

From: Michelle Woods <Michelle.Woods@cityofchicago.org>
Sent: Friday, November 15, 2019 3:52 PM
To: Steve Berlin <Steve.Berlin@cityofchicago.org>
Cc: Jennifer Muss <Jennifer.Muss@cityofchicago.org>; Rebecca Strisko <Rebecca.Strisko@cityofchicago.org>
Subject: Reporting- Honorarium Return

Steve-

Earlier this year I became a volunteer docent for the Chicago Architectural Center. I was asked to give a presentation at Docent Day regarding my work on behalf of the City of Chicago. They provided me a "thank-you" which had a notebook, bookmark valued at less than \$50, but also a \$250 check. I explained to the organizers that the City's Ethics rules prohibit the acceptance of any honorarium and that I would return the check to the CAC.

Please consider this note my reporting the return of the check to be compliant with the City Ethics Ordinance.

Thank you and have a great weekend.
Michelle

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