

Date July 31, 2014

DEPARTMENT OF BUILDINGS
ZERO-TOLERANCE GIFT POLICY LOG

July 1, 2014

Sender	Company	Address	Recipient	Gift Sent	Letter Sent regarding Zero-Tolerance Gift Policy	Gift Disposition
Anonymous	Unknown we were informed that someone left \$5.00 at the front counter at City Hall on the 9th floor. I asked Ron Boykin and Rodney Porche to place the \$5.00 in an envelope and give to me.	121 North LaSalle 9th floor	left on the counter	\$5.00	The CARA Program August 4, 2014	Mailed



DEPARTMENT OF BUILDINGS
CITY OF CHICAGO

August 4, 2014

Maria Kim
President/CEO
The CARA Program
237 S. Desplaines
Chicago, IL 60661

Dear Maria:

The Department of Buildings received an anonymous gift of \$5.00 from an unknown person(s). The Department's rules prohibit the Department from accepting gifts. In consultation with the Board of Ethics we are donating this \$5.00 USC to the CARA Program.

We are sure that you will be able to make good use of it.

Sincerely,

A handwritten signature in blue ink, appearing to read "Felicia Davis", with a long horizontal flourish extending to the right.

Felicia Davis
Commissioner

cc: Steven Berlin, Board of Ethics