

JUSTIFICATION FOR NON-COMPETITIVE PROCUREMENT

COMPLETE THIS SECTION IF NEW CONTRACT

For contract(s) in this request, answer applicable questions in each of the four (4) major subject areas below in accordance with the Instructions for Preparation of Non-Competitive Procurement Form on the reverse side.

Request that negotiations be conducted only with Access Direct Systems, Inc. for the product and/or services described herein. This is a request for

(Name of Person or Firm)

(One-Time Contractor Requisition #: 35921 and 35941, copy attached) or Term Agreement or Delegate Agency (Check one).

If Delegate Agency, this request is for ~blanket approval" for all contracts within the _____ (Attach List).
 (Program Name)

Pre-Assigned Specification No.: _____

Pre-Assigned Contract No.: _____

COMPLETE THIS SECTION IF AMENDMENT OR MODIFICATION TO CONTRACT

Describe in detail the change in terms of dollars, time period, scope of services, etc., its relationship to the original contract and the specific reasons for the change. Indicate both the original and the adjusted contract amount and/or expiration date with this change, as applicable. Attach copy of all supporting documents. Request approval for a contract amendment or modification to the following:

Contract #: 12808

Company or Agency Name: _____

Specification #: B0-96636-01

Contract or Program Description: _____

(Attach List, if multiple)

Modification #: _____

Steve Sakai

7-3753



Revenue

12-17-2007

Originator Name

Telephone

Signature

Department

Date (mm/dd/yr)

Indicate **SEE ATTACHED** in each box below if additional space needed:

<input checked="" type="checkbox"/> PROCUREMENT HISTORY	<i>SEE ATTACHED</i>	
Agreement was awarded to Axiom May/Spoh; began 5-1-2000 and transferred to Access Direct Systems, Inc. on 9-13-2006.		
<input checked="" type="checkbox"/> ESTIMATED COST	<i>SEE ATTACHED</i>	<i>S. S. R. B.</i>
<i>\$1,433,412 est</i>		<i>DATE 12/20/07</i>
<input checked="" type="checkbox"/> SCHEDULE REQUIREMENTS	<i>SEE ATTACHED</i>	APPROVED _____
<i>2-year extension request from 1-1-2008 to 12-31-2009.</i>		
<input checked="" type="checkbox"/> EXCLUSIVE OR UNIQUE CAPABILITY	<i>SEE ATTACHED</i>	CONDITIONALLY APPROVED <i>gr 4-1</i>
<i>SEE ATTACHED</i>		RETURN TO DEPT _____
<input checked="" type="checkbox"/> OTHER	<i>SEE ATTACHED</i>	DISAPPROVED _____
<i>No extension options remaining.</i>		

APPROVED BY: 
 DEPARTMENT HEAD OR DESIGNEE

12/17/07
 DATE


 BOARD CHAIRPERSON

12/27/07
 DATE

NON-COMPETITIVE PROCUREMENT JUSTIFICATION

A non-bid or non-competitive procurement contract request must have its basis in accordance with the following:

Illinois Compiled Statutes
Chapter 65. Municipalities Illinois Municipal Code
Article 8. Finance
Division 10. Purchasing and Public Works Contracts in Cities of More Than 500,000
§ 65 ILCS 5/8-10-4 Contracts not adapted to award by competitive bidding.

Sec. 8-10-4. "Contracts which by their nature are not adapted to award by competitive bidding, such as but not limited to contracts for the services of individuals possessing a high degree of professional skill where the ability for fitness of the individual plays an important part, contracts for supplies, materials, parts or equipment which are available only from a single source . . . shall not be subject to the competitive bidding requirements of this Article. . ."

PROCUREMENT HISTORY (INCLUDING FUTURE PROCUREMENT OBJECTIVES)

1. Describe the requirement and how it evolved from initial planning to its present status.

In September of 2006, the *Access Direct Systems, Inc.* contract (PO# 12808) was approved by the Chief Procurement Officer as a contract-transfer from the *Acxiom/May & Speh, Inc.* contract (PO#T26456). The *Acxiom* contract was awarded pursuant to an RFP issued in March of 2000, and *Acxiom* began services on May 1, 2000. The RFP was solicited in order to identify a highly-qualified printing and mailing service provider who could create sophisticated electronic forms that could be populated with time-sensitive data derived from various Department of Revenue databases, print the data onto the forms, and mail out the forms – such as City of Chicago Tax Revenue forms, Business License Renewal forms and public use permit applications.

The *Access Direct* PO will expire on December 31, 2007. It was determined to be in the best interest of the City to solicit the *Access Direct* scope of work via the Task Order Request (TOR) solicitation process. It was considered to be more efficient to combine the printing and mailing scope as a TOR along with related Department of Revenue, and Department of Business Affairs and Licensing, Task Order related scopes of work, since these related TORs could be solicited under one RFP.

2. Is this a first time requirement or a continuation of previous procurement from the same source? If so, explain the procurement history.

This request is a continuation of the existing services contract with *Access Direct*. See #1 for the procurement history.

3. Explain attempts made to competitively bid the requirement. (Attach copy of notices and list of sources contacted.)

TOR # - 2007BIS15 was issued by BIS on 11/7/2007 to write a comprehensive Task Order Request/RFP to obtain application/system support services for the Integrated Revenue Information Services (IRIS), Account Referral Management System (ARMS), ReCaps cashing system, customer services call center, data mining/extraction, and mass mailing services. The draft comprehensive Task Order Request/RFP is planned for completion during the 1st or 2nd quarter of 2008. The successful vendor, through this competitive-bid process, should be selected during the 4th quarter of 2008.

4. Describe any research done to find other sources. (List other cities contacted, companies in the industry contacted, professional organizations, periodicals, and other publications used.)

See #3 above.

5. Explain future procurement objectives. Is this a one-time request or will future requests be made for doing business with the same source?

This is a one time request.

TOR # - 2007BIS15 was issued by BIS on 11/7/2007 to write a comprehensive Task Order Request/RFP to obtain application/system support services for the Integrated Revenue Information Services (IRIS), Account Referral Management System (ARMS), ReCaps cashing system, customer services call center, data mining/extraction and mass mailing services. The draft comprehensive Task Order Request/RFP is planned for completion during the 1st or 2nd quarter of 2008. The successful vendor, through this competitive-bid process, should be selected during the 4th quarter of 2008.

6. Explain whether or not future competitive bidding is possible. If not, why not?

As indicated in #3 above in this section, these services will be competitively solicited through the TOR process.

ESTIMATED COST

1. What is the estimated cost for this requirement (or for each contract, if multiple awards contemplated)?

The Department of Revenue estimates a \$1,033,412 expenditure for a 2-year period.
The Department of Business Affairs and Licensing estimates \$400,000 expenditure for a 2-year period.

2. What is the funding source?

The Department of Revenue's funding source is: 007-0100-0292003-0138-220138
The Department of Business Affairs and Licensing's funding source is: 0100-076-2005-0138-0138

3. Explain the basis for estimating the cost and what assumptions were made and/or data used (e.g. budgeted amount, previous contract price, current catalog, or cost proposal from firms solicited, engineering or in-house estimate, etc.).

Past expenditures.

4. Explain whether the proposed Contractor or the City has a substantial dollar investment in original design, tooling, or other factors which would be duplicated at City expense if another source was considered.

The City uses over 50 different templates for various mailings that were designed in *Access Direct's* proprietary software. They continue to maintain and update these documents on an annual basis. It will cost the City about \$200,000, in addition to internal staffing resources, to transition this work to another qualified mail outsourcer. This cost includes the recreation of each document in another software application, and the project designed and executed around this task that includes extensive testing of the drop down of information into these templates from the IRIS system.

5. Describe cost savings or other measurable benefits to the City which may be achieved.

See #4 above in this section.

6. Explain what negotiations of price has occurred or will occur.

Access Direct indicated that they agree to provide services during the extended period under the same terms and conditions.

7. Detail why the estimated cost is deemed reasonable.

There has been no increase in compensation since the original contract was awarded to *Axiom* in 2000.

SCHEDULE REQUIREMENTS

1. Explain how the schedule was developed and at what point the specific dates were known.

The City has a very well defined mailing schedule that includes documents sent to various subsets of IRIS accounts on a monthly basis.

2a. Is lack of drawings and/or specifications a constraining factor to competitive bidding?

Yes. (See 2b. below.)

2b. If so, why is the proposed Contractor the only person or firm able to perform under these circumstances?

It would take about 3 to 4 months to design and test all new templates and work processes to a new vendor.

2c. Why are the drawings and specifications lacking?

The end-product resulting from the software can be viewed as printed documents, but the City does not have the license to use the proprietary software which produces the final documents. *Access Direct* custom-designed form templates using their proprietary software, and wrote codes specifically to enable the templates to be populated from data received from IRIS. Because the templates and interfaces are specific to their proprietary application, unless a license to use their proprietary software code is made available, and skill sets acquired to manipulate their software, or some other code is written to perform similarly, the City is "lacking" such "drawings and specifications". The City does not have access to this code because we do not own this software.

2d. What is the lead-time required to get drawings and specifications suitable for competition?

Providing drawings or, more correctly, providing software to produce the various documents, is the issue. What the City is unable to do is provide the software required for the production of these documents. Identifying a new resource provider (through a new solicitation process), developing, interfacing, and testing such new application would take 4-6 months of work.

2e. If lack of drawings and specifications is NOT a constraining factor to competitive bidding, explain why only one person or firm can meet the required schedule.

Providing the proper software able to produce the City's various documents in a timely manner is a constraining factor since, currently, *Access Direct's* application is the only version available for use. However, the City's plan is to issue a TOR RFP to the pre-qualified pool of MCA vendors who can create an equivalent application that would achieve the same net results.

3. Outline the required schedule by delivery or completion dates and explain the reasons why the schedule is critical.

Scheduled monthly mailings are produced that require the recipient (for one reason or another) to pay a City fee, fine, or both.

4. Describe in detail what impact delays for competitive bidding would have on City operations, programs, costs, and budgeted funds.

Any interruption in the *Access Direct* mailings could have a negative effect, impinging upon forecasted budgeted income figures. The City's incoming cash flow, depending on the time of year, would be severely impacted if the *Access Direct* contract was not extended. If *Access Direct* was delayed in issuing these mailings, it could affect the more than \$1.3 Billion in revenue stream realized per year as a result of these mailings.

EXCLUSIVE OR UNIQUE CAPABILITY

1. If contemplating hiring a person or firm as a Professional Service Consultant, explain in detail what professional skills, expertise, qualifications, or other factors make this person or firm exclusively or uniquely qualified for the project.

See 2d and 2e in above section.

2. Attach copy of cost proposal and scope of services.

Attached by reference to: <http://216.146.77.178/objGW/OMImages/888/00001P8Z/IMEDGE-1.PDF>

3. Does the proposed firm have personnel considered unquestionably predominant in the particular field?

Not necessarily. However, the skill sets necessary to design the City's forms and to have the City's data correctly populate the correct positions, and then have the right form mailed to the correct address is required.

4. What prior experiences of a highly specialized nature does the person or firm exclusively possess that is vital to the job, project, or program?

This vendor has all of the requisite templates reside in their software. The City has enable a customized interface to their application to receive applicable account information data that populates these document-templates which are then mailed to various City business accounts on a pre-defined schedule.

5. What technical facilities or test equipment does the person or firm exclusively possess of a highly specialized nature which is vital to the job?

See #4 above and #4 in the Estimated Cost section.

6. What other capabilities and/or capacity does the proposed firm possess which is necessary for the specific job, project, or program which makes them the only source who can perform the work within the required time schedule without unreasonable costs to the City?

See #4 above and #4 in the Estimated Cost section.

7a. If procuring products or equipment, describe the intended use and explain any exclusive or unique capabilities, features, and/or functions the items have which no other brands or models, etc., possess.

NA

7b. Is compatibility with existing equipment critical from an operational standpoint? Explain why.

NA

8. Is competition precluded because of the existence of patent rights, copyrights, trade secrets, technical data, or other proprietary data? Attach documentation verifying such.

No. Any mail outsource vendor will have to create these templates in some other software customized to accommodate the City's data requirements.

9a. If procuring replacement parts and/or maintenance services, explain whether or not replacement parts and/or services can be obtained from another source.

NA

9b. If not, is the proposed firm the only authorized or exclusive dealer/distributor and/or service center?

NA

9c. If so, attach letter from manufacturer.

NA

OTHER

- 1. Explain other related considerations and attach all applicable supporting documents (e.g. (ITSC) Information Technology Strategy Committee approval forms, etc.).**

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- 2 Explain what opportunities of direct/indirect involvement of MBEs and WBEs have been discussed and/or are available in this contract.**

When the contract was initially transferred from *Acxiom* to *Access Direct*, the Department of Procurement Services approved a full-waiver request, based on the justification, documentation, and efforts to comply by *Access Direct*.

□

DPS PROJECT CHECKLIST

For DPS Use Only	
Date Received	_____
Date Returned	_____
Date Accepted	_____
CA/CN's Name	_____

IMPORTANT: PLEASE READ AND FOLLOW THE INSTRUCTIONS FOR COMPLETING THE PROJECT CHECKLIST AND CONTACT THE APPROPRIATE UNIT MANAGER IF YOU HAVE ANY FURTHER QUESTIONS. ALL INFORMATION SHOULD BE COMPLETED, ATTACH ALL REQUIRED MATERIALS AND SUBMIT FOR HANDLING TO THE DEPARTMENT OF PROCUREMENT SERVICES, ROOM 403, CITY HALL, 121 N. LASALLE STREET, CHICAGO, ILLINOIS 60602.

GENERAL INFORMATION:

Date: December 14, 2007
 REQ #: 35921 and 35941 (DBAL)
 Specification #: B0-96636-01

Contact Person: **Steve Sakal**
 Tel: 7-3753 Fax: 7-7420

E-mail: DR00048@cityofchicago.org
 Project Manager: **Bill Cerney; Nathan Norasith**
 Tel: **7-5315; 4-5444** Fax: **7-1890; 4-0246**
 E-mail: DR00220@cityofchicago.org; BF00401@cityofchicago.org

PO #: (if known): 12808

Modification #: (if known) _____

Previous PO(s)#: (if known) T26456

Project Description: **Access Direct Systems, Inc. 2-year extension**

FUNDING:

- | | | | | | | | | | | |
|----------|-------------------------------------|--------------|-------------------------------------|--------------|--------------------------|------------|--------------------------|--------|--------------------------|-------|
| City: | <input checked="" type="checkbox"/> | Corporate | <input checked="" type="checkbox"/> | Bond | <input type="checkbox"/> | Enterprise | <input type="checkbox"/> | Grant* | <input type="checkbox"/> | Other |
| State: | <input type="checkbox"/> | IDOT/Transit | <input type="checkbox"/> | IDOT/Highway | <input type="checkbox"/> | FAA | <input type="checkbox"/> | Grant* | <input type="checkbox"/> | Other |
| Federal: | <input type="checkbox"/> | FHWA | <input type="checkbox"/> | FTA | <input type="checkbox"/> | | <input type="checkbox"/> | Grant* | <input type="checkbox"/> | Other |

LINE	FY	FUND	DEPT	ORGN	APPR	ACTV	OBJT	PROJECT	RPTG	\$ DOLLAR AMOUNT
	07	0100	029	2003	0138					1,033,412
	07	0100	076	2005	0138					400,000

Estimated Value: \$1,433,412 DUR 2-yr sum

* IF GRANT FUNDED, A COPY OF THE APPROVED GRANT AND APPLICATION ARE REQUIRED and any other Terms and Conditions that may apply.

SCOPE STATEMENT

Attached are a **Detailed Scope of Services and/or Specification(s)**.

IMPORTANT: THIS IS A CRITICAL PORTION OF YOUR SUBMITTAL. IN ORDER FOR DPS TO ACCEPT YOUR SUBMITTAL YOU MUST COMPLETE THE SPECIFIC SCOPE REQUIREMENTS AS SET FORTH IN THE SUPPLEMENTAL CHECKLIST FOR THAT UNIT.

The following is a general description of what should be included in a Scope of Services or Specification:

A clear description of all anticipated services and products, include: timeframe for completion, special qualifications of prospective vendors, special requirements or needs of the project, locations, anticipated participating user departments, citation of any applicable City ordinance or state/federal regulation or statute.

TYPE OF PROCUREMENT REQUESTED (check all that apply)

NEW REQUEST

- Blanket Agreement
- Standard Agreement
- Small Orders

MOD/AMENDMENT

- Time Extension
- Vendor Limit Increase
- Scope Change/Price Increase/Additional Line Item(s)
- Other (specify):

FORMS: Requisition Special Approvals Non-Competitive Review Board (NCRB)

CONTRACT TERM: Requested Term (number of months): **24** Months

DPS PROJECT CHECKLIST

PRE BID/SUBMITTAL REQUIREMENTS:

Requesting Pre Bid/Submittal Conference? Yes No Requesting Site Visit? Yes No

ARCHITECTURAL/ENGINEERING SUPPLEMENTAL CHECKLIST

Required Attachment: Scope of Services, including location, description of project, services required, deliverables, and other information as required.

Risk Management

Will services be performed within 50 feet of CTA train or other railroad property? Yes No

Will services be performed on or near a waterway? Yes No

If applicable, Pre-Qualification Category #: _____ Category Description: _____

For Pre-Qualification Program, attach list of suggested firms to be solicited

Other Agency concurrence Required: None State Federal Other (fill in)

AVIATION CONSTRUCTION SUPPLEMENTAL CHECKLIST

DOA sign-off for final design documents: Yes No

Required Attachments:

Copy of Draft Contract Documents and Detailed Specifications.

Risk Management:

Current Insurance Requirements prepared/approved by Risk Management: Yes No

Will work be performed within 50 feet of CTA or ATS structure or property? Yes No

Will work be performed airside? Yes No

***NOTE:** Any non-construction Aviation request, complete the applicable section.

COMMODITIES SUPPLEMENTAL CHECKLIST

Required Attachments: Detailed Specifications (Scope of Services) including description of the product, delivery location, user department contract, price escalation considerations, Bidder's qualification, contract term and extension options, Contractor's qualifications, citation of any applicable City/State/Federal statutes or regulations, citation of any applicable technical standards and Price Lists/Catalogs, technical drawings and other exhibits and attachments as appropriate.

If Modification request, please verify and provide the following:

Contractor's Name:

Contractor's Address:

Contractor's E-mail Address:

Contractor's Phone Number:

Contractor's Contact Person:

CONSTRUCTION SUPPLEMENTAL CHECKLIST

Required attachments:

Copy of Draft (80% Completion), Contract Documents and Detailed Specifications

Risk Management

Will services be performed within 50 feet of CTA train or other railroad property? Yes No

Will services be performed on or near a waterway? Yes No

DPS PROJECT CHECKLIST

VEHICLES/HEAVY EQUIPMENT SUPPLEMENTAL CHECKLIST

Required Attachments

- Detailed Specifications including detailed description of the vehicle(s) or equipment, mounted equipment, if any, and options/accessories.
- Special Provisions (delivery, Warranty, Manuals, Training, Additional Unit Purchase Options, Bid Submittal Information, etc.
- Delivery Location(s)
- Technical Literature
- Drawings, if any
- Part Number List (Manufacturer; or Dealer; or Other Source:)
- Current Price List(s) Catalog(s)
- Special Approval Form
- Exhibits and Attachments

If **Modification request**, please verify and provide the following:

Contractor's Name:

Contractor's Address:

Contractor's E-mail Address:

Contractor's Phone Number:

Contractor's Contact Person

PROFESSIONAL SERVICES SUPPLEMENTAL CHECKLIST

- Detailed description of project listing obligations of each party.
- The Schedule of Compensation
- Deliverables
- Request for individual contract services (if applicable)
- The appropriate EPS form
- ITSC (approved by BIS)
- OBM (approved by Budget form/memo)
- Grant Document attached

Attach any documentation indicating any previous purchase activity to assist in the procurement process

TELECOMMUNICATIONS AND UTILITIES SUPPLEMENTAL CHECKLIST

Required Attachments: Detailed Scope of Services/Specification which sets forth all of the anticipated services and products the user department wants provided, including timeframe for completion, specification qualifications of prospective vendors, special requirements or needs of the project, locations, anticipated participating user departments, citation of any applicable City ordinance or state/federal regulation or statute.

Has the project been reviewed by DGS? Yes No

Attach copy of DGS Recommendation; Reservation(s); or participate under current contract.

Does the project include software? Yes No

If yes, is signed ITSC form attached? Yes No

Does the location involve:

A public way? Yes No

Any concession in the City's facilities? Yes No

Is it anticipated City Council approval of the project or contract will be required?

DPS PROJECT CHECKLIST

WORK SERVICES/FACILITY MAINTENANCE SUPPLEMENTAL CHECKLIST

Required Attachments: Detailed Specifications (Scope of Services) including detailed description of the work, locations (with supporting detailed), user department contacts, work hours/days, laborer/supervisor mix, compensation and price escalation considerations, Bidder's qualification, contract term and extension options, Contractor's qualifications, citation of any applicable City/State/Federal statutes or regulations, citation of any applicable technical standards and Price Lists/Catalogs, technical drawings and other exhibits and attachments as appropriate.

Risk Management:

- Will services be performed within 50 feet (50') of CTA train or other railroad property? Yes No
- Will services be performed on or near a waterway? Yes No
- Will services require the handling of hazardous/bio-waste material? Yes No
- Will services require the blocking of streets or sidewalks which may affect public safety? Yes No

If Modification or Amendment request, please verify and provide the following:

Contractor's Name: *Access Direct Systems, Inc.*

Contractor's Address: 80 Ruland Road
Melville NY 11747

Contractor's E-mail Address: *tgurry@accesscrm.com*

Contractor's Phone Number: 212-889-6694

Contractor's Contact Person: Tom Gurry

 **ACCESS DIRECT**
SYSTEMS, INC.
270 Spagnoli Road
Melville NY 11747

December 21, 2007

Douglas W. Yerkes, P.E.
Acting Chief Procurement Officer
Department of Procurement Services
City of Chicago
121 N. LaSalle Street Ste – Suite 403
Chicago IL 60602-1284

Re: Request for Waiver - MBE/WBE requirement

Specification Number: B09663601

Contract (PO) Number: 12808

Vendor Number: 50196021A

Extension Period: January 1, 2008 through December 31, 2009

Dear Mr. Yerkes:

This letter respectfully requests the continuation of the full 16.9% MBE and 4.5% WBE waiver which had been initially granted to *Access Direct Systems, Inc.*, earlier this year (February 2007). This request is made in conjunction with the City's desire to extend our contract for an additional two-year period (from January 1, 2008 through December 31, 2009). The continuation of the waiver is hereby requested since neither the business relationship nor the operational processes between the City of Chicago and *Access Direct Systems, Inc.* have changed over the course of this contract, nor are there any plans being considered to make any such changes. In fact, although the prices to the City shall remain unchanged, there may be a decrease in business realized by us since the Department of Revenue has migrated its payment processes towards web-based transactions. Because there will be a continuation of the contract with no changes, it seems reasonable to request that the City continue the granting of the waiver as well.

We remain a New York based company producing approximately 1.5 billion pieces of mail per year. We have enjoyed a very good and strong relationship with the City of Chicago, billing approximately \$350,000 per year, primarily involving the City's Tax Revenue division mailings. Obviously we want, greatly, to continue this relationship and provide the high level of service we have been providing all these years, however we respectfully request that the extension of the contract be provided along with the continuation of the full waiver being granted to us.

Enclosed are copies documenting our efforts made earlier this year. These copies attempt to demonstrate the bona fide efforts we made to engage various potential MBE and WBE entities to satisfy the MBE/WBE requirements. Since the nature of our business remains as a service provider, there are no opportunities for Direct compliance, and very minimal opportunities for Indirect compliance. Direct compliance – described as the labor and services required to be performed in accordance with the contract work itself, was, and would still be, ruled-out as being impractical. Our business structure remains, essentially, self-contained and limited, in terms of outsourcing opportunities from any Chicago-based company especially since we are situated in New York.

Despite us being a direct-mail service provider that relies solely upon our own internal workforce, processing equipment, and proprietary software, we did, however, consider the possibility of Indirect participation by possibly purchasing maintenance and parts supplies for our printing and mailing equipment, but that is still limited to the equipment manufacturers' requirements and authorized repair service providers, and would not be practical.

Paper was another possible consumable item, but we continue to buy our paper directly under contract from the paper mill(s) in large volumes, and there are no MBE/WBE paper mills.

The potential commodities that could be reasonably and meaningfully procured from an MBE or WBE source were custom paper and envelope materials that we require. We put forth our best efforts to satisfy the MBE/WBE requirements as such, and have again revisited this potential with the following results:

- From the Directory of Certified Minority and/or Women Business Enterprises we have contacted the four (4) new companies that have been added to the ENVELOPE area since our last effort. (see attached document) The results have been very similar to the first effort. Companies do not supply envelopes or the pricing is prohibitive due to the shipping charges.

We also reached out to an Assist Agency on December 6, 2007, (copy attached) requesting help in identifying, among other categories, large-volume laser-paper suppliers, but no response from them has been received thus far. (Attached are the Roll Fed and Sheet Fed specifications sent to the Assist Agency, of which we currently purchase from Lindenmyer Munroe / Weyerhaeuser (paper mill).)

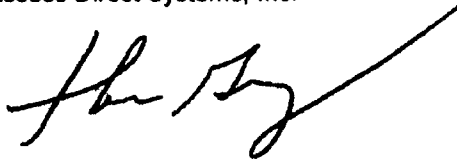
Insofar as there has been no change in the way we conduct our business with the City, there continues to be no meaningful or practical subcontracting opportunities – either Direct or Indirect compliance – that we can realize. We are, therefore, respectfully requesting that the granting of a full MBE/WBE waiver be extended along with the extension period of this contract.

If, after you have reviewed this request, you have any questions, please feel free to contact me at (212) 889-6694.

Thank you very much for the opportunity to be of service to the City of Chicago.

Very truly yours,

Access Direct Systems, Inc.



Thomas Gurry
ACS/Officer

Enclosure: MBE/WBE detail from February 2007; Assist Agency contact from December 2007; Envelope Results

ENVELOPE SUPPLIERS

Company	Address	City	State	Zip	Direct Indirect	Phone	Date Called	Time Called	Person Called	Response
Action Bag Company	501 N. Edgewood	Wood Dale	IL		WBE Direct	630-496-6200	12/27/2006	3:38 p.m.	Heather	Packing, Bags - Promotional Bags Not Envelopes
All American Paper	Cc 14 Plaza Dr.	Westmont	IL		WBE Direct	630-325-9720	12/29/2006	3:05 p.m.	Lisa	Do not sell Envelopes
Angel Flight Marketing	679 N Milwaukee	Chicago	IL		MBE Direct	312-933-1878	12/29/2006	3:13 p.m.		Left Message
							1/2/2007	10:44 a.m.	Gabrielle Mitchell	Do not do customer mailing Envelopes
Bytemanagers	800 W Huron St ste	Chicago	IL		MBE Direct	312-243-1140	12/29/2006	3:15 P.M.		Left Message - Did not return call.
Chicag Bus. Res. Ctr.	1258 Halstead Stre	Chicago	IL		MWBE Direct	312-243-3330	12/29/2006	3:25 p.m.		Voice Mailbox full
Fidelity Print Communi	2829 S 18th St	Broadview	IL		MBE Direct	708-343-6833	12/29/2006	3:30 p.m.	Bernard Williams	Sent e-mail Request For Quote - See Attached

Below are the new companies that have been included in the Current list of Certified Envelope category.

Beacon Printers	7859 Cronin Ave.	Justine	IL		WBE Direct	708-458-4952	12/7/2007	11:25 est.	Laura's Assistant	Does not supply Custom Envelopes
Com-Graphics	329 W. 18th St.	Chicago	IL		WBE Direct	312 226-0900	12/12/2007	10:50 est.	Lydia E.	Will supply Quote -
Granja & Sons, Inc	2703 S Pulaski Rd	Chicago	IL		MBE Direct	773 762-3840	12/13/2007	3:45 est.	Josey	Print Only - Does not supply
Impressive Impression	329 W. 18th St.	Chicago	IL		MBE Direct	312 432-0501	12/12/2007	12:15 est.	N/A	Left Message Did not return.



80 Ruland Road
Melville NY 11747

November 6, 2007

Re: Specification B09663601
Description: Printing and Mailing Services

National Association of Women Business Owners
330 S Wells Street Suite 1110
Chicago IL 60606

Dear Ms. Middlebrooks:

Access Direct Systems, Inc. intends to submit a contract extension in response to the above referenced specification with the City of Chicago.

The following areas have been identified for subcontracting opportunities on both a direct and indirect basis:

Large volume laser paper suppliers Roll and Sheet.fed.
Janitorial Supplies suppliers.
Office supply distributors.
Envelope Manufacturers or suppliers.

Our efforts to identify potential subcontractors have not been successful in order to meet the Disadvantaged/Minority/Women Business Enterprise contract goal. Due to the inability to identify an appropriate DBE/MBE/WBE firm certified by the City of Chicago to participate as a subcontractor or joint venture partner, a request for the waiver of the contract goals will be submitted. If you are aware of such a firm, please contact

Thomas Gurry
Access Direct Systems, Inc.
171 Madison Avenue
New York NY 10016
Phone 212-889-6694 ext 27

Within 10 days of receipt of this letter.

Under the City of Chicago MBE/WBE/DBE ordinance, your agency is entitled to comment upon this waiver request to the City of Chicago. Written comments may be directed within 15 (Fifteen) working days of your receipt of this letter to:

Monica Cardenas, Deputy Procurement Officer
Department of Procurement Services
City of Chicago
121 North La Salle St. Room 403
Chicago, IL 60602

If you wish to discuss this matter, please contact me at:

Thomas Gurry
Access Direct Systems, Inc.
171 Madison Avenue
New York NY 10016
Phone 212-889-6694 ext 27

Sincerely,

Thomas Gurry



80 Ruland Road
Melville NY 11747

SETS 1 COPY

February 7, 2007

The following pages are a
Copied set from February 2007
at the time of Contract Assignment.

Bea Reyna-Hickey
Director
Department of Revenue
City of Chicago
121 N. LaSalle Street Ste 107
Chicago IL 60602-1284

Re: Request for Waiver - MBE/WBE requirement

Specification Number: B09663601

Contract (PO) Number: 12808

Vendor Number: 50196021A

Dear Ms. Reyna-Hickey:

This letter respectfully requests a grant of relief, by *Access Direct Systems, Inc.*, for a full 16.9% MBE and 4.5% WBE waiver, in accordance with the Special Condition Regarding MBE/WBE Commitments, section V, Regulations Governing Reduction or Waiver of MBE/WBE Goals.

Access Direct Systems, Inc. was recently granted, by the Department of Procurement Services, a Transfer of Contract Agreement on September 5th, 2006. This transfer replaced the former Agreement the City of Chicago had with *Acxiom/May & Speh, Inc.*, wherein the print-and-mail division of *Acxiom*, broke-off to become *Access Direct Systems, Inc.*

A new contract Agreement number was assigned to *Access Direct Systems, Inc.* (PO# 12808), replacing the former *Acxiom* PO# T26456; and a new Vendor number (50196021 A) now corresponds to *Access Direct Systems, Inc.*

Subsequent to this Transfer of Contract Agreement, the Department of Procurement Services issued an Amendment to extend the term of the Agreement, from August 1, 2006 to December 31, 2007. However, whereas the former contract-holder (*Acxiom*) was in partial MBE/WBE compliance under the terms of their contract, *Access Direct Systems, Inc.* is hereby requesting the granting of a full MBE/WBE waiver for the extension period.

Although *Acxiom*, at the time they had ownership over this contract, was able to subcontract with MBEs/WBEs, *Access Direct Systems, Inc.*, sought-out subcontracting opportunities with MBEs and WBEs to cover the extension period, but was not successful in engaging such subcontractors, primarily due to the differences in business operations between *Acxiom* and *Access*, and the impracticality of engaging subcontractors from the Chicagoland region to provide services associated with the scope of work required under the *Access Direct* Agreement.

We are a New York based company with 600 employees and a formidable customer resume. In total, we have five processing centers located in the New York area, producing approximately 1.5 billion pieces of mail per year.

We have enjoyed a very good and strong relationship with the City of Chicago, billing approximately \$350,000 per year, primarily involving the City's Tax Revenue division mailings. Obviously we want, greatly, to keep this relationship and provide the high level of service we have been providing all these years, leading up to the Transfer of Contract Agreement.

Enclosed are the details of our efforts to engage various potential MBE and WBE entities from as Indirect subcontractors, and thereby attempt to satisfy the MBE/WBE requirements. Direct compliance – described as the labor and services required to be performed in accordance with the contract work itself, is ruled-out as being impractical. Our business structure is, essentially, self-contained and limited, in terms of outsourcing opportunities (especially since we are situated in New York). We are a direct-mail service provider and rely upon our own internal processing equipment and software.

Maintenance and parts supplies for our printing and mailing equipment is limited to the equipment manufacturers' requirements and authorized service providers. We also have our own full process printing company which buys paper under contract directly from the paper mills. Since the nature of our business is service oriented, there are no opportunities for Direct compliance, and very minimal opportunities for Indirect compliance. The one area that we focused on as a practical area of possible subcontracting opportunities with an MBE or WBE was in the area of custom paper and envelope materials that are used. We therefore focused on Indirect compliance, and put forth our best efforts to satisfy the MBE/WBE requirements as such, but, unfortunately, we have not been successful.

Attached are logs of the MBEs and WBEs we searched and found on the Department of Procurement Services website in hopes of identifying subcontracting opportunities. We constructed a list of whom we contacted in an effort to consider purchasing items from these businesses. We have indicated the results of those attempted efforts and the responses gotten from those we contacted, on separate spreadsheets for: **Office Suppliers; Janitorial Supply Suppliers; Paper Suppliers; and Envelope Suppliers.** The only responsive "hits" were with envelope suppliers. One response that we pursued yielded the hopeful possibility to purchase envelopes from an MBE (*American Product Distributors – Illinois*). We obtained their Certification Letter, however Joe Chan from DPS later informed me that they were no longer a certified entity. Their certification had expired, and they did not submit a re-certification application. I was also successful in getting a quote from an MBE envelope supplier (*Fidelity Print Communications*), however, their quote was minimally competitive. (Please see comparative price summary on the attached legal-sized sheet.)

Finally, we sent a letter to an Assist Agency on January 18th, requesting help in identifying, among other categories, large volume laser paper suppliers, but no response from them has been received thus far. (Attached are the Roll Fed and Sheet Fed specifications sent to the Assist Agency, of which we currently purchase from Lindenmyer Munroe (paper mill).)

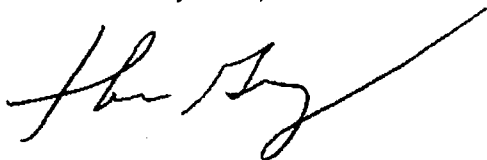
Despite these efforts, no subcontracting opportunities – either Direct or Indirect compliance – were realized. We are, therefore, respectfully requesting the granting of a full MBE/WBE waiver to be effective from the Transfer of Contract Agreement to the end of this Amendment's extension period, of December 31, 2007.

If, after you have reviewed this request, you have any questions, please don't hesitate to contact me at (631) 752-3333 ext. 1309

Thank you very much for the opportunity to be of service to the City of Chicago.

Very truly yours,

Access Direct Systems, Inc.



Thomas Gurry
ACS/Officer

Enclosure: MBW/WBE Detail

2 . INDEX

3. APD Expire Cert - Expired Certificate form American Products Distributors.
4. Assist Letter - The form that was e-mailed to the assist organization
5. COC Envelopes - The canvassing results from Envelopes.
6. COC Janitor Supply - The canvassing results from Janitorial Suppliers.
7. COC Office Supply - The canvassing results from Office Suppliers
8. COC Paper Supplies - The canvassing results from Paper Suppliers.
9. Current Pricing Envelopes - Our current pricing for envelopes.
10. Current Pricing Paper Rolls - Our current pricing for Paper on large rolls.
11. Current Pricing Paper Sheets- Our current pricing for Paper in boxes of sheets.
12. Janitorial Supply Request. - A letter e-mailed for pricing.
13. Specs Envelope specs1 - Envelope specifications sent to companies.
14. Specs Envelope specs2 - Envelope specifications sent to companies.
15. Specs Paper Specs - Paper specifications sent to companies.
1. Waiver Letter - Waiver Letter
16. Fidelity Quote - Price quote and analysis received from Envelope supplier.
17. Inter-city Pricing Doc - Pricing received from Inter-city Janitorial supplies.
18. Jero Pricing Document - Pricing received from Jero Janitorial Supplies.
19. Current Pricing - Current pricing and volume for Janitorial Supplies



City of Chicago
Richard M. Daley, Mayor

Department of
Procurement Services

Eric J. Griggs
Chief Procurement Officer

City Hall, Room 403
121 North LaSalle Street
Chicago, Illinois 60602
(312) 744-4900
(312) 744-2949 (TTY)

<http://www.cityofchicago.org>

Sharone Mitchell, President
American Product Distributors - Illinois, Ltd.
7000 South South Chicago Avenue
Chicago, Illinois 60628

07731 878-2004

773 846 2144

Re: 3rd ANNIVERSARY CERTIFICATION
Certification Effective: August 20, 2004
Certification Expires: February 1, 2007
ANNUAL Affidavit Certificate Expires: February 1, 2005

Dear Mr. Mitchell:

Congratulations on your continued eligibility for certification as an MBE by the City of Chicago. Re-validation of American Product Distributors - Illinois, Ltd.'s certification is required by **February 1, 2005.**

As a condition of continued certification during this five-year period, you must continue to file a No-Change Affidavit within 60 days of the date of expiration. Please note that you must include a copy of your most current Corporate Federal Tax Returns. Failure to file this Affidavit will result in the termination of your certification.

You must also notify the Office of Business Development of any changes in ownership or control of your firm or any other matters or facts affecting your firm's eligibility for certification.

The City may commence actions to remove your firm's eligibility if you fail to notify us of any changes in ownership, management or control, or otherwise fail to cooperate with the City in any inquiry or investigation. Removal of eligibility procedures may also be commenced if your firm is found to be involved in bidding or contractual irregularities.

Your firm's name will be listed in the City's Directory of Disadvantaged Business Enterprises, Minority Business Enterprises and Women Business Enterprises in the specialty area(s) of:

Distributor of Office Paper and Remanufactured Toner

Your firm's participation on City contracts will be credited only toward MBE goals in your area(s) of specialty. While your participation on City contracts is not limited to your specialty, credit toward MBE goals will be given only for work done in the specialty category.

Thank you for your continued interest in the City's Minority, Women and Disadvantaged Business Enterprise Programs.

Very truly yours,

Michael J. McMurray
Managing Deputy Procurement Officer

MJM/dls





**WOMEN & MINORITY BUSINESS ENTERPRISE (WMBE)
CLEARINGHOUSE**

CERTIFICATE OF ELIGIBILITY

VERIFICATION EXPIRATION DATE: 6/5/2006

The Women & Minority Business Enterprise (WMBE) Clearinghouse hereby certifies that it has audited and verified the eligibility of **AMERICAN PRODUCT DISTRIBUTORS, INC** of CHARLOTTE, NC as a MBE pursuant to California Public Utilities Commission (CPUC) General Order 156, and the terms and conditions stipulated in the Verification Application Package. This Certificate shall be valid only with the Clearinghouse seal affixed hereto.

Eligibility must be maintained at all times, and renewed within thirty (30) days upon any changes of ownership or control. The Clearinghouse may reconsider WMBE status if it is determined that such status was obtained by false, misleading or incorrect information. Failure to comply may violate Section 8285 of the Public Utilities Code cited in the Verification Application which can result in a denial of eligibility. Deverification may occur if, in a formal opinion, the California Public Utilities Commission determines that a WMBE Verification criterion under which eligibility was awarded becomes invalid. The Clearinghouse may request additional information or conduct on-site visits during the term of verification to verify eligibility.

This certification is valid only for the period that the above named firm remains eligible as determined by the Clearinghouse. Utility companies may direct inquiries concerning this Certificate to the WMBE Clearinghouse at (800)869-7385 in Los Angeles and (800)359-7998 in San Francisco.

ICON: 98G:S0002

December 12, 2003

40

ILLINOIS HISPANIC CHAMBER OF COMMERCE
(FORMERLY MACC)
33 N. LASALLE STREET
SUITE 1720
CHICAGO, IL 60602
PHONE #: (312) 372-3010
FAX #: (312) 372-3403
WEB: WWW.MACCBUSINESS.COM
ATTN: JUAN OCHOA, PRESIDENT & CEO

SUCCESSFUL INDEPENDENT NETWORK
ASSOCIATION (SIN)
STREET ADDRESS: 2100 W. WASHINGTON
CHICAGO, IL 60612
PHONE #: (312) 850-1665
FAX #: (312) 850-1665
WEB: NONE
ATTN: DIANE JONES, PRESIDENT
ATTN: ARNETTE KING, GENERAL MANAGER

NATIONAL ASSOCIATION OF WOMEN BUSINESS
OWNERS
CHICAGO CHAPTER
330 S. WELLS STREET
SUITE 1110
CHICAGO, IL 60606
PHONE #: (312) 322-0990
FAX #: (312) 461-0238
WEB: WWW.NAWBOCHICAGO.ORG
EMAIL: INFO@NAWBOCHICAGO.COM
ATTN: CLAIR GREGOIRE, PRESIDENT

216 W Jackson BLD -
STC (3)

312 605 1300

026

TRITON COLLEGE
SMALL BUSINESS DEVELOPMENT CENTER
2000 FIFTH AVENUE
ROOM R-201
RIVER GROVE, IL 60171
PHONE #: (708) 456-0300 EXT. 3714
FAX #: (708) 583-3114
WEB: WWW.TRITON.EDU
EMAIL: GBARNES@TRITON.EDU
ATTN: MARY ANN OLSON, DEAN OF
WORKFORCE DEVELOPMENT

RAINBOW/PUSH COALITION
930 E. 50TH STREET
CHICAGO, IL 60615
PHONE #: (773) 256-2728
FAX #: (773) 256-2751
WEB: WWW.RAINBOWPUSH.ORG
ATTN: DONNA GAINES, DEPUTY DIRECTOR
TRADE BUREAU

UPTOWN CENTER HULL HOUSE
4520 N. BEACON STREET
CHICAGO, IL 60640
PHONE #: (773) 561-3500
FAX #: (773) 561-3507
WEB: WWW.HULLHOUSE.ORG/EDU.HTM
Email: MAILTO:CROESCHLEY@HULLHOUSE.ORG
ATTN: CURT ROESCHLEY, DIRECTOR
SMALL BUSINESS DEVELOPMENT

SUBURBAN BLACK CONTRACTORS
848 DODGE AVENUE
SUITE 347
EVANSTON, IL 60202
PHONE #: (847) 359-5356
FAX #: (847) 359-5367
WEB: NONE
ATTN: LARRY BULLOCK, PRESIDENT

WOMEN'S BUSINESS DEVELOPMENT CENTER
8 SOUTH MICHIGAN AVENUE
SUITE 400
CHICAGO, IL 60603
PHONE #: (312) 853-3477
FAX #: (312) 853-0145
WEB: WWW.WBDC.ORG
Email: MAILTO:HRATNER@WBDC.ORG
ATTN: HEDY RATNER, EXECUTIVE DIRECTOR

rev. 3/17/05

THE CHICAGO AREA GAY & LESBIAN CHAMBER OF
COMMERCE
1210 W. ROSEDALE
CHICAGO, IL 60660
PHONE #: (773) 303-0167
FAX #: (773) 303-0168
WEB: [HTTP://WWW.GLCHAMBER.ORG/](http://WWW.GLCHAMBER.ORG/)
BARRY A. FLYNN, EXECUTIVE DIRECTOR

Gurry, Thomas

From: Gurry, Thomas
Sent: Thursday, January 18, 2007 4:54 PM
To: 'Info@nawbochicago.com'
Subject: Re: CoC MBW/WBE Assistance.

Attachments: Waiver Letter.doc

Please see attached.



Waiver Letter.doc
(433 KB)

Thomas Gurry
Access Direct Systems Inc.
80 Ruland Road
Melville NY 11747
Phone: 631-752-3333 (x1309)
Fax: 631-752-3378
Cell: 515-458-8405
E-mail: tgurry@accessdirect.com

Gurry, Thomas

From: System Administrator
To: Info@nawbochicago.com
Sent: Thursday, January 18, 2007 4:54 PM
Subject: Undeliverable: Re: CoC MBW/WBE Assistance.

Your message did not reach some or all of the intended recipients.

Subject: Re: CoC MBW/WBE Assistance.
Sent: 1/18/2007 4:54 PM

The following recipient(s) could not be reached:

Info@nawbochicago.com on 1/18/2007 4:54 PM
The destination server for this recipient could not be found in Domain Name Service (DNS). Please verify the email address and retry. If that fails, contact your administrator.
<mail.accessdirect.com #5.4.0>

Gurry, Thomas

From: Gurry, Thomas
Sent: Friday, January 19, 2007 12:07 PM
To: 'info@nawbochicago.org'
Subject: Re: Assistance

Attachments: Waiver Letter.doc

Please see attached....

Thomas Gurry

Access Direct Systems Inc.

80 Ruland Road

Melville NY 11747

Phone: 631-752-3333 (x1309)

Fax: 631-752-3378

Cell: 515-458-8405

E-mail: tgurry@accessdirect.com



Waiver Letter.doc
(432 KB)

 **ACCESS DIRECT**
SYSTEMS, INC.
80 Ruland Road
Melville NY 11747

January 2, 2007

Re: Specification B09663601
Description: Printing and Mailing Services

National Association of Women Business Owners
330 S. Wells Street Suite 1110
Chicago IL 60606

Dear Ms. Gregoire:

Access Direct Systems, Inc. intends to submit a contract extension in response to the above referenced specification with the City of Chicago.

The following areas have been identified for subcontracting opportunities on both a direct and indirect basis:

Large volume laser paper suppliers Roll and Sheet fed.
Janitorial Supplies suppliers.
Office supply distributors.
Envelope Manufacturers or suppliers.

Our efforts to identify potential subcontractors have not been successful in order to meet the Disadvantaged/Minority/Women Business Enterprise contract goal. Due to the inability to identify an appropriate DBE/MBE/WBE firm certified by the City of Chicago to participate as a subcontractor or joint venture partner, a request for the waiver of the contract goals will be submitted. If you are aware of such a firm, please contact

Thomas Gurry
Access Direct Systems, Inc.
80 Ruland Road
Melville NY 11747
Phone 631-752-3333 ext 1309

Within 10 days of receipt of this letter.

Under the City of Chicago MBE/WBE/DBE ordinance, your agency is entitled to comment upon this waiver request to the City of Chicago. Written comments may be directed within 15 (Fifteen) working days of your receipt of this letter to:

Monica Cardenas, Deputy Procurement Officer
Department of Procurement Services
City of Chicago
121 North La Salle St. Room 403
Chicago, IL 60602

If you wish to discuss this matter, please contact me at:

Thomas Gurry
Access Direct Systems, Inc.
80 Ruland Road
Melville NY 11747
Phone 631-752-3333 ext 1309

Sincerely,

Thomas Gurry

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For Business

Exploring Chicago

Your Government

Directory of Certified Minority and/or Women Business Enterprise

This is the list of companies from the MBE/WBE directory whose specialty areas match envelopes. Click on a company name for detailed information.

6 records found

Company/Phone	Address	MBE?	WBE?	DBE?	BEPD?
<u>Action Bag Company</u> Phone:(630)496-6200	501 N. Edgewood Wood Dale IL	N	Y	N	N
<u>All American Paper Company</u> Phone:(630)325-9720	14 Plaza Dr Westmont IL	N	Y	N	N
<u>Angel Flight Marketing Services Inc</u> Phone:(312)933-1878	679 N Milwaukee Chicago IL	Y	N	N	N
<u>Bytemanagers Inc</u> Phone:(312)243-1140	800 W Huron St Suite 4W Chicago IL	Y	N	N	N
<u>Chicago Business Resource Center Inc. D/b/a Postnet</u> Phone:(312)243-3330	1258 South Halsted Street Chicago IL	Y	Y	N	N
<u>Fidelity Print Communications Llc</u> Phone:(708)343-6833	2829 S 18th Ave Broadview IL	Y	N	N	N

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ENVELOPE SUPPLIERS

Company	Address	City	State	Zip	Direct Indirect	Phone	Date Called	Time Called	Person Called	Response
Action Bag	C 501 N. Edg Wood Dale	IL			WBE Direc	630-496-61	12/27/2006	3:38 p.m.	Heather	Packing, Bags - Promotional Bags Not Envelopes
All American	14 Plaza D	Westmont	IL		WBE Direc	630-325-97	12/29/2006	3:05 p.m.	Lisa	Do not sell Envelopes
Angel Flight	679 N Milw	Chicago	IL		MBE Direc	312-933-11	12/29/2006	3:13 p.m.		Left Message
							1/2/2007	10:44 a.m.	Gabrielle A	Do not do customer mailing Envelopes
Bytemanage	800 W Hur	Chicago	IL		MBE Direc	312-243-11	12/29/2006	3:15 P.M.		Left Message - Did not return call.
Chicag Bus.	1258 Halst	Chicago	IL		MWBE Dir	312-243-31	12/29/2006	3:25 p.m.		Voice Mailbox full
Fidelity Print	2829 S 181	Broadview	IL		MBE Direc	708-343-61	12/29/2006	3:30 p.m.	Bernard W	Sent e-mail Request For Quote - See Attached



Directory of Certified Minority and/or Women Business Enterprise

This is the list of companies from the MBE/WBE directory whose specialty areas match **janitorial supplies**. Click on a company name for detailed information.

12 records found

Company/Phone	Address	MBE?	WBE?	DBE?	BEPD?
<u>Anrray Incorporated D/b/a Office Equipment Sale</u> Phone:(708)652-1222	5319-25 W 25Th St Cicero IL	N	Y	N	N
<u>Azteca Supply Company</u> Phone:(773)847-9118	Po Box 6647 600 W. 41st Street, 60609 Chicago IL	Y	Y	Y	N
<u>Bren Products Company</u> Phone:(773)568-9900	437 E. 103rd St. Chicago IL	Y	N	N	N
<u>Cristina Foods Inc</u> Phone:(312)829-0360	1056 W Lake St Chicago IL	Y	N	N	N
<u>Equity Industrial Supply, Inc.</u> Phone:(630)834-1003	1101 Ellsworth Avenue Villa Park IL	Y	N	Y	N
<u>Every Bloomin' Industrial Supply Inc</u> Phone:(773)227-1144	2514 W. Armitage Ave. Chicago IL	N	Y	N	N
<u>Hampton Miller China & Glass Company Inc</u> Phone:(773)722-3552	3930 W. Roosevelt Rd. Chicago IL	Y	N	N	N
<u>Inter-City Supply Company Inc</u> Phone:(773)731-8007	8830 South Dobson Chicago IL	Y	Y	N	N
<u>Jero Medical Equipment And Supplies Inc</u> Phone:(312)829-5376	1701 West 13th St Chicago IL	Y	N	N	N
<u>Midpack Corporation</u> Phone:(773)539-1615	5514 N Kedzie Ave Chicago IL	N	Y	N	N
<u>Multi-Products Distribution Inc</u> Phone:(630)893-9612	200 N Garden Ave Roselle IL	Y	Y	N	N
<u>Onyx Distribution And Services Llc</u> Phone:(312)326-6613	Po Box 16801 (preferred) 2417 S. Wabash Chicago Il 60616 Chicago IL	N	Y	Y	N

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Department of Procurement Services Disclaimer

JANITORIAL SUPPLIES

Company Address	City	State	Zip	Direct Indirect	Phone	Date Called	Time Called	Person Called	Response
Anray Inc 53-19-25 V Cicerto	Chicago	IL		WBE Indir	708-652-11	12/27/2006	3:55 a.m.	Tony	Does not sell Janitorial Supplies.
Azteca Sup 600 w 41st Chicago	Chicago	IL	60609	MBE Indire	773-847-91	12/29/2006	2:54 p.m.	Kim - SVC	Closed until 1/3 - Left message - Returned Calls Unanswered
Bren Prodt 437 E. 103 Chicago	Chicago	IL		MBE Indire	773-568-91	12/28/2006	11:50 a.m.	Rochelle	Does not ship to New York
Cristina Fo 1056 W lat Chicago	Chicago	IL		MBE Indire	312-829-01	12/29/2006	2:55 p.m.	Ralfiella	Sells food only
Equity Indu 1101 Ellsw Villa Park	Chicago	IL		MBE Indire	630-834-11	12/29/2006	3:00 p.m.	Dee	Sending Catalog which does not include shipping - No Prices Forwarded in return
Every Bloo 2514 W. A Chicago	Chicago	IL		WBE Indir	773-227-11	12/29/2006	3:10 p.m.		Left a Message to return call
Hampton 1 3930 W. R Chicago	Chicago	IL		MBE Indire	773-722-31	1/23/2007	10:25 a.m.	Claude	Will not ship to New York
Inter-City S 8830 S. D Chicago	Chicago	IL		MWBE Ind	773-731-81	1/23/2007	10:34 a.m.	Laura	Sending a catalog - See Pricing Sheet
Jero Medic 1701 W. 1 Chicago	Chicago	IL		MBE Indire	312-829-51	1/23/2007	10:45 a.m.	Linda	Faxing request - See Pricing Sheet
Midpack C 5514 N ket Chicago	Chicago	IL		WBE Indir	773-539-11	1/23/2007	10:53 a.m.	Erna	Will not sell to New York
Multi-Prodt 200 N Garr Roselle	Chicago	IL		MWBE Ind	630-893-91	1/23/2007	11:00 a.m.	Maria	Not to New York - too costly
Onyx Distri 2417 S. W Chicago	Chicago	IL	60616	WBE Indir	312-326-61	1/23/2007	11:07 a.m.	Frida	Not to New York - too costly

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Directory of Certified Minority and/or Women Business Enterprise

This is the list of companies from the MBE/WBE directory whose specialty areas match **office supplies**
Click on a company name for detailed information.

2 records found

Company/Phone	Address	MBE?	WBE?	DBE?	BEPD?
Bren Products Company Phone:(773)568-9900	437 E. 103rd St. Chicago IL	Y	N	N	N
The Blueprint Shoppe Inc Phone:(773)545-0308	5130 North Elson Ave Chicago IL	Y	N	N	N

Displaying 1 - 2

[Department of Procurement Services Disclaimer](#)

OFFICE SUPPLIES

Company Address	City	State	Zip	Direct Indirect	Phone	Date Called	Time Called	Person Called	Response
Bren Prodi 437 E. 103	Chicago	IL		MBE direct	773-568-91	12/28/2006	11:50 A.M.	Rochelle	Does not ship to New York - TriState only
The Bluepr 5130 N Els	Chicago	IL		MBE Direc	773-545-01	12/29/2006	2:44 p.m.	Malena	Mailing Catalogs - Received with no pricing..

PAPER SUPPLIERS

Company	Address	City	State	Zip	Direct Indirect	Phone	Date Called	Time Called	Person Called	Response
Accurate Die Cutting, Inc.	120 Joey Dr.	Elk Grove Villa IL	IL		WBE Direct	847-437-7215	12/27/2006	3:33 p.m.	Chris	Sells strictly to the trade.
Action Bag Company	501 N. Edgewood	Wood Dale IL	IL		WBE Direct	630-496-6200	12/27/2006	3:38 p.m.	Heather	Packing,Bags - Does not sell paper
Active copier Co.	3839 w Devon Ave	Chicago IL	IL		MBE Direct	773-539-3333	12/27/2006	3:45 p.m.	Philip	Sells Ink, cartridges, Toner
All Printing & Graphics	1812 W Roosevelt	Broadview IL	IL		MBE Direct	708-344-2524	12/27/2006	4:00 p.m.	Kim	They are printers and purchase directly from mills
Anrray Inc. DBA Office Equipment Sal	5319-25 w 25th St.	Cicero IL	IL		WBE Direct	708-652-1222	12/27/2006	4:15 p.m.	Tony	Does not sell Volume paper...
Arem Container & Supply Co	7855 Gross Point Rd	Skokie IL	IL		WBE Direct	847-673-6184	12/27/2006	4:35 p.m.	Craig	Does not supply paper. Only has subcontract availability
Bren Products Co.	437 E. 103rd St.	Chicago IL	IL		MBE Direct	773-568-9800	12/28/2006	11:50 a.m.	Rochelle	Does not sell to New York - Only Tri-State
Fidelity Print Communications LLC	2829 S 18th Ave	Broadview IL	IL		MBE Direct	708-343-6833	12/28/2006	12:00 p.m.	Randy	They do printing and go to the outside mills.
IMM Inc.	5282 S Kolmar Avenue	Chicago IL	IL		WBE Direct	773-767-3700	12/28/2006	12:17 p.m.	Carol	They do printing and go to the outside mills
Magnetic Office Products	20 E. Jackson Blvd 1400	Chicago IL	IL		MBE Direct	312-322-4909 888-238-6329 630-783-7070	12/28/2006	12:25 p.m.	Denise Gwen	Passed us to a third party office products company Colorado Corporate Express Customer Service
Merchandise Distributors KW Inc.	4253 N Kedzie	Chicago IL	IL		MBE Direct	773-588-8088	12/28/2006	1:50 p.m. 2:42 p.m. 11:55 a.m.	Kenn Daniel	Disconnected Call Hung up on us. Continually busy
Mimi's Churros USA, Inc.	2520 S. Halsted	Chicago IL	IL		MBE Direct	312-326-2267	12/28/2006	1:55 p.m.		Left message on answering machine
Montenegro Paper LTD	150 St. Francis Ct	Bloomington IL	IL		MBE Direct	630-894-0350	12/29/2006	11:51 a.m.		Left message on answering machine
Robins Food Distribution	1220 West Randolph	Chicago IL	IL		WBE Direct	312-243-8800	12/28/2006	2:33 p.m.	Darrin	Left Message on answering machine Left Message on answering machine Food Distributors - Not paper suppliers

United Business Solutions	2171 executive Drive 250	Addison	IL	MBE Direct	630-620-4000	1/3/2007 11:23 a.m.	John	Sells office supplies not volume paper
Wasalos, LLC	2933 N. Sheridan Road #309	Chicago	IL	MBE Direct	773-472-3163	1/3/2006 2:33 p.m.	Biriona	Performs document shredding

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For Residents

For Business

Exploring Chicago

Your Government

Directory of Certified Minority and/or Women Business Enter

This is the list of companies from the MBE/WBE directory whose specialty areas match **paper**
Click on a company name for detailed information.

16 records found

Company/Phone	Address	MBE?	WBE?	DBE?	BE
<u>Accurate Die Cutting, Inc.</u> Phone:(847)437-7215	120 Joey Drive Elk Grove Village IL	N	Y	N	
<u>Action Bag Company</u> Phone:(630)496-6200	501 N. Edgewood Wood Dale IL	N	Y	N	
<u>Active Copier Company Inc</u> Phone:(773)539-3333	3839 W Devon Ave Chicago IL	Y	N	N	
<u>All Printing & Graphics Inc</u> Phone:(708)344-2524	1812 W Roosevelt Broadview IL	Y	N	N	
<u>Anrray Incorporated D/b/a Office Equipment Sale</u> Phone:(708)652-1222	5319-25 W 25Th St Cicero IL	N	Y	N	
<u>Arem Container & Supply Co Inc</u> Phone:(847)673-6184	7855 Gross Point Rd - Suite A3 Skokie IL	N	Y	N	
<u>Bren Products Company</u> Phone:(773)568-9900	437 E. 103rd St. Chicago IL	Y	N	N	
<u>Fidelity Print Communications Llc</u> Phone:(708)343-6833	2829 S 18th Ave Broadview IL	Y	N	N	
<u>Imm, Inc.</u> Phone:(773)767-3700	5262 S Kolmar Avenue Chicago IL	N	Y	N	
<u>Magnetic Office Products Llc- Magnetic Imaging & Office Suppls</u> Phone:(312)322-4909	20 East Jacson Blvd Suite 1400 Chicago IL	Y	N	N	
<u>Merchandise Distributors K W Inc</u> Phone:(773)588-8088	4253 N Kedzie Chicago IL	Y	N	Y	
<u>Mimi's Churros Usa, Inc.</u> Phone:(312)326-2267	2520 S Halsted Chicago IL	Y	N	N	
<u>Montenegro Paper Ltd</u> Phone:(630)894-0350	P O Box 6202 150 St. Francis Ct. Bloomington IL	Y	N	N	
<u>Robin's Food Distribution Inc</u> Phone:(312)243-8800	1200 West Randolph Chicago IL	N	Y	N	
<u>United Business Solutions,llc D/b/a United Business</u> Phone:(630)620-4000	2171 Executive Drive #250 Addison IL	Y	N	N	
<u>Wasalos, Llc</u> Phone:(773)472-3163	2933 N. Sheridan Road #309 Chicago IL	Y	N	N	

Displaying 1 - 16

8/1/2006

Material Usage
7/1/05-8/30/06

Material Code	Description	Category	Specs	Annual Quantity	RULAND PREVIOUS YEAR 04/07??	TENSION	COMMERCIAL
OE610	#10 DOUBLE WINDOW OE	OE	# 10, WW, custom double window, security tint, code on back, K	17,440,256 \$	13.99 \$	14,830 \$	14.64
OE-#10-TWW	#10 OE TRIPL WINDOW WHITE	OE	# 10, WW, 3 custom windows on face, security tint, code on back, K	3,845,167 \$	20.40 \$	14,830 \$	19.69
OE-MNRC-DWW	Monarch OE Double Window White	OE	Monarch, WW, custom double window, security tint, code on back, K	3,059,478 \$	13.96 \$	13,620 \$	14.03
OE-#10-FWWW	#10 OE Full View Window White	OE	# 10, WW, L-shaped window covers almost entire face of OE, security tint, code on back, K	649,491 \$	19.60 \$	28,340 \$	26.28
OE-#10-TWB	#10 OE Tripl Window Browncraft	OE	# 10, kraft, 3 windows on face same as OE#10 TWW, no security tint, code on back, K	321,434 \$	23.50 \$	43,580 \$	26.80
OE610-COC	#10 Dble Wndw OE w/COC indicia	OE	# 10, WW, double window, security tint, black ink front and back, K	314,909 \$	13.99 \$	14,830 \$	21.72
OE-9X11-DWWW-TOP	9x11.5 TOP DOUBLE WINDOW WHT OE	OE	9 x 11.5" WW OE with double windows, 4 x 1-3/8" and 4 x 1" stacked on atop the other. No inside tint.	133,918 \$	77.50 \$	82,280 \$	73.94
BRE040	#9 CRE WINDOW RIGHT	BRE/CRE	#9 WW with window on right, 3.75 x 1.5". Security tint, K front and back	11,840,445 \$	11.93	11.62 on 20#	\$
CRE-#9-LFT	#9 CRE Window Left	BRE/CRE	#9 WW with window on left, 3.75 x 1.5". Security tint, K front and back	7,039,819 \$	11.93	11.62 on 20#	\$
BRE-MNRC-LFT	Monarch BRE Window Left	BRE/CRE	7-1/8" x 3-3/4 WW with window on left, 3-1/8 x 1.1/4", K front and back no sec tint	2,985,649 \$	14.80	11.90 on 24#	\$
BRE-#9-LFT	#9 BRE Indicia Window Left	BRE/CRE	#9 WW with window on left, 3.75 x 1.5". Security tint, K front and back	1,476,843 \$	11.55	11.62 on 20#	\$
CRE-MNRC-LFT	Monarch CRE Window Left	BRE/CRE	7-1/8" x 3-3/4 WW with window on left, 3-1/8 x 1.1/4", K front and back no sec tint	576,262 \$	14.95	11.90 on 24#	\$
				\$	248.13 \$	212,310 \$	262.57

19

8/1/2006
Material Usage
7/1/05-6/30/06

Material Code	Description	Category	Specs	Annual Quantity	RULAND PREVIOUS VENDOR???	TENSION	COMMERCIAL
OE610	#10 DOUBLE WINDOW O/E	OE	# 10, WW, double window, security tint, code on back, K	17,440,256 \$	13.99 \$	14.830 \$	14.64
OE-#10-TWW	#10 OE TRIPL WINDOW WHITE	OE	# 10, WW, 3 windows on face, security tint, code on back, K	3,845,167 \$	20.40 \$	14.830 \$	19.69
OE-MNRC-DWW	Monarch OE Double Window White	OE	Monarch, WW, double window, security tint, code on back, K	3,059,478 \$	13.95 \$	13.620 \$	14.03
OE-#10-FVWW	#10 OE Full View Window White	OE	# 10, WW, L-shaped window covers almost entire face of OE, security tint, code on back, K	649,491 \$	19.60 \$	28.340 \$	26.28
OE-#10-TWB	#10 OE Trpl Window Browncraft	OE	# 10, Kraft, 3 windows on face same as OE#10 TWW, no security tint, code on back, K	321,434 \$	23.50 \$	43.580 \$	26.80
OE610-COC	#10 Dbble Windw OE w/COC indicia	OE	# 10, WW, double window, security tint, black ink front and back, K	314,909 \$	13.99 \$	14.830 \$	21.72
OE-9X11-DWW-TOP	9x11.5 TOP DOUBLE WINDOW WHT OE	OE	9 x 11.5" WW OE with double windows, 4 x 1-3/8" and 4 x 1" slacked on atop the other. No inside tint.	133,918 \$	77.50 \$	82.280 \$	73.94
BRE040	#9 CRE WINDOW RIGHT	BRE/CRE	#9 WW with window on right, 3.75 x 1.5". Security tint, K front and back.	11,840,445 \$	11.92	11.62 on 20#	\$ 12.43
CRE-#9-LFT	#9 CRE Window Left	BRE/CRE	#9 WW with window on left, 3.75 x 1.5". Security tint, K front and back.	7,039,819 \$	11.98	11.62 on 20#	\$ 12.62
BRE-MNRC-LFT	Monarch BRE Window Left	BRE/CRE	7-7/8" x 3-3/4" WW with window on left, 3-1/8 x 1.1/4", K front and back no sec tint	2,985,649 \$	14.80	11.90 on 24#	\$ 11.74
BRE-#9-LFT	#9 BRE Indicia Window Left	BRE/CRE	#9 WW with window on left, 3.75 x 1.5". Security tint, K front and back.	1,476,843 \$	11.55	11.62 on 20#	\$ 14.07
CRE-MNRC-LFT	Monarch CRE Window Left	BRE/CRE	7-7/8" x 3-3/4" WW with window on left, 3-1/8 x 1.1/4", K front and back no sec tint	576,262 \$	14.95	11.90 on 24#	\$ 14.61
				\$	248.13 \$	212.310 \$	262.57

Access Direct Graphics, LLC
Vendor Balance Detail

10

Central Lewmar

PO Box 822425
Philadelphia, PA 19182-2425
973-622-6377

Bill	06/25/2006	301302	5,547.30
Bill	06/25/2006	301302-F	649.03
Bill	10/03/2006	331206	1,030.00
Bill	10/03/2006	331206-T	72.10
Bill	10/30/2006	353472	7,220.03
Bill	10/30/2006	353472-F	1,004.50
Total Central Lewmar			15,522.96

Paper Type: 18" 70# Product/roll Price: \$87.00 as of October 14,428 lbs., 16 rolls

Clifford Paper

600 East Chestnut Ave
Upper Saddle River, NJ 07456
201-834-5115

Bill	07/05/2006	00162817	17,498.00
Bill	07/05/2006	00162817-F	924.92
Bill	07/20/2006	77	19,874.30
Bill	07/20/2006	77-F	945.78
Bill	08/01/2006	385	19,243.22
Bill	08/01/2006	385-F	943.42
Bill	08/01/2006	403	4,872.33
Bill	08/01/2006	403-F	870.57
Bill	10/30/2006	3305	17,398.69
Bill	10/30/2006	3305-F	908.78
Bill	10/30/2006	3660	16,984.65
Bill	10/30/2006	3660-F	906.58
Total Clifford Paper			101,130.22

Product: 18" 60# Accent Opaque Smooth Price: \$44.60 as of October 81,281 lbs., 126 rolls
Product: 18" 50# Accent Opaque Smooth Price: \$46.00 as of August 120,368 lbs., 188 rolls

Access Direct Graphics, LLC
Vendor Balance Detail
All Transactions

Gould Paper
11 Madison Avenue
New York, NY 10010-3650
212-301-0000

Bill	07/12/2006	1200981301	31,448.83
Bill	07/12/2006	1200981301-F	3,195.15
Bill	07/24/2006	1200981302	16,145.41
Bill	07/24/2006	1200981302-F	1,612.49
Bill	07/30/2006	1200981303	16,060.72
Bill	07/30/2006	1200981303-F	1,623.52
Bill	08/11/2006	1200986401	14,718.56
Bill	08/11/2006	1200986401-F	1,694.12
Bill	08/14/2006	1200986402	15,197.32
Bill	08/14/2006	1200986402-F	1,612.29
Bill	08/15/2006	1200986403	15,010.18
Bill	08/15/2006	1200986403-F	1,570.00
Bill	08/22/2006	1200986404	30,438.91
Bill	08/22/2006	1200986404-F	2,399.46
Bill	08/28/2006	1200986405	27,257.81
Bill	08/28/2006	1200986405-F	4,162.15
Bill	08/30/2006	1200986406	1,016.33
Bill	08/30/2006	1200986406-F	76.86
Bill	08/11/2006	1201003901	43,737.53
Bill	08/11/2006	1201003901-F	4,638.95
Bill	08/18/2006	1201003902	15,153.58
Bill	08/18/2006	1201003902-F	1,507.10
Bill	09/21/2006	1201003903	13,870.52
Bill	09/21/2006	1201003903-F	1,676.45
Bill	09/26/2006	1201024901	18,826.78
Bill	09/26/2006	1201024901-F	1,730.98
Bill	10/16/2006	1201020602	16,353.75
Bill	10/16/2006	1201020602-F	1,471.60
Bill	10/19/2006	1201020901	16,647.77
Bill	10/19/2006	1201020901-F	1,028.83
Bill	10/27/2006	1201020603	15,934.21
Bill	10/27/2006	1201020603-F	1,630.62
Total Gould Paper			336,438.78

Product: 18" 60# DomtarHusky Smooth
Product: 16 1/4" 60# Domtar Smooth
Product: 14 7/8" 60# Domtar Smooth

Price: \$42.50 as of October 41,592 lbs: 62 rolls
Price: \$42.50 as of October 41,942 lbs: 72 rolls
Price: \$42.50 as of October 41,328 lbs: 74 rolls

Access Direct Graphics, LLC
Vendor Balance Detail

All Transactions

Hylton Paper
400 Benigno Blvd
Belmar, NJ 08031
856-631-1177

Bill	08/26/2006	D6411	18,230.27
Bill	08/26/2006	D6411-F	622.54
Bill	08/28/2006	D6411A	16,619.36
Bill	09/28/2006	D6411A-F	622.54
Bill	11/07/2006	D6553	17,056.17
Bill	11/07/2006	D6553-F	612.37
Bill	11/08/2006	D6553A	17,630.17
Bill	11/08/2006	D6553A-F	612.37
Bill	11/08/2006	D6553B	17,681.01
Bill	11/08/2006	D6553B-F	612.37
Bill	11/20/2006	D6553C	15,204.06
Bill	11/20/2006	D6553C-F	660.00
Bill	11/21/2006	D6553D	15,318.82
Bill	11/21/2006	D6553D-F	590.00
Bill	11/21/2006	D6553E	14,474.22
Bill	11/21/2006	D6553E-F	580.00
Total Hylton Paper			135,166.28

Product: 14 7/8" 60# American Eagle Recycled
Price: \$41.00 as of November 24, 2006
Product: 18" 60# American Eagle 82 Br White
Price: \$1.75 as of September 81, 2006

Lindenmeyr Munroe
3300 Horizon Drive
King of Prussia, PA 19406-2650

Bill	08/05/2006	87108160	1,691.84
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Total Lindenmeyr Munroe

1,691.84

Product: 18" 60# Springhill Creme Smooth Opaque
Price: \$84.50 as of August 2, 2006

RIS Paper Company
1705 Suckle Highway
Pennsauken, NJ 08110
856-485-0600

Bill	08/12/2006	3015629	16,504.14
Bill	08/12/2006	3015629-F	1,542.42
Bill	08/16/2006	3021289	16,284.05
Bill	08/16/2006	3021289-F	2,243.39
Bill	08/29/2006	3033613	18,653.90
Bill	08/29/2006	3033613-F	18,462.60

Access Direct Graphics, LLC
Vendor Balance Detail

All Transactions

Bill	10/19/2006	3047252	83,472.89
Bill	10/27/2006	3057036	16,502.76
Bill	10/27/2006	3057036-F	1,013.32
Bill	10/30/2006	3096059	16,690.96
Bill	10/30/2006	3096059-F	1,013.32
Bill	11/01/2006	3067888	3,659.48
Bill	11/01/2006	3067888-F	477.55
Bill	11/14/2006	3075487	17,033.64
Bill	11/14/2006	3075487-F	1,494.45
Bill	11/20/2006	3081905	15,330.60
Bill	11/20/2006	3081905-F	1,528.78
Total RIS Paper Company			232,178.07

Total RIS Paper Company

Product: 18" 60# Domtar/Husky Smooth Price: \$41.60 as of November 208,411 lbs; 292 rolls
Product: 14 78# 60# Domtar Smooth Br. White Price: \$43.00 as of September 281,323 lbs; 483 rolls



91 Executive Boulevard
 Farmingdale, NY 11735
 (631) 420-0770
 www.accessdirect.com

SHEET - FED

(11)

Purchase Order

5765

Vendor Copy

Vendor: Lindenmyer Munroe L.L.I.
 POB 32200
 Hartford CT 06150-2200
 Tel No : 516-293-0505
 Fax : 516-293-8214

Order Date 12/11/2006
 Due Date 12/11/2006
 Ordered By JCHATEAU
 Reference
 Ship Attention

Ship To: Access Direct
 80 Ruland Road
 Melville, NY
 11747

Ship Via :

#	Job #	Item	Quantity	Item Description	Unit Price	Per	Disc. %	Gross Amt	Tax
1			320,000	8-1/2x11-24-12M-White Access Laser 3-5/8 Perfs 04158 (GL:01-40-01-6040)	8.65	1,000	0.00	2,768.00	0.00
2			160,000	8-1/2x11-24-12M-L-White Fore MP 10328-3 (GL:01-40-01-6040)	6.60	1,000	0.00	1,056.00	0.00
			20,000	8-1/2x11-24-12M-L-White Fore MP 3HP 10128-7 (GL:01-40-01-6040)	7.40	1,000	0.00	148.00	0.00
4			200,000	8-1/2x11-20-10M-L-White Meteor Copy 0025 (GL:01-40-01-6040)	5.55	1,000	0.00	1,110.00	0.00

PERF 650,000 / WEEK
 NON-PERF 300,000 / WEEK

Sub Total	\$5,082.00
Total Discount	\$0.00
Total Tax	\$0.00
TOTAL	\$5,082.00

Authorized By: [Signature] Approved By: JCHATEAU

Purchase Order

5794

Vendor Copy

Vendor : Lindenmyer Munroe L.I.
 POB 32200
 Hartford CT 06150-2200
 Tel No : 516-293-0505
 Fax : 516-293-8214

Order Date 12/12/2006
 Due Date 12/12/2006
 Ordered By JCHATEAU
 Reference
 Ship Attention

Ship To : Access Direct
 80 Ruland Road
 Melville, NY
 11747

Ship Via :

#	Job #	Item	Quantity	Item Description	Unit Price	Per	Disc. %	Gross Amt	Tax
1			480,000	8-1/2x11-24-12M-White Access Laser 3-5/8 Perfs 04518 (GL:01-40-01-6040)	8.65	1,000	0.00	4,152.00	0.00
2			130,000	8-1/2x14-24-15. 26M-L-White Access Laser Perf 3-5/8" Perf (GL:01-40-01-6040)	11.95	1,000	0.00	1,553.50	0.00
3			160,000	8-1/2x11-24-12M-L-White Fore MP 10328-3 (GL:01-40-01-6040)	6.60	1,000	0.00	1,056.00	0.00

Sub Total	\$6,761.50
Total Discount	\$0.00
Total Tax	\$0.00
TOTAL	\$6,761.50

Authorized By: 

Approved By : JCHATEAU

Purchase Order

5792

Vendor Copy

Vendor : Lindenmyer Munroe L.L.I.
 POB 32200
 Hartford CT 06150-2200
 Tel No : 516-293-0505
 Fax : 516-293-8214


Order Date 12/12/2006
Due Date 12/12/2006
Ordered By JCHATEAU
Reference
Ship Attention

Ship To : Access Direct
 80 Ruland Road
 Melville, NY
 11747

Ship Via :

#	Job #	Item	Quantity	Item Description	Unit Price	Per	Disc. %	Gross Amt	Tax
1			160,000	8-1/2x11-24-White 2500/CA Laser Double Perf 3-2/3 81453 (GL01-40-01-6040)	10.05	1,000	0.00	1,608.00	0.00

Sub Total	\$1,608.00
Total Discount	\$0.00
Total Tax	\$0.00
TOTAL	\$1,608.00

Authorized By:  Approved By: JCHATEAU

INTERNATIONAL PAPER

HAMMERMILL. Fore MP-White

GUARANTEED for all office machines / GARANTIZADO para todo equipo de oficina

Item # Article # / Artículo #

10328-3

Made in U.S.A.
Fabriqué aux E.-U.
Hecho en U.U.A.

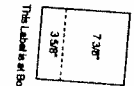


24lb. Paper
Papier 12M
90 g/m²

8 1/2" x 11" 216mm x 279mm

5000 Sheets
Feuilles
Hojas

96 Brightness
Brilliance
Blancura



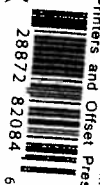
This Label is at Bottom End of Ream

HORIZONTAL
3 5/8" FROM
BOTTOM

8 1/2 x 11
WHITE
500 SHEETS

92 BRIGHT
GRAM/LONG
218 x 279mm
500 24lb/ream

MADE IN U.S.A.
7 28872 82084 6



For Copiers, Laser Printers, Plain
Paper Fax Machines/Link Jet
Printers and Offset Presses

#LMU001 PERFECT CUT SM



12

80 Ruland Road, Melville, NY 11747

January 23, 2007

Jero Medical Equipment & Supplies
1701 W. 13th Street
Chicago, IL

Attn: Julia Bowens

We are looking for prices for the items below to be shipped to;

Access Direct
80 Ruland Road
Melville, N.Y. 11747

- 2 ply Toilet Tissue 500 sheets/box 96 rolls - 2 boxes a month
- SSC Fold Towels SS 206/530 - 6 boxes a month
- 22x16x58 Heavy Black Liners - 2 boxes a month
- 24x33 Black Liners (1,000) - 1 box a month
- Household Towels 30/case - 1 box a month
- Better Than Bleach (Tilex) 12/Qts
W/Trigger - 1 box a month
- Liquid Hand Soap 4/1 gal. - 1 box a month

You can fax me with the prices at (631) 752-3378 to my
Attention.

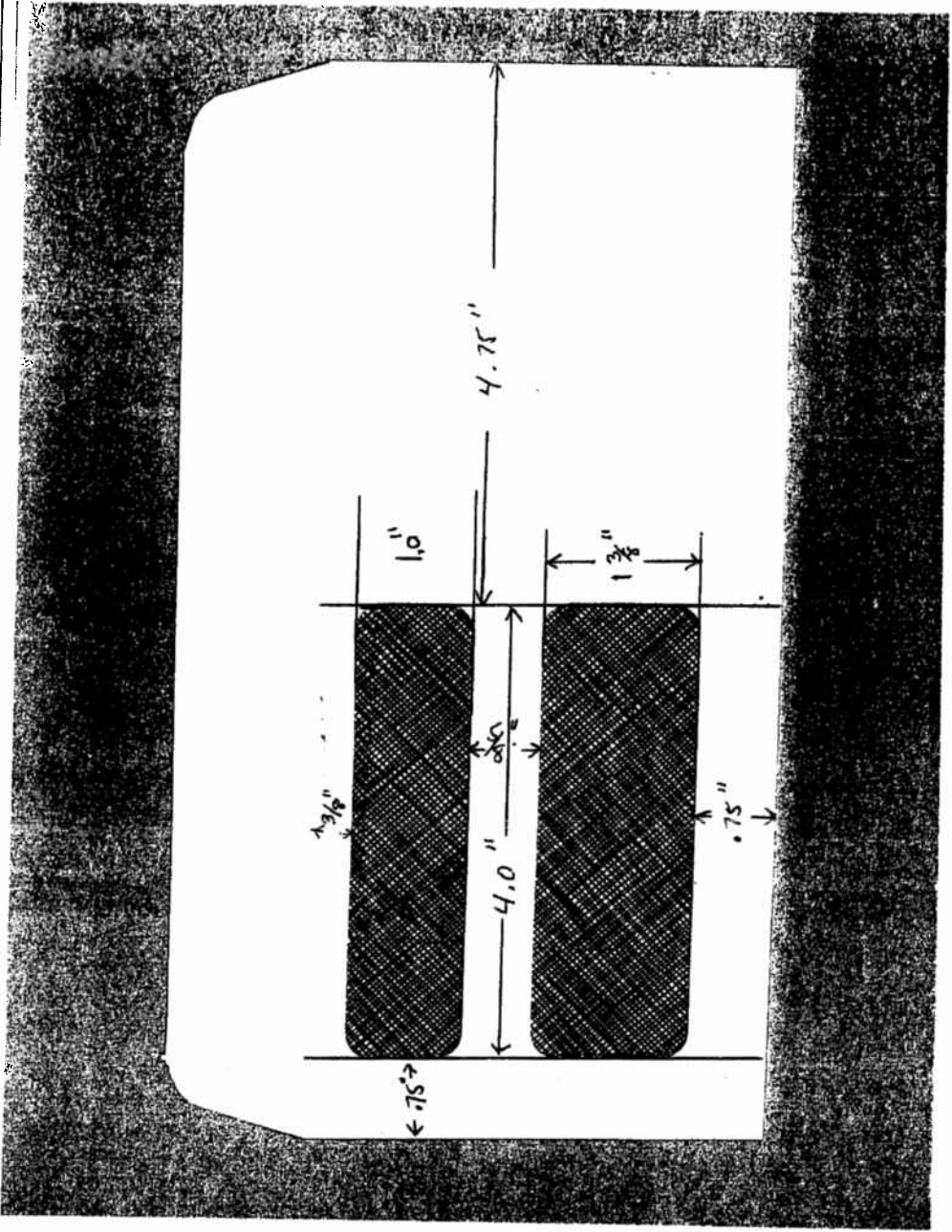
Thank you for your time,
JoAnn

1-5-14

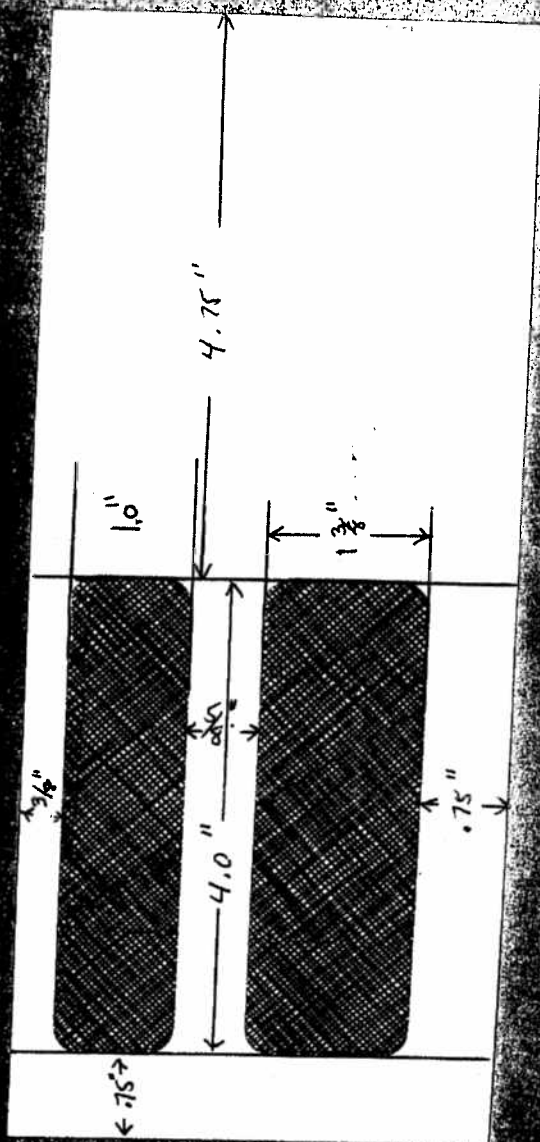
Material Usage
7/18/14-8/20/14

Material Code	Description	Quantity	Unit	Material Cost
0E10	DOUBLE WINDOW OE	17,440.256		17,440.256
0E#10-TWW	0E#10-TWW, 3 custom windows on back, K			
0E-MNRIC-DWH	Mount OE Double Window White	3,045.167		3,045.167
0E#10-TWW	0E#10-TWW, 1-angled window covers silver sides base of OE, security blk, code on back, K			
0E#10-TWB	0E#10-TWB, 3 windows on back, K	848.467		848.467
0E10-00C	0E10-00C, 3 windows on back, K	357.054		357.054
0E6X11-0WH-TOP	0E6X11-0WH-TOP, 1-angled window covers silver sides base of OE, security blk, code on back, K			
BR6D0	BR6D0, 1-angled window covers silver sides base of OE, security blk, code on back, K	314.008		314.008
0E#10-TWW	0E#10-TWW, 1-angled window covers silver sides base of OE, security blk, code on back, K			
BR6D0	BR6D0, 1-angled window covers silver sides base of OE, security blk, code on back, K	133.018		133.018
0E#10-TWW	0E#10-TWW, 1-angled window covers silver sides base of OE, security blk, code on back, K			
BR6D0	BR6D0, 1-angled window covers silver sides base of OE, security blk, code on back, K	11,840.445		11,840.445
0E#10-TWW	0E#10-TWW, 1-angled window covers silver sides base of OE, security blk, code on back, K			
BR6D0	BR6D0, 1-angled window covers silver sides base of OE, security blk, code on back, K	2,028.018		2,028.018
0E#10-TWW	0E#10-TWW, 1-angled window covers silver sides base of OE, security blk, code on back, K			
BR6D0	BR6D0, 1-angled window covers silver sides base of OE, security blk, code on back, K	2,060.040		2,060.040
0E#10-TWW	0E#10-TWW, 1-angled window covers silver sides base of OE, security blk, code on back, K			
BR6D0	BR6D0, 1-angled window covers silver sides base of OE, security blk, code on back, K	1,470.843		1,470.843
0E-MNRIC-DWH	Mount OE Window Left	570.202		570.202

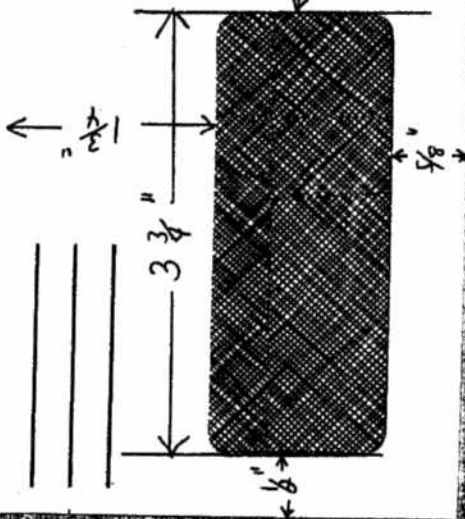
Material Code
0E10
0E#10-TWW
0E-MNRIC-DWH
0E#10-TWW
0E#10-TWB
0E10-00C
0E6X11-0WH-TOP
BR6D0
0E#10-TWW
BR6D0
0E-MNRIC-LFT
BR6D0
0E-MNRIC-LFT

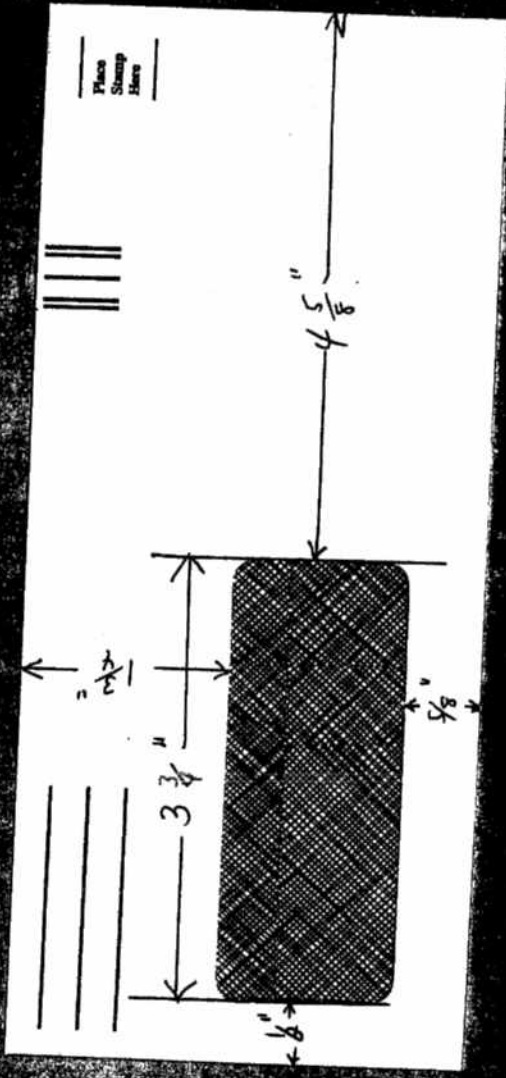


0210



Place Stamp Here





CRE-#LFT

NO POSTAGE
NECESSARY
IF MAILED
IN THE
UNITED STATES



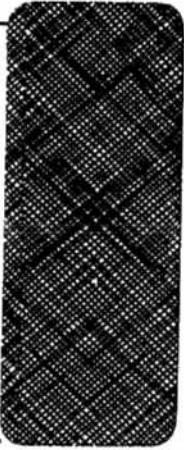
BUSINESS REPLY MAIL
POSTAGE WILL BE PAID BY ADDRESSEE
FIRST-CLASS MAIL



NO POSTAGE
NECESSARY
IF MAILED
IN THE
UNITED STATES



BUSINESS REPLY MAIL
POSTAGE WILL BE PAID BY ADDRESSEE
FIRST-CLASS MAIL

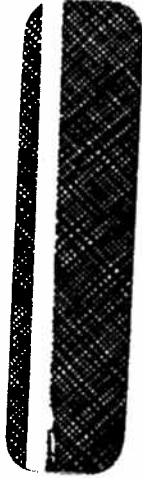


BRE-48-LFT

10. front view



10 TRIPLE WINDOW



15

Specifications

Product	Quantity	Frequency
Roll Fed		
18'' 70 # Productcloth	15 rolls(14,429 lbs.)	Order
18'' 60 # Accent Opaque Smooth	126 rolls(81,251 lbs.)	Order
18'' 50 # Accent Opaque Smooth	186 rolls(120,366 lbs.)	Order
18'' 60 # Domtar Smooth	262 rolls(208,411 lbs)	Order
15 1/4'' 60 # Domtar Smooth	72 rolls(41,942 lbs.)	Order
14 7/8'' 60 # Domtar Smooth	74 rolls(41,329 lbs)	Order
14 7/8'' 60 # Domtar Smooth Br White	493 rolls(281,323 lbs)	Order
14 7/8'' 60 # AE Recycled	292 rolls(246,516 lbs)	Order
18'' 60 # AE 92 Br. White	128 rolls(81,664 lbs)	Order
Sheet Fed		
8 1/2 X 11 24# 96 Br White Micr Perf 3 5/8'' Packed 500/5000	650,000	Week
8 1/2 X 11 24# 96 Br White Packed 500/5000	200,000	Week

All Material delivered to New Jersey and/or Long Island, New York.

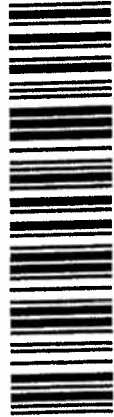
INTERNATIONAL PAPER

HAMMERMILL Fore MP-White

GUARANTEED for all office machines* GARANTIZADO para todo equipo de oficina*



Made in U.S.A.
Fabriqué aux É.-U.
Hecho en E.U.A.



Item # / Article #

10328-3

24 lb. Paper
90 g/m² 12M Papier

8 1/2" x 11" 216mm x 279mm

96 Brightness
Brilliance
Blancura

5000 Sheets
Feuilles
Hojas

#LMU001 **PERFECT CUT SHEET**



HORIZ PERF 8 1/2 x 11
3.5/8" FROM WHITE
BOTTOM 500 SHEETS

92

BRIGHT

GRAIN/LONG 216 x 279mm
SUB 24lb/90g/m²
12M

For Copiers, Laser Printers, Plain
Paper, Fax Machines/Ink Jet
Printers and Offset Presses



This Label is at Bottom End of Roll

Fidelity Print Communications
2828 S. 18TH Avenue
Broadview, IL 60168
Phone 708-343-6833 Fax 708-343-6061

116.

To: Thomas Gurry
Access Direct
80 Ruland Road
Melville NY 11747
e-mail tgurry@accessdirect.com
Est# 2007-01

We are pleased to submit our quotation based upon the following specifications:

Description: Envelope
Various Sizes
Flat Size: Various
Finished size: Various
Quantity: See Page 2
Total:
Paper stock: Various
Prevailing paper price @ time of shipment.
Composition: Locked files furnished
Presswork: Various
Binding: Pack in ctns
Delivery: TBD
Price: See Tab 2

Quote is good for 30 days

Net 30 days - 1% per month on past due balance.

The undersigned ("Customer") hereby approves and returns this quotation to Fidelity Print Communications (Fidelity) and hereby offers to purchase from Fidelity the work described herein on the terms stated herein. Customer agrees that its offer to purchase shall be irrevocable for fifteen (15) days from the date of receipt of a signed copy by Fidelity. The Customer's offer shall be accepted when signed by an executive officer of Fidelity at Broadview, Illinois, and a copy returned to Customer prior to the expiration of the fifteen (15) day period. Upon acceptance by Fidelity, as aforesaid, this quotation shall constitute binding contract. If this offer is not accepted, as aforesaid, it shall be considered to be withdrawn and of no effect.

Thomas Gurry
Customer's Signature

23-Jan-07
Date

ACS Officer
Title

Bernard Williams
Salesman's Name

23-Jan-07
Date

Account Executive
Title

The Terms and Conditions of Sale Set Forth On The Reverse Side Shall Govern The Transaction Contemplated Hereby

Material Code	Description	Category	Specs	Ann Qty	Price	Access Price	Fidelity extension	Access Extension	Difference
OE610	# 10 DOUBLE WINDOW/OE	OE	#10 WW, Custom double window, security tint, code on back, k	17,440,256	\$9.00	13.99	261,603.84	243,989.18	17,614.66
OE-#10-TWW	# 10 TRIPL WINDOW WHITE	OE	#10 WW, 3 CUSTOM WINDOWS ON FACE, SECURITY TINT, CODE ON BACK,K	3,845,167	17.58/M	14.83	67,598.04	57,023.82	10,574.22
OE-MNRC-DWW	Monarch OE Double Window White	OE	Monarch, WW, custom double window, security tint, code on back, k	3,059,478	13.09/M	13.62	40,048.57	41,670.09	-1,621.52
OE-#10-FWWW	# 10 OE Full View Window White	OE	#10 WW, L-shaped window covers almost entire face of OE, security tint, code on back, k	649,491	24.06/M	19.6	15,626.75	12,730.02	2,896.73
OE-#10-TWB	# 10 OE Tripl Window Brownkraft	OE	#10 kraft, 3 windows on face same as OE#10 TWW, no security tint, code on back, k	321,434	19.36/M	23.5	6,222.96	7,553.69	-1,330.74
OE610-COC	# 10 Dble Windw OE w/COC indicia	OE	#10 WW, double window, security tint, black ink front and back, k	314,909	25.54/M	13.99	8,042.78	4,405.58	3,637.20
OE-9X11-DWW-TOP	9 x 11.5 Top Double Window White OE	OE	9 x 11.5 WW OE with double windows, 4 x 1-3/8 and 4 x 1 stacked on a top the other. Mo inside tint	133,918	74.69/M	73.94	10,002.34	9,901.90	100.44
BRE040	# 9 CRE Window Right	BRE/CRE	#9WW with window on right 3.75 x 1.5. Security tint, k front and back	11,840,445	12.80/M	11.92	151,557.70	141,138.10	10,419.60
CRE-#9-LFT	# 9 CRE Window Left	BRE/CRE	#9WW with window on left 3.75 x 1.5. Security tint, k front and back	7,039,819	12.80/M	11.98	90,109.68	84,337.03	5,772.65
BRE-MNRC-LFT	Monarch BRE Window Left	BRE/CRE	7-1/8 x 3-3/4 WW with window on left, 3-1/8 x 1-1/4, k front and back no sec tint	2,985,649	11.16/M	11.74	33,319.84	35,051.52	-1,731.68
BRE-#9-LFT	# 9 BRE Indicia Window Left	BRE/CRE	#9 WW with window on left, 3.75 x 1.5. Security tint, k front and back	1,476,843	13.70/M	11.55	20,232.75	17,057.54	3,175.21
CRE-MNRC-LFT	Monarch CRE Window Left	BRE/CRE	7-1/8 x 3-3/4 WW with window on left, 3-1/8 x 1-1/4, k front and back no sec tint	576,262	15.60/M	14.61	8,989.69	8,419.19	570.5
							713,354.94	663,277.16	40,077.78

Gurry, Thomas

From: Bernard Williams [bernard.williams@fidelityprint.com]
Sent: Thursday, January 25, 2007 5:13 PM
To: Gurry, Thomas
Subject: RE: Envelope Quote

Guessestimate about 2,200 a truck.

Bernard Williams
VP, Sales & Marketing
Fidelity Print Communications
708.343.6833 - P
708.343.5061 - F
773.573.9958 - C
bernard.williams@fidelityprint.com
www.fidelityprint.com
We Bring Your Vision To Print
Sent from my Motorola "Q"

-----Original Message-----

From: "Gurry, Thomas" <TGURRY@accessdirect.com>
To: "Bernard Williams" <bernard.williams@fidelityprint.com>
Sent: 1/24/2007 1:22 PM
Subject: RE: Envelope Quote

Assume 3 month deliveries to Long Island New York..

Tom

Thomas Gurry
Access Direct Systems Inc.
80 Ruland Road
Melville NY 11747
Phone: 631-752-3333 (x1309)
Fax: 631-752-3378
Cell: 515-458-8405
E-mail: tgurry@accessdirect.com

-----Original Message-----

From: Bernard Williams [mailto:bernard.williams@fidelityprint.com]
Sent: Wednesday, January 24, 2007 10:46 AM
To: Gurry, Thomas
Subject: RE: Envelope Quote

Where are these envelopes being delivered? Will they be delivered at once or do we need to make drop shipments throughout the year?

Bernard Williams
VP, Sales & Marketing
Fidelity Print Communications
708.343.6833 - P
708.343.5061 - F
773.573.9958 - C
bernard.williams@fidelityprint.com
www.fidelityprint.com
We Bring Your Vision To Print
Sent from my Motorola "Q"

Inter-City Supply Co.
8830 S. Dobson Avenue
Chicago, Il 60619

Phone#(773)731-8007
Fax#(773)731-9115

Catalog Pricing: 2006/2007

	Inter-City \$	Bluedot \$
DER420 - Lotion Soap 1 gal. 4/case	\$37.70	\$20.00
CL00100 - Tilex Instant Mildew Remover 16oz Trigger Spray 12/case	\$44.34	\$33.80
WIN2240 - Toilet tissue 2ply 500 sheets 96 rolls/case	\$94.68	\$45.00
ESSBR2433L - Black Liners 24x33 1000/case	\$45.45	\$26.00
WIN1220-85 - Household Towels 2 Ply Roll 30 rolls/case	\$52.37	\$28.00
GPC206-03 - SCC Fold Towels Case	\$78.23	\$19.00

Jero Medical Equipment
1701 W. 13th Street
Chicago, Il 60608

Phone#(312)829-5376
Fax#(312)829-5671
Email: jero_med@msn.com

2/2/07 Price Quotation

	Jero Prices	Bluedot Prices
11901900 - Liquid Hand soap 1 gal. 4/case	\$43.00	\$20.00
CL001100 - (Tilex) Better Than Bleach 16oz Trigger Spray 12/case	\$40.50	\$33.80
75004354 - Toilet tissue 2 ply 500 sheets 96 rolls/case	\$45.00	\$45.00
58870095 - Heavy Black Liners 22x16x58 500/case	\$39.00	\$28.50
13800600 - Black Liners 24x33 1000/case	\$25.35	\$26.00
13707678 - Household Towels 2 Ply Roll 30 rolls/case	\$36.40	\$28.00

2 ply toilet tissue	@\$45.00	2 a month = \$90.00
SSC Fold Towels SS206-530	@\$19.00	5 a month = \$95.00
22x16x58 Liner	@\$28.50	2 a month = \$57.00
24x33 Liner	@\$26.00	2 a month = \$52.00
Household towels	@\$28.00	1 a month = \$28.00
Tilex	@\$33.80	1 a month = \$33.80
Handsoap	@\$20.00	1 a month = \$20.00



City of Chicago
Richard M. Daley, Mayor

Department of Revenue

Bea Reyna-Hickey
Director

City Hall, Room 107
121 North LaSalle Street
Chicago, Illinois 60602
(312) 747-4747 (IRIS)
(312) 744-0471 (FAX)
(312) 744-2975 (TTY)

<http://www.ci.chi.il.us>

December 20, 2007

07 DEC 17 PM 4:36

Douglas W. Yerkes, P.E.
Acting Chief Procurement Officer
Department of Procurement Services

ATTN: John O'Brien
Assistant Procurement Officer

Subject: Non-Competitive Procurement Request for 2-year extension and MBE/WBE waiver
Vendor: *Access Direct Systems, Inc.*
Title of Agreement: Printing and Mailing Services
PO# : 12808
Spec. No.: B0-96636-01
Original Agreement Expiration Date: 7-31-03
Original Extension Options Available: four 1-year options
Current Expiration Date: 12-31-07
Extension Requested: from 12-31-07 to 12-31-09
Requisition Nos.: 35921 and 35941
Transfer of Contract date: 9-13-06
Vendor Limit Increase: \$1,433,412 (combined estimate) for the 2-year extension period for both Department of Revenue and Department of Business Affairs and Licensing

Dear Mr. Yerkes:

The attached Non-Competitive Procurement submittal is being made on behalf of the Department of Revenue and the Department of Business Affairs and Licensing. The submittal is to request a 2-year extension of the above referenced Agreement, which is due to expire December 31, 2007. *Access Direct* performs printing and mailing services that indirectly produces a revenue stream for the City in the amount of approximately \$1.3 billion per year, so it is critical that their services continue uninterrupted. The 2-year extension is requested in order to provide uninterrupted service while a new solicitation for these requirements are being processed (via a Task Order Request - TOR# 2007BIS15).

The Department of Revenue and Department of Business Affairs and Licensing also jointly concur with the vendor's request for an extension of the full MBE and WBE waiver (originally granted in February of 2007, pursuant to a contract assignment from *Axiom / May & Speh, Inc.* (PO# T26456) to *Access Direct Systems, Inc.*)

Access Direct is requesting that their previously-granted full waiver be extended along with the 2-year contract extension period being requested herein. *Access Direct* is responsible for sophisticated data extraction and forms-population processing, forms printing, and the timely mailing-out of these forms – involving critical revenue-generating mailings such as: the City's Tax bills, False Burglar Alarm



citation payments for the Department of Revenue, and mailings of business licenses and permits for the Department of Business Affairs and Licensing. Whereas *Access Direct* had previously documented, extensively, their efforts in seeking to identify and develop a bona fide business relationship with local MBEs and WBEs (attached by reference), the limitations of achieving a successful distant business relationship between Chicago and New York, especially when the nature of the scope of services is primarily service-oriented, are not conducive to a meaningful venture.

Access Direct had made earlier attempts to source direct compliance vendors for their heaviest consumable items – primarily paper and envelopes. Their cost differentials were significantly different (greater than 20%), since *Access Direct* purchases these commodities directly from paper mills. On an indirect compliance basis, attempts to purchase other commodities – such as janitorial supplies – was also impractical. (The dollars spent on janitorial supplies were relatively little.) Despite these previous attempts, *Access Direct* recently tried again to achieve some meaningful MBE/WBE relationship (see attached waiver request letter), to no avail.

Because of these unsuccessful results and due to the impracticality of requiring this out-of-state business to purchase goods or services from MBEs or WBEs in Chicago, a waiver from the MBE/WBE goals is again being requested for the extension period since there has been no change in any business operations nor will there be any contract price increase involved in this extension.

As the tax-mailing season again approaches, the extension Amendment for the printing and mailing services is again critical, and for this Agreement to become active, its sustenance largely rests on the granting of this waiver. On behalf of the Department of Revenue, and the Department of Business Affairs and Licensing we request that a full MBE and WBE waiver be granted in conjunction with this extension request, in order for the using divisions to continue its operations with *Access Direct Systems, Inc.*

□

Very truly yours,


Bea Reyna-Hickey
Director

BRH:sys

Attachments

cc: Joe Chan – Department of Procurement Services
Robert Forgue – Department of Revenue – Cost Recovery and Collections
Rachelle Hendele – Department of Revenue – Information Services
William Cerney – Department of Revenue – Tax Division
Tina Consola – Department of Revenue – Accounts Receivable

Phil Cobb – Department of Revenue – Finance and Administration
Mark Galvan – Department of Revenue – Finance and Administration
Steven Sakai – Department of Revenue – Finance and Administration
Scott V. Bruner – Department of Business Affairs and Licensing
Mary Lou Eisenhower – Department of Business Affairs and Licensing
Nathan Norasith – Department of Business Affairs and Licensing
Ken Jones – Department of Business Affairs and Licensing

**CITY OF CHICAGO
 PURCHASE REQUISITION**

Copy (Department)

DELIVER TO: 076- BUS AFF & LIC 121 N LASALLE CITY HALL ROOM 805 Chicago, IL 60602	REQUISITION: 35941 PAGE: 1 DEPARTMENT: 76 - DEPARTMENT OF BUSINESS AFFAIRS PREPARER: Kenneth L Jones NEEDED: APPROVED: 11/12/2007
--	--

REQUISITION DESCRIPTION

PRINTING AND MAILING SERVICES: 2 YEAR AGREEMENT BEGINNING 1/1/08 AND ENDING 12/31/09
 SPECIFICATION NUMBER: 61630

COMMODITY INFORMATION

LINE	ITEM	QUANTITY	UOM	UNIT COST	TOTAL COST						
1	96836.10	400,000.00	USD	0.00	0.00						
	PRINTING AND MAILING SERVICES										
SUGGESTED VENDOR: ACCESS DIRECT			REQUESTED BY: Kenneth L Jones								
DIST	BFY	FUND	COST CTR	APPR	ACCNT	ACTV	PROJECT	RPT CAT	GENRL	FUTR	Dist. Amt.
1	007	0100	0782005	0138	220138	0000	00000000	000000	00000	0000	0.00
LINE TOTAL:											0.00

REQUISITION TOTAL: 0.00

Where a commodity is for a particular or unique use other than standard quality, grades, color, size or other characteristics, give details of how it will be and for what purpose. Requisitions prepared incorrectly will be returned to the using department.

**CITY OF CHICAGO
PRE-APPROVED
MODIFICATION / OVERRIDE REQUISITION**

Copy (Department)

DELIVER TO: 029-4667 CUST SERV 50 W WASHINGTON Chicago, IL 60601	REQUISITION: 35921 For PO Number: 12808 PAGE: 1 DEPARTMENT: 29 - DEPARTMENT OF REVENUE PREPARER: Steven Y Sakai NEEDED: PRE-APPROVED 11/8/2007
--	---

REQUISITION DESCRIPTION

Access Direct Systems, Inc., PO#12808: 2-year sole source extension request, from Jan 1, 2008-throughDecember 31, 2009, or until new contract is awarded; whichever comes first.
 SPECIFICATION NUMBER: B0-96636-01
 Mod Reason: TIME EXTENSION

COMMODITY INFORMATION

LINE	ITEM	QUANTITY	UOM	UNIT COST	TOTAL COST						
1	96636	2	Year	0.00	0.00						
Sole source extension for 2-year period: from 1-1-2008 to 12-31-2009, or until a new contract is awarded; whichever comes first.											
SUGGESTED VENDOR: ACCESS DIRECT			REQUESTED BY: Steven Y Sakai								
DIST	BFY	FUND	COST CTR	APPR	ACCNT	ACTV	PROJECT	RPT CAT	GENRL	FUTR	
1	007	0100	0292003	0138	220138	0000	00000000	000000	00000	0000	0.00
LINE TOTAL:											0.00
2	96636	1,033,412	USD	0.00	0.00						
Increase Vendor Limit by an additional \$1,033,412 to cover the 2-year extension period.											
SUGGESTED VENDOR: ACCESS DIRECT			REQUESTED BY: Steven Y Sakai								
DIST	BFY	FUND	COST CTR	APPR	ACCNT	ACTV	PROJECT	RPT CAT	GENRL	FUTR	
1	007	0100	0292003	0138	220138	0000	00000000	000000	00000	0000	0.00
LINE TOTAL:											0.00
REQUISITION TOTAL:											0.00

Where a commodity is for a particular or unique use other than standard quality, grades, color, size or other characteristics, give details of how it will be and for what purpose.
 Requisitions prepared incorrectly will be returned to the using department.