

JUSTIFICATION FOR NON-COMPETITIVE PROCUREMENT

COMPLETE THIS SECTION IF NEW CONTRACT

For contract(s) in this request, answer applicable questions in each of the 4 major subject areas below in accordance with the Instructions for Preparation of Non-Competitive Procurement Form on the reverse side.

Request that negotiations be conducted only with Physio Control for the product and/or services described herein.
 (Name of Person or Firm)

This is a request for (One-Time Contractor Requisition # 40295, copy attached) or _____ Term Agreement or
 _____ Delegate Agency (Check one). If Delegate Agency, this request is for "blanket approval" for all contracts within the

_____ (Attach List) Pre-Assigned Specification No. _____
 (Program Name) Pre-Assigned Contract No. _____

COMPLETE THIS SECTION IF AMENDMENT OR MODIFICATION TO CONTRACT

Describe in detail the change in terms of dollars, time period, scope of services, etc., its relationship to the original contract and the specific reasons for the change. Indicate both the original and the adjusted contract amount and/or expiration date with this change, as applicable. Attach copy of all supporting documents. Request approval for a contract amendment or modification to the following:

Contract #: _____ Company or Agency Name: Chicago Fire Department




Specification # 69214 Contract or Program Description: Physio Control Life Pak 12, 1000 and Paddle Testers

Modification #: _____
 _____ (Attach List, if multiple)

Karen Sanger 312-745-4196  Chicago Fire Department 09/23/2008
 Originator Name Telephone Signature Department Date

Indicate SEE ATTACHED in each box below if additional space needed:

<input checked="" type="checkbox"/> PROCUREMENT HISTORY See Attachment	<p>S. S. R. B. DATE <u>10/07/08</u> APPROVED <u>4-0</u> CONDITIONALLY APPROVED _____ RETURN TO DEPT. _____ DISAPPROVED _____</p>
<input checked="" type="checkbox"/> ESTIMATED COST See Attachment	
<input checked="" type="checkbox"/> SCHEDULE REQUIREMENTS See Attachment	
<input type="checkbox"/> EXCLUSIVE OR UNIQUE CAPABILITY See Attachment	
<input type="checkbox"/> OTHER See Attachment	

APPROVED BY  09/23/2008  10/07/08
 DEPARTMENT HEAD OR DESIGNEE DATE BOARD CHAIRPERSON DATE
 10-30-08
 CHIEF PROCUREMENT OFFICER APPROVAL DATE

JUSTIFICATION FOR NON-COMPETITIVE PROCUREMENT

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Contract #: _____ Company or Agency Name: Chicago Fire Department

Specification # 69214 Contract or Program Description: Physio Control Life Pak 12, 1000 and Paddle Testers

Modification #: _____

 (Attach List, if multiple)

Karen Sanger 312-745-4106 _____ Chicago Fire Department 09/23/2008
 Originator Name Telephone Signature Department Date

Indicate SEE ATTACHED in each box below if additional space needed:

<input checked="" type="checkbox"/> PROCUREMENT HISTORY See Attachment	<p style="text-align: center;">S. S. R. B.</p> <p>DATE <u>10/07/08</u></p> <p>APPROVED <u>5-0</u></p> <p>CONDITIONALLY APPROVED _____</p> <p>RETURN TO DEPT. _____</p> <p>DISAPPROVED _____</p>
<input checked="" type="checkbox"/> ESTIMATED COST See Attachment	
<input checked="" type="checkbox"/> SCHEDULE REQUIREMENTS See Attachment	
<input type="checkbox"/> EXCLUSIVE OR UNIQUE CAPABILITY See Attachment	
<input type="checkbox"/> OTHER See Attachment	

APPROVED BY: _____
 DEPARTMENT HEAD OR DESIGNEE
Monty M. Sawyer
 CHIEF PROCUREMENT OFFICER

09/23/2008
 DATE

[Signature] 10/07/08
 BOARD CHAIRPERSON DATE
10-30-08
 APPROVAL DATE

JUSTIFICATION OF NON-COMPETITIVE PROCUREMENT

PROCUREMENT HISTORY

1) Describe the requirement and how it evolved from initial planning to its present status.

On August 2, 2000, Medtronic (Physio-Control) was awarded the Chicago Fire Department's (CFD) contract for one hundred and thirty (130) Medtronic (Physio-Control) LifePak 500 (LP500) Automated External Defibrillators (AEDs) along with fifty (50) – Automated External Defibrillator Training Simulators (LP 500T).

This award was followed on May 8, 2000, with a contract to Medtronic (Physio-Control) for nineteen (19) Medtronic (Physio-Control) LifePak 12 (LP12) Monitor / Defibrillators with External Pacing, Pulse Oximetry and End Title Carbon Dioxide capabilities.

Since the original purchase in 2000, the Chicago Fire Department has made several purchases throughout the past eight (8) years. The Chicago Fire Department inventory now includes the following:

- 138 LifePak 12 Cardiac Monitor Defibrillators with External Pacing, Pulse Oximetry and End Tidal Carbon Dioxide capability.
- 238 LifePak 500 Automated External Defibrillators
- 6 LifePak 1000 Automated External Defibrillators with 3-Lead capability.

The requirement for the above purchased devices is to continue upgrading First Responder Engines or Trucks to Advanced Life Support capability, and to conduct cyclical replacement of equipment which has reached the manufacturer's life expectancy.

2) Is this a first time requirement or a continuation of previous procurement from the same source? If so, explain the procurement history.

This is not a first time requirement for ECG monitor-defibrillator purchases. As stated above, the Chicago Fire Department has been purchasing Medtronic (Physio-Control) LifePak 12 Cardiac Monitor / Defibrillators and LifePak 500 Automated External Defibrillators (AED) for the past several years. With the recent discontinuation of the LifePak 500 AED, the Chicago Fire Department is now purchasing the LifePak 1000 AED, which comes in several different configuration options, to include an upgraded 3-lead option.

Most recently, the Department of Procurement Services and Medtronic (Physio-Control) finalized the Preventative Maintenance, Parts and Repair Service for Medtronic (Physio-Control) Cardiac Defibrillation Systems contract on March 1, 2008; Contract # 16788, Specification # 59251.

3) Explain attempts made to competitively bid the requirement. (Attach copy of notices and list of sources contacted).

No effort was made to competitively bid the requirement since Medtronic (Physio-Control), the manufacturer is the only distributor for NEW LifePak 12 and LifePak 1000 devices. There are several vendors who will sell used equipment, however the Chicago Fire Department sees this as a potential Risk Management issue and therefore, will not purchase used medical devices. See Medtronic (Physio-Control) Sole Source Letter.

4) Describe any research done to find other sources. (List other cities contacted, companies in the industry contacted, professional organizations, periodicals and other publications used).

Does not apply.

5) Explain future procurement objectives. Is this a one-time request or will future requests be made for doing business with the same source?

It is the Fire Department's intent to annually increase our inventory of the LifePak 12 and LifePak 1000 devices to meet operational expansion and needs. In addition, the Fire Department is beginning a cyclical replacement program to retire older LifePak 12s and LifePak 500s which are coming to the end of their "life expectancy". According to the manufacturer, Medtronic (Physio-Control), the LifePak 12, LifePak 500, LifePak 1000 have a 7 year life expectancy in a pre-hospital type environment. The cyclical replacement program will be an ongoing process. Since the US Federal Food & Drug Administration (FDA) regulates these medical devices and they are used for patient care diagnostic and resuscitation, the Chicago Fire Department takes a very proactive stance in ensuring that the best possible device is available for the citizens of Chicago.

6) Explain whether or not future competitive bidding is possible. If not, why not?

Future competitive bidding would only be possible if Medtronic (Physio-Control) changed their business model to include distributorships for the non-commercial, advanced life support – governmental market. Medtronic (Physio-Control) has no intention of changing this business model, therefore competitive bidding is not possible.

ESTIMATED COSTS

1) **What is the estimated cost for this requirement (or for each contract, if multiple awards contemplated)? What is the funding source?**

These figures will be based on a three (3) year contract award, they include:

Purchases for ongoing operational needs would include upgrades of First Responder Vehicles and maintaining an adequate pool of spare devices to facilitate repairs on devices, which are out of service and others devices which require periodic preventative maintenance. In addition, there will be ongoing purchases to substantiate the cyclical replacement program, thereby replacing devices which have come to the end of their "life-expectancy."

	YEAR 1	YEAR 2	YEAR 3
OPERATIONAL NEEDS	(15) LifePak 12 \$237,510	(10) LifePak 12 \$158,340	(10) LifePak 12 \$158,340
	(100) LifePak 1000 (K5) \$285,000	(10) LifePak 1000 (K5) \$28,500	(10) LifePak 1000 (K5) \$28,500
	(40) Paddle Testers \$61,600	xxx	xxx
CYCLICAL REPLACEMENT	(62) LifePak 12 \$981,708	(22) LifePak 12 \$348,348	(22) LifePak 12 \$348,348
	(104) LifePak 1000 (K1) \$260,312	(34) LifePak 1000 \$85,102	(34) LifePak 1000 \$85,102
	(10) Paddle Testers \$15,400	(10) Paddle Testers \$15,400	(10) Paddle Testers \$15,400

	YEAR 1	YEAR 2	YEAR 3
LIFEPAK 12 COST @ \$15,834 each.	\$1,219,218	\$506,688	\$506,688
LIFEPAK 1000 (Kit 1) COST @ \$2,503 each.	\$260,312	\$85,102	\$85,102
LIFEPAK 1000 (Kit 5) COST @ \$2,850 each.	\$285,000	\$28,500	\$28,500
PADDLE TESTERS COST @ \$1,540 each	\$77,000	\$15,400	\$15,400
TOTAL COST	\$1,841,530	\$635,690	\$635,690

The funding source for these purchases would likely be Equipment Note Funding (E-Note). Funding for the purchase of the Defibrillation Paddle Tester would likely be Fund 100, Department 59, Organization 4133, Account No. 0162 and Project No. 01.

Total contract estimate of \$3,112,910.

2) What is the estimated cost by fiscal year, if the job, project or program covers multiple years?

See above Estimate Costs #1

3) Explain the basis for estimating the cost and what assumptions were made and / or data used (i.e. budgeted amount, previous contract amount, current catalog or cost proposal from firms solicited, engineering or in-house estimate, etc.).

We are basing these costs on the number of devices on-hand and the number of devices anticipated to be acquired over the next three (3) years. These acquisitions include purchasing devices to upgrading First Responder / AED response vehicles to the Advanced Life Support (ALS) level, and purchasing devices to begin a cyclical replacement program for devices which are coming up to or have exceeded their life expectancy.

All prices are actual prices quoted by the manufacturer for the purpose of this contract.

4) Explain whether the proposed Contractor or the City has a substantial dollar investment in original design, tooling or other factors which would be duplicated at City expense if another source was considered. Describe cost savings or other measurable benefits to the City which may be achieved.

Medtronic (Physio-Control) has provided it's performance data recording software to us (a \$1,000.00 value) free of charge. Medtronic (Physio-Control) has also initiated training of CFD personnel for the operating and downloading of this data. Collection of certain Automatic External Defibrillator (AED) data is now required by the recently legislated Emergency Medical Services (EMS) Act. Under this law, AED performance data such as time of defibrillation, who defibrillated and the resulting cardiac rhythm, if any, must be recorded and reported to the Illinois Department of Public Health (IDPH). The CFD's Medical Advisor, Dr. Paula Willoughby, has chosen to utilize an automatic data collection and recording system to fulfill the requirements of the new EMS Act, as well as to provide quality assurance and legal documentation dimensions to the performance of field operations of these devices.

The City has installed computers in firehouses which will utilize phone lines and a modem to transmit AED field performance data to a central collection point at Dr. Willoughby's office. The City has also invested instructor's time in learning and educating these and other new features and technologies in order to provide this operational knowledge to Department Paramedics and Fire Fighters. The LifePak 12 Cardiac Monitor / Defibrillator is also synched with the Panasonic CF18 Toughbook Computer that the paramedics utilize for patient data recording.

The LifePak 12 Cardiac Monitor / Defibrillator down loads the cardiac information directly into the Panasonic CF18 Toughbook Computer, which is then packaged and sent to a central server, where the data is stored. Vital information is packaged and sent to the Illinois Department of Public Health per their regulations.

In addition, at this point (8 years after the first purchase), the LifePak devices have become a standard of care for the Chicago Fire Department.

Almost 5,000 personnel have been trained in the use of LifePak products. The LifePak 500 AEDs found on all CFD First Responder and Basic Life Support vehicles are 100% laterally compatible with the LifePak 12 Cardiac Monitor / Defibrillator found on every Advanced Life Support Ambulance, Engine or Truck.

When a First Responder / AED vehicle, such as a fire engine is the first on the scene of a critically ill patient, they will immediately utilize their LifePak 500 Automated External Defibrillator (AED). As soon as the ambulance arrives on the scene, the paramedics will transfer the patient from the LifePak 500 AED to the LifePak 12 Cardiac Monitor / Defibrillator. This lateral compatibility is necessary, to maintain the continuity and expedience in delivering the highest level of patient care, especially when seconds count.

At this point the CFD has the following equipment in it's inventory:

(138) LifePak 12 Cardiac Monitor / Defibrillators	\$2,125,200
(238) LifePak 500 Automated External Defibrillators	\$ 571,200
(6) LifePak 1000 Automated External Defibrillators	\$ 17,100
(160) Defibrillation Paddle Tester	\$ 246,400
Miscellaneous Cables, Parts, Consumables	\$ 50,000

In all, this equipment is valued at approximately \$2,959,950

5) Explain what negotiation of price has occurred or will occur. Detail why the estimated cost is deemed reasonable.

The prices quoted are comparable with the prices that the Chicago Fire Department has been paying for the most recent, past procurements.

SCHEDULE REQUIREMENTS

1) Explain how the schedule was developed and at what point the specific dates were known.

The only schedule developed is for cyclical replacement. This was developed based on the manufacturer's life expectancy of the devices, which is 7 years.

- 2) **Is lack of drawings and/or specifications a constraining factor to competitive bidding? If so, why is the proposed Contractor the only person or firm able to perform under these circumstances? Why are the drawings and specifications lacking? What is the lead time required to get drawings and specifications suitable for competition? If lack of drawings and specifications is not a constraining factor to competitive bidding, explain why only one person can meet the required schedule.**

The lack of drawings and/or specifications is not a constraining factor to competitive bidding.

- 3) **Outline the required schedule by delivery or completion dates and explain the reasons why the schedule is critical.**

The most immediate need is for the purchase of (7) LifePak 12 Cardiac monitor / Defibrillators. These devices will be used for upgrading several First Responder /AED Engines and Trucks. This purchase needs to be completed within the next (30) days.

The next most import purchase is to begin the cyclical replacement of devices which have been used well beyond there "life expectancy." Not replacing these devices is creating a risk management situation for the City, since these devices are considered US Food & Drug Administration regulated medical devices. It would be difficult to defend a malfunctioning device, which was still in front line use in this harsh EMS environment.

After that, cyclical replacement would be on-going, as would additional purchases for operational needs; such as upgrading the level of service from First Responder to Advanced Life Support.

- 4) **Describe in detail what impact delays for competitive bidding would have on City operations, programs, and costs and budgeted funds.**

Does Not Apply

EXCLUSIVE OR UNIQUE CAPABILITY

- 1) **If contemplating hiring a person or firm as a Professional Service Consultant, explain in detail what professional skills, expertise, qualifications, or other factors make the person or firm exclusively or uniquely qualified for the project. Attach copy of cost proposal and scope of services.**

Not applicable.

- 2) **Does the proposed firm have personnel considered unquestionably predominant in the particular field?**

Not applicable.

- 3) **What prior experience of a highly specialized nature does the person or firm exclusively possess that is vital to the job, project, or program?**

Enclosure Five references Medtronic Physio-Control's performance standards and inspection requirements relative to the industries recognized regulatory agencies.

- 4) **What technical facilities or test equipment does the person or firm exclusively possess of a highly specialized nature which is vital to the job?**

Not applicable.

- 5) **What other capabilities and / or capability does the proposed firm possess which is necessary for the specific job, project, or program which makes them the only source who can perform the work within the required time schedule without unreasonable costs to the City?**

Not applicable.

- 6) **If procuring products or equipment, describe the intended use and explain any exclusive or unique capabilities, features and / or functions the items have which no other brands or models, etc. possess. Is compatibility with existing equipment critical from an operational standpoint? Explain why.**

See above (Estimated Costs # 4)

In addition, the LifePak 12 Cardiac Monitor / Defibrillator includes the following EMS System required features; External Cardiac Pacing, Pulse Oximetry, End Tidal Carbon Dioxide Monitoring.

Also, the LifePak 12 Cardiac Monitor / Defibrillator and the LifePak 1000 Automated External Defibrillator utilizes Adaptive Biphasic wave pattern technology

7) Is competition precluded because of the existence of patent rights, copyrights, trade secrets, technical data, or other proprietary data? Attach documentation verifying such.

Competition is precluded due to Medtronic (Physio-Control's) restrictions of access by third party vendors to its operational software. Medtronic Physio-Control does not "provide Any Third Party service organization with the software or hardware required to do upgrades/enhancements to any Medtronic Physio-Control product". See attached Enclosure Four.

In addition, Medtronic (Physio-Control) does not sell to a dealership network for NEW LifePak 12 and LifePak 1000 devices in the non-commercial, advanced life support – governmental market.

8) If procuring replacement parts and / or maintenance services, explain whether or not replacement parts and / or services can be obtained from any other sources? If not, is the proposed firm the only authorized or exclusive dealer / distributor and / or service center? If so, attach letter from manufacturer.

Medtronic (Physio-Control) is the only source for parts and repair services for the Medtronic (Physio-Control) devices. Refer to the Preventative Maintenance, Parts and Repair Service for Medtronic (Physio-Control) Cardiac Defibrillation Systems contract; Contract # 16788, Specification # 59251.

OTHER

1. Explain other related considerations and attach all applicable supporting documents (MIS Steering Committee Approval form, etc.).

Does not apply.

- 2) **Explain what opportunities of direct/indirect involvement of Minority or Women Business Enterprises have been discussed and/or are available on this contract.**

The MBE / WBE portion will be negotiated.



September 30, 2008

Deputy Chief Mark Linse
Chicago Fire EMS
Support & Logistics Div
3040 S Sacramento Ave
CHICAGO, IL 60623
Phone: (312) 745-2441
Fax: (312) 245-2447
mjlinse@cityofchicago.org

Pricing

Chicago Fire Department LIFEPAK®12 defib/monitor Package includes Biphasic, EL screen, Pacing, SpO2, 3-lead, ETCO2 and 100mm printer	\$15,834.00 per device
Chicago Fire Department LIFEPAK®1000 Kit #5 Automated External Defibrillator (includes two additional batteries and 1 additional 3-wire cable)	\$2,850.00 per device
Chicago Fire Department LIFEPAK®1000 Kit #1 Automated External Defibrillator (includes two additional batteries)	\$2,503.00 per device
Chicago Fire Department Netech Delta 2000 paddles	\$1,540.00 per set

SIGNATURE

A handwritten signature in black ink, appearing to read "Mark Linse", written over a horizontal line.



City of Chicago
Richard M. Daley, Mayor

Chicago Fire Department

John W. Brooks
Commissioner


14th Floor
10 West 35th Street
Chicago, Illinois 60616-3799
(312) 745-3705

<http://www.cityofchicago.org/fire>

Finance/Payroll

S. S. R. P
10/07/08
APPROVED 4-0
CONDITIONALLY
APPROVED
RETURN TO DEPT
DISAPPROVED

To: Montel M. Gayles
Chief Procurement Officer
Department of Procurement
City Hall- Room 403

From: 
Steve Swanson
Assistant Finance Director

Re: Requisition 40295
Specification 69214
Non-Competitive Procurement Request for
Physio Control Life Pak 12, 1000 and Paddle Testers

Date: September 23, 2008

The Fire Department is requesting approval to obtain a Non-Competitively bid contract for Physio Control Life Pak 12, 1000 and Paddle Testers. Enclosed please find the following documentation:

1. Justification for Non-Competitive Procurement
2. Price Quote from the vendor
3. Manufacturer's letter regarding sole source
4. Requisition 40295
5. DPS Project Check List
6. Detailed Specification

Your assistance in processing this request is appreciated. If you have any questions or require any further information please contact Karen Sanger at 745-3710.

SS / ks





Physio-Control, Inc.
11811 Willows Road NE, P.O. Box 97006, Redmond, WA 98052
Tel 425.867.4000 Toll-free 800.442.1142

www.physio-control.com

October 1, 2008

Mark J. Linse
Deputy Chief Paramedic
Chicago Fire Department
EMS Support & Logistics Division
3040 S. Sacramento Avenue
Chicago, Illinois 60623

Dear Chief Linse,

In response to your recent request, I am writing to confirm that Physio-Control, Inc, a division of Medtronic, Inc., is the only source from which to obtain new LIFEPAK® 12 defibrillator/monitors and LIFEPAK® 1000 defibrillators (including upgrades) in your marketplace and we have not authorized any third parties in the sale, servicing or remanufacturing of those products in your marketplace.

Best regards,

A handwritten signature in black ink, appearing to read "Gorman Wong", written in a cursive style.

Gorman Wong
Director, Customer Service

DPS PROJECT CHECKLIST

For DPS Use Only	
Date Received	_____
Date Returned	_____
Date Accepted	_____
CA/CN's Name	_____

IMPORTANT: PLEASE READ AND FOLLOW THE INSTRUCTIONS FOR COMPLETING THE PROJECT CHECKLIST AND CONTACT THE APPROPRIATE UNIT MANAGER IF YOU HAVE ANY FURTHER QUESTIONS. ALL INFORMATION SHOULD BE COMPLETED, ATTACH ALL REQUIRED MATERIALS AND SUBMIT FOR HANDLING TO THE DEPARTMENT OF PROCUREMENT SERVICES, ROOM 403, CITY HALL, 121 N. LASALLE STREET, CHICAGO, ILLINOIS 60602.

GENERAL INFORMATION:

Date: 10/2/08
 REQ No.: 40295

Contact Person: Karen Sanger
 Tel: 5-4196 Fax: 5-3700 E-mail: ksanger@cityofchicago.org

PO No.: (if known):

Project Manager: Karen Sanger
 Tel: Fax: E-mail: @cityofchicago.org

Modification No.: (if known):

Previous PO No.: (if known):

Project Description: Physio Control LifePak 12, 1000 and Paddle Testers

FUNDING:

City: Corporate Bond Enterprise Grant* Other
 State: IDOT/Transit IDOT/Highway Grant* Other
 Federal: FHWA FTA FAA Grant* Other

LINE	FY	FUND	DEPT	ORGN	APPR	ACTV	OBJT	PROJECT	RPTG	\$ DOLLAR AMOUNT
001	008	0100	59	4120	0342		0342			3112910

Estimated Value \$3112910.00

*IF GRANT FUNDED, A COPY OF THE APPROVED GRANT AND APPLICATION ARE REQUIRED and any other Terms and Conditions that may apply.

SCOPE STATEMENT:

Attached is a Detailed Scope of Services and/or Specification

IMPORTANT: THIS IS A CRITICAL PORTION OF YOUR SUBMITTAL. IN ORDER FOR DPS TO ACCEPT YOUR SUBMITTAL YOU MUST COMPLETE THE SPECIFIC SCOPE REQUIREMENTS AS SET FORTH IN THE SUPPLEMENTAL CHECKLIST FOR THAT UNIT.

The following is a general description of what should be included in a Scope of Services or Specification:

A clear description of all anticipated services and products, including: time frame for completion, special qualifications of prospective vendors, special requirements or needs of the project, locations, anticipated participating user departments, citation of any applicable City ordinance or state/federal regulation or statute.

TYPE OF PROCUREMENT REQUESTED (check all that apply):

NEW REQUEST

- Blanket Agreement
- Standard Agreement
- Small Orders

MOD/AMENDMENT

- Time Extension
- Vendor Limit Increase
- Scope Change/Price Increase/Additional Line Item(s)
- Other (specify):

FORMS: Requisition Special Approvals Non-Competitive Review Board (NCRB)

CONTRACT TERM: 3 yr Requested Term (number of months): 36 months

DPS PROJECT CHECKLIST

PRE BID/SUBMITTAL REQUIREMENTS:

Requesting Pre Bid/Submittal Conference? Yes No Requesting Site Visit? Yes No

ARCHITECTURAL/ENGINEERING SUPPLEMENTAL CHECKLIST

Required Attachments: Scope of Services, including location, description of project, services required, deliverables, and other information as required

Risk Management

Will services be performed within 50 feet of CTA train or other railroad property? Yes No

Will services be performed on or near a waterway? Yes No

If applicable, Pre-Qualification Category No. _____ Category Description: _____

For Pre-Qualification Program, attach list of suggested firms to be solicited

Other Agency Concurrence Required: None State Federal Other (fill in) _____

AVIATION CONSTRUCTION SUPPLEMENTAL CHECKLIST

DOA sign-off for final design documents: Yes No

Required Attachments:

Copy of Draft Contract Documents and Detailed Specifications.

Risk Management:

Current Insurance Requirements prepared/approved by Risk Management: Yes No

Will work be performed within 50 feet of CTA or ATS structure or property? Yes No

Will work be performed airside? Yes No

***NOTE:** Any non-construction Aviation request, complete the applicable section.

COMMODITIES SUPPLEMENTAL CHECKLIST

Required Attachments: Detailed Specifications (Scope of Services) including detailed description of the product, delivery location, user department contact, price escalation considerations, Bidder's qualification, contract term and extension options, Contractor's qualifications, citation of any applicable City/State/Federal statutes or regulations, citation of any applicable technical standards and Price Lists/Catalogs, technical drawings and other exhibits and attachments as appropriate.

If Modification request, please verify and provide the following:

Contractor's Name:

Contractor's Address:

Contractor's e-mail Address:

Contractor's Phone Number:

Contractor's Contact Person:

CONSTRUCTION SUPPLEMENTAL CHECKLIST

Required attachments:

Copy of Draft (80% Completion), Contract Documents and Detailed Specifications

Risk Management

Will services be performed within 50 feet of CTA train or other railroad property? Yes No

Will services be performed on or near a waterway? Yes No

DPS PROJECT CHECKLIST

VEHICLES/HEAVY EQUIPMENT SUPPLEMENTAL CHECKLIST

Required Attachments:

- Detailed Specifications including detailed description of the vehicle(s) or equipment, mounted equipment, if any, and options/accessories.
- Special Provisions (Delivery, Warranty, Manuals, Training, Additional Unit Purchase Options, Bid Submittal Information, etc.)
- Delivery Location(s)
- Technical Literature
- Drawings, if any
- Part Number List (Manufacturer; or Dealer; or Other Source:)
- Current Price List(s)/Catalog(s)
- Special Approval Form
- Exhibits and Attachments

If Modification request, please verify and provide the following:

Contractor's Name:

Contractor's Address:

Contractor's e-mail Address:

Contractor's Phone Number:

Contractor's Contact Person:

PROFESSIONAL SERVICES SUPPLEMENTAL CHECKLIST

- Detailed description of project listing obligations of each party.
- The Schedule of Compensation
- Deliverables
- Request for individual contract services (if applicable)
- The appropriate EPS form
- ITSC (approved by BIS)
- OBM (approved by Budget form/memo)
- Grant document attached

Attach any documentation indicating any previous purchase activity to assist in the procurement process

TELECOMMUNICATIONS AND UTILITIES SUPPLEMENTAL CHECKLIST

Required Attachments: Detailed Scope of Services/Specification which sets forth all of the anticipated services and products the user department wants provided, including time frame for completion, special qualifications of prospective vendors, special requirements or needs of the project, locations, anticipated participating user departments, citation of any applicable City ordinance or state/federal regulation or statute.

Has the project been reviewed by DGS? Yes No

Attach copy of DGS Recommendation; Reservation(s); or participate under current contract.

Does the project include software? Yes No

If yes, is signed ITSC form attached? Yes No

Does the location involve:

A public way? Yes No

Any concession in the City's facilities? Yes No

Is it anticipated City Council approval of the project or contract will be required? Yes No

DPS PROJECT CHECKLIST

WORK SERVICES/FACILITY MAINTENANCE SUPPLEMENTAL CHECKLIST

Required Attachments: Detailed Specifications (Scope of Services) including detailed description of the work, locations (with supporting detail), user department contacts, work hours/days, laborer/supervisor mix, compensation and price escalation considerations, Bidder's qualification, contract term and extension options, Contractor's qualifications, citation of any applicable City/State/Federal statutes or regulations, citation of any applicable technical standards and Price Lists/Catalogs, technical drawings and other exhibits and attachments as appropriate.

Risk Management:

Will services be performed within 50 feet (50') of CTA train or other railroad property? Yes No

Will services be performed on or near a waterway? Yes No

Will services require the handling of hazardous/bio-waste material? Yes No

Will services require the blocking of streets or sidewalks which may affect public safety? Yes No

If Modification or Amendment request, please verify and provide the following:

Contractor's Name:

Contractor's Address:

Contractor's e-mail Address:

Contractor's Phone Number:

Contractor's Contact Person:

DETAILED SPECIFICATIONS

Medtronic (Physio-Control) LifePak 12 Cardiac Monitor / Defibrillators and LifePak 1000 Automated External Defibrillators (AEDs)

1) **SCOPE**

The contractor will furnish F.O.B., to the City of Chicago, Fire Department, NEW LifePak 12 Cardiac Monitors / Defibrillators and LifePak 1000 Automated External Defibrillators (AED) units and accessories utilized by the Chicago Fire Department.

There will be no deviation from these Detailed Specifications without the written permission of the Deputy Chief Paramedic, EMS Support & Logistics Division or the Chicago Fire Department or his / her designee.

2) **INTENT**

To provide and equip all Chicago Fire Department medically equipped response units with devices for definitive cardiac care.

3) **LOCATION**

FIRE DEPARTMENT CONTACT

Mark J. Linse
Deputy Chief Paramedic
Chicago Fire Department
EMS Support & Logistics Division
3040 S. Sacramento Avenue
Chicago, Illinois 60623
Office: (312) 745-2441
Fax: (312) 745-2447

EMS SUPPORT & LOGISTICS DIVISION LOCATION

3040 S. Sacramento Avenue
Chicago, Illinois 60623
Office: (312) 745-2441
Fax: (312) 745-2447

Business Hours: Monday-Friday, 0800-1600 hours

4.0) **PRODUCT DESCRIPTIONS**

Medtronic (Physio-Control) will deliver to the Chicago Fire Department, EMS Support & Logistics Division the following items as ordered:

4.1) **Life Pak 12, Cardiac Monitor / Defibrillator, CFD Package**

(includes):

1 each	LP12 Monitor / Defibrillator, Adaptiv Biphasic, EL Screen, Pacing, SPO2, 3-Lead, ETCO2, 100mm Printer	99400-003667
1 each	LP12 Shipkit USA, English, Biphasic, CO2, 100mm Printer	41310-002450
1 each	Battery Support System2, 120 VAC	99407-000002
1 each	Battery Support System2 Shipkit, USA, English, Domestic, Straight Receptacle	41310-000977
1 set	Standard Hard Paddles, 2 Paddles / Set	11130-000001
1 each	MNC-1 Adapter Cable, SPO2, Masimo to Nellcor Sensors, 4' Length	11996-000198
1 each	Dura-y Multisite Sensor	11996-000106
5 each	LifePak NiCd Batteries, 1.7 Amp Hour Capacity 11141-000027	11141-000027
2 each	Pediatric Paddle, External	11133-000001
1 each	Basic Carrying Case	11260-000030
1each	Back Pouch	11260-000029
2 each	EDGE System Electrodes with QUIK-COMBO Connector	11996-000091
2 each	Pediatric EDGE System RTS Electrodes with QUIK-COMBO Connector INTL	11996-000093
5 boxes	Strip Chart Recorder Paper, 100mm x 22mm, 2 Rolls / Box	11240-000016
1 box	Filterline Set Adult / Pediatric, Includes Airway Adapter, Box of 25	11996-000081
1 each	DEC-4 Cable Extension for SPO2	11110-000042
1 each	QUIK-COMBO Therapy Cable Tester	11998-000160
1 each	Paddles Tester, CFD, Delta 2000	11996-000199
1 each	Deck Mount Bracket for LP12 w/Accessory Pouch, Ferno Aviation # FA523A070	11996-000203
2 each	LifePak 12 /20, 3-Lead ECG Cable, w/ Right Angle Connector	11110-000029

4.2) Paddles Tester, CFD, Delta 2000

1 each Defibrillation Paddles Tester, Netech Delta 2000 11996-000199

4.3) LifePak 1000 Automated External Defibrillator (AED), CFD Kit #1

(includes):

1 each	LifePak 1000 Automated External Defibrillator, Graphical Display only, AHA 2005 Standard Setup	99425-000023
1 each	Shipkit Literature, ENG, LP1000	41425-000001
1 each	LP1000 Complete Soft Shell Carrying Case	11425-000007
1 each	LP1000 Shoulder Strap for Soft Shell Case	11425-000002
1 each	Assembly - Battery, Primary, 5/4C, LiMnO ₂ , LP1000	11141-000101
2 each	QUIK-COMBO with REDI-PAK Electrodes	11996-000017
1 each	Operating Instructions, LP1000, ENG	26500-001964
2 each	LiMnO ₂ Non-Rechargeable Battery Replacement Kit	11141-000100

4.4) LifePak 1000 Automated External Defibrillator (AED), CFD Kit #5

(includes):

1 each	LifePak 1000 Automated External Defibrillator, Graphical Display only, AHA 2005 Standard Setup	99425-000025
1 each	Shipkit Literature, ENG, LP1000	41425-000001
1 each	LP1000 Complete Soft Shell Carrying Case	11425-000007
1 each	LP1000 Shoulder Strap for Soft Shell Case	11425-000002
1 each	Assembly - Battery, Primary, 5/4C, LiMnO ₂ , LP1000	11141-000101
2 each	QUIK-COMBO with REDI-PAK Electrodes	11996-000017
2 each	Cable Assembly, 3 wire, EKG, AHA, LifePak 1000	11111-000016
1 each	Accessory Pouch for 3-Wire Cable and / or Accessories	11425-000001
1 pkg	Life-Patch, ECG Electrodes	11100-000001
1 each	Operating Instructions, LP1000, ENG	26500-001964
2 each	LiMnO ₂ Non-Rechargeable Battery Replacement Kit	11141-000100

5) **LIMITED WARRANTY**

Subject to the limitations and exclusions set forth below, the following Medtronic (Physio-Control) products which are purchased for use in the United States of America from authorized Medtronic (Physio-Control) representatives or dealers and are used in accordance with their instructions will be free from defects in material and workmanship appearing under normal service and use as defined below as follows:

5 YEARS: New and re-manufactured LifePak 1000 defibrillators.

1 YEAR: New LifePak 12 monitor / defibrillator series, which include use in out-of-hospital and mobile applications.

Factory re-manufactured LifePak 12 monitor/ defibrillator series.

New and factory re-manufactured Battery Support System 2.

Power Adapters.

All other batteries and battery packs.

90 DAYS: Product accessories (including patient cables).

30 DAYS: Internal handles and paddles.

The time limits and the warranty schedule provided above begin on the date the devices are deployed for actual field usage. This exact date will be agreed upon by the Medtronic (Physio-Control) representative and the Deputy Chief Paramedic, EMS Support & Logistics Division, Chicago Fire Department.

Medtronic (Physio-Control) does not warrant that Medtronic (Physio-Control) products will perform error-free or without interruptions. The sole and exclusive remedy under this Limited Warranty is to repair or replace defective material or workmanship at the opinion of Medtronic (Physio-Control). To qualify for repair or replacement, the product must not have been repaired or altered outside of the Medtronic (Physio-Control) factory in any way which, in the judgement of Medtronic (Physio-Control), affects its stability and reliability. The product must have been used in accordance with applicable operating instructions and in the intended environment or setting.

The product must not have been subjected to misuse, abuse or accident. Medtronic (Physio-Control), in its sole discretion, determines whether the product is field serviceable.

If field serviceable and located within 100 miles of a Medtronic (Physio-Control) service location, warranty service will be provided by Medtronic (Physio-Control) at the purchaser's facility during normal business hours.

If not field serviceable or if the product is located outside such areas, all products and / or assemblies requiring warranty service should be returned to a location designated by Medtronic (Physio-Control), freight prepaid, and must be accompanied by a written, detailed explanation of the claimed failure.

Except for the limited warranty provided above, Medtronic (Physio-Control) makes no warranty, express or implied, including, but not limited to, any implied warranty of merchantability of fitness for a particular purpose, whether arising from statute, common law, customer or otherwise. This limited warranty shall be the exclusive remedy available to any person, Medtronic (Physio-Control) is not liable for direct or indirect, special, incidental or consequential damages (including loss of business or profits) whether based on contract, tort, or any other legal theory.

Any legal action arising from the purchase or use of Medtronic (Physio-Control) products shall be commenced within one year from the accrual of the cause of action, or be barred forever. In no event shall Medtronic (Physio-Control) liability under this warranty or otherwise exceed the greater of \$50,000 or the purchase price of the product giving rise to the cause of action.

Products are warranted in conformance with applicable public laws. If any part of the term of this Limited Warranty is held to be illegal, unenforceable or in conflict with applicable law by any court or competent jurisdiction, the validity of the remaining portions of the Limited Warranty shall not be affected, and all rights and obligations shall be construed and enforced as if the Limited Warranty did not contain the particular part or term held to be invalid. Some US states do not allow the exclusion of limitation of incidental or consequential damages, so the above limitation or exclusion may not apply to you. The Limited Warranty gives the user specific legal rights. The user may also have other rights which vary from state to state or country to country.

6) UNSPECIFIED ITEMS

Any Cardiac Monitor / Defibrillator or Automated External Defibrillator related items; such as upgrade, enhancements, new parts or accessories necessary to sustain daily operations, not specifically listed herein, may be added to this contract, if they fall within the same specific category of supply items specified.

The User Department, will notify the Contractor, in writing of the item(s), which are necessary and request a written price proposal for the addition of the item(s) to this contract by modification, then forward the documents to the Chief Procurement Officer.

Such item(s), may be added to the contract only if the prices are competitive with current market prices and said item(s) are approved by the Chief Procurement Officer, in the form of a written modification signed by the Contractor and the City.

The Chief Procurement Officer reserves the right to seek competitive pricing information on said item(s) from other suppliers and to procure such item(s) in a manner, which serves the best interest of the City.

Any such item(s) delivered by the Contractor, without a properly executed contract modification signed by the Chief Procurement Officer, are delivered entirely at the Contractor's risk. Consequently, in the event that such modification is not executed by the City, the Contractor hereby releases the City from any liability whatsoever to pay for any item(s) delivered prior to the Contractor's receipt of the fully signed modification.

7) **CONTRACT PERIOD**

The contract period shall be for a three (3) year period.

8) **CONTRACT EXTENSION OPTION**

This contract shall be in effect for the dates indicated herein for the contract period. The Chief Procurement Officer may exercise the City's unilateral right to renew this contract following the expiration of the base contract term for up to three (3) additional periods of one (1) year each, subject to acceptable performance by the Contractor and contingent upon the appropriation of sufficient funds for the purchase of the goods provided for in this contract.

No less than sixty (60) days before the expiration of the then contract term, the Chief Procurement Officer will give the Contractor notice of the City's intent to exercise the option to renew the Contract for the approaching option period. This date on which the Chief Procurement Officer gives notice is the date the notice is mailed, if it is mailed or the date the notice is delivered, if sent by courier or messenger service.

With the same amount of notice as for options, the City reserves the right to extend the contract period for a period of no more than ninety (90) days, either in lieu of exercising an option period or following the exhaustion of all option periods, for the purpose of providing continuity of supply while procuring a replacement contract.

LINE	COMMODITY	DESCRIPTION
001	4651410120	Cardiac Monitor Defibrillators System - LifePak 1000, AED, CFD Kit #1
002	4651410125	Cardiac Monitor Defibrillators System - LifePak 1000, AED, CFD Kit #5
003	4651410112	Cardiac Monitor Defibrillators System - LifePak 12, CFD Package
004	4651410800	Cardiac Monitor Defibrillators System - Delta 2000 Paddle Tester

**CITY OF CHICAGO
 PURCHASE REQUISITION**

Copy (Department)

DELIVER TO: 336 FINANCE 10 W. 35TH STREET 14TH FLOOR CHICAGO, IL 60616	REQUISITION: 40295 PAGE: 1 DEPARTMENT: 59 - FIRE DEPARTMENT PREPARER: Karen L Sanger NEEDED: APPROVED: 10/2/2008
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REQUISITION DESCRIPTION
 DEFIBRILATORS AND PADDLE TESTER
 SPECIFICATION NUMBER: 69214

COMMODITY INFORMATION

LINE	ITEM	QUANTITY	UOM	UNIT COST								TOTAL COST
1	4651410120	172.00	Kit	0.00								0.00
PORTABLE CARDIAC MONITOR DEFIBRILLATORS SYSTEM - LIKEPAK 1000 AED, CFD KIT 1												
SUGGESTED VENDOR:						REQUESTED BY: Karen L Sanger						
DIST	BFY	FUND	COST CTR	APPR	ACCNT	ACTV	PROJECT	RPT CAT	GENRL	FUTR	Dist. Amt.	
1	008	0100	0594120	0342	220342	0000	00000000	000000	00000	0000	0.00	
LINE TOTAL:											0.00	
2	4651410125	120.00	Kit	0.00								0.00
PORTABLE CARDIAC MONITOR DEFIBRILLATORS SYSTEM - LIKEPAK 1000 AED, CFD KIT 5												
SUGGESTED VENDOR:						REQUESTED BY: Karen L Sanger						
DIST	BFY	FUND	COST CTR	APPR	ACCNT	ACTV	PROJECT	RPT CAT	GENRL	FUTR	Dist. Amt.	
1	008	0100	0594120	0342	220342	0000	00000000	000000	00000	0000	0.00	
LINE TOTAL:											0.00	
3	4651410112	141.00	Package	0.00								0.00
PORTABLE CARDIAC MONITOR DEFIBRILLATORS SYSTEM - LIKEPAK 12, CFD PACKAGE												
SUGGESTED VENDOR:						REQUESTED BY: Karen L Sanger						
DIST	BFY	FUND	COST CTR	APPR	ACCNT	ACTV	PROJECT	RPT CAT	GENRL	FUTR	Dist. Amt.	
1	008	0100	0594120	0342	220342	0000	00000000	000000	00000	0000	0.00	
LINE TOTAL:											0.00	
4	4651410800	70.00	Each	0.00								0.00
PORTABLE CARDIAC MONITOR DEFIBRILLATORS SYSTEM - DELTA 2000 PADDLE TESTER												
SUGGESTED VENDOR:						REQUESTED BY: Karen L Sanger						
DIST	BFY	FUND	COST CTR	APPR	ACCNT	ACTV	PROJECT	RPT CAT	GENRL	FUTR	Dist. Amt.	
1	008	0100	0594120	0342	220342	0000	00000000	000000	00000	0000	0.00	
LINE TOTAL:											0.00	
REQUISITION TOTAL:											0.00	