics.com](http://www.reconrobotics.com)

---

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## Vendor Information



### Vendor Information

**Business Name** J & D Janitorial Services Inc.  
**Owner** Dona Davis  
**Address** 10750 South Michigan Avenue  
> [Map This Address](#) Chicago, IL 60628-3510  
**Phone** 630-936-6602  
**Fax** 630-462-6647  
**Email** [dona.davis@mckesson.com](mailto:dona.davis@mckesson.com)  
**Website** [www.jdjanitorial.net](http://www.jdjanitorial.net)

### Certification Information

**Certifying Agency** City of Chicago  
**Certification Type** MBE - Minority Business Enterprise  
**Certification Date** 11/28/2008  
**Renewal Date** 6/30/2011  
**Expiration Date** 6/30/2011  
**Certified Business Description** Janitorial/Custodial Services

### Commodity Codes

Code	Description
NIGP 91039	Janitorial/Custodial Services

### Customer Support

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**Katie Sisco**

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**From:** Davis, Dona [Dona.Davis@McKesson.com]  
**Sent:** Tuesday, March 22, 2011 5:44 PM  
**To:** Katie Sisco  
**Subject:** RE: Question

Dear Owner,

I am not in a position to handle any out of state business, but would like to sometime in the future.

Thank you,

*Dona Looper Davis*  
*J & D Janitorial Services Inc.*  
*630-429-2061*  
*630-936-6602 (Cell)*  
[dona.davis@mckesson.com](mailto:dona.davis@mckesson.com)

---

**From:** Katie Sisco [<mailto:Katie.Sisco@reconrobotics.com>]  
**Sent:** Tuesday, March 22, 2011 2:45 PM  
**To:** Looper, Dona  
**Subject:** Question

Dear Business:

We are currently in the process of sole sourcing our product to do business with the City of Chicago Police Department. In order to meet the W\MBE requirements, we are contacting you in regards to your business services.

We are reaching out to you regarding the product and services you offer. Do you currently work with or willing to work with a company located in Minneapolis, MN?

My contact information is below, please let me know if you product or services would be available to us.

---

Thanks for your time and your assistance.

Katie

**Katie Sisco**  
**Sales Executive - East Region**  
**ReconRobotics, Inc.**  
7620 W. 78th Street  
Edina, MN 55439  
Office: 952.935.5515 Ext. 113  
Fax: 952-935-5508  
Cell: 612.220.1776  
[katie.sisco@reconrobotics.com](mailto:katie.sisco@reconrobotics.com)  
[www.reconrobotics.com](http://www.reconrobotics.com)

---

## Vendor Information



### Vendor Information

**Business Name** Chicagoland Plumbing, Inc.  
**Owner** Edwin Flores  
**Address** 3101 N. Natchez  
> [Map This Address](#) Chicago, IL 60634  
**Phone** 773-699-7473  
**Fax** 773-417-3501  
**Email** [edwinflores@chicagolandplumbing.net](mailto:edwinflores@chicagolandplumbing.net)  
**Website**

### Certification Information

**Certifying Agency** City of Chicago  
**Certification Type** MBE - Minority Business Enterprise  
**Certification Date** 7/30/2010  
**Renewal Date** 6/30/2011  
**Expiration Date** 6/30/2015  
**Certified Business Description** Plumbers  
Plumbing contractors

### Commodity Codes

Code	Description
NAICS 238220	Plumbers ( <a href="#">More</a> )
NAICS 238220	Plumbing contractors ( <a href="#">More</a> )

### Customer Support

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**Katie Sisco**

---

**From:** Edwin Flores [edwinflores@chicagolandplumbing.net]  
**Sent:** Tuesday, March 22, 2011 4:39 PM  
**To:** Katie Sisco  
**Subject:** RE: Question

I am sorry,  
We could only do Plumbing Services in the City of Chicago and the State of Illinois.

**From:** Katie Sisco [mailto:[Katie.Sisco@reconrobotics.com](mailto:Katie.Sisco@reconrobotics.com)]  
**Sent:** Tuesday, March 22, 2011 3:02 PM  
**To:** [edwinflores@chicagolandplumbing.net](mailto:edwinflores@chicagolandplumbing.net)  
**Subject:** Question

Dear Business:

We are currently in the process of sole sourcing our product to do business with the City of Chicago Police Department. In order to meet the W\MBE requirements, we are contacting you in regards to your business services.

We are reaching out to you regarding the product and services you offer. Do you currently work with or willing to work with a company located in Minneapolis, MN?

My contact information is below, please let me know if you product or services would be available to us.

Thanks for your time and your assistance.

**Katie Sisco**  
**Sales Executive - East Region**  
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7620 W. 78th Street  
Edina, MN 55439  
Office: 952.935.5515 Ext. 113  
Fax: 952-935-5508  
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[katie.sisco@reconrobotics.com](mailto:katie.sisco@reconrobotics.com)  
[www.reconrobotics.com](http://www.reconrobotics.com)

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