



CITY OF CHICAGO

OFFICE OF BUDGET AND MANAGEMENT

MEMORANDUM

TO: The Honorable Pat Dowell
Chairman, Committee on the Budget and Government Operations

FROM: Susie Park, Budget Director
Office of Budget & Management

Shannon Andrews, Chief Procurement Officer
Department of Procurement Services

DATE: July 6, 2020

RE: Final Report on Budgetary and Contractual Activity for COVID-19 Response

On April 24, 2020, the City Council approved an ordinance codifying Executive Order 2020-1 which provided emergency authorization for various department heads for the City's response to the COVID-19 pandemic emergency.

Under the emergency authorization, the City was able to quickly transfer funds on a temporary basis within the Corporate budget in order to purchase necessary PPE and supplies, medical equipment, and other critical items needed for the City's response. Costs were also incurred for the McCormick Alternate Care Facility as well as for isolation and quarantine sites and sheltering for individuals experiencing homelessness.

Overall, under this emergency authority the City took the following actions:

- Transferred \$120 million from the 0042 account (Benefits) and created funding lines for COVID-19 Administration, the McCormick Alternate Care Facility, COVID-19 Response, and the Small Business Resiliency fund. An additional \$1 million was transferred in the O'Hare Fund and \$300,000 from the Midway Fund, both from the 0042 accounts.
- Appropriated eleven (11) COVID-19 related emergency grants
- Executed 28 emergency contracts for COVID-19 related purchases
- Executed over a dozen lease agreements for various housing needs which included isolation, quarantine, respite and for people experiencing homelessness.

A summary of the actions undertaken during the Emergency Authorization period which began **March 18, 2020 and ended June 30, 2020** is outlined in this final report.

BUDGET DIRECTOR BUDGETARY ACTIVITY REPORT SUMMARY

All transfers within the Corporate Fund (Fund 100) and Aviation Funds (Funds 610 and 740) have been restored back to the 2020 Budget Appropriation.

Funds were created for various COVID-19 funding sources, such as the Federal Emergency Management Agency (FEMA) Public Assistance Grant and the Coronavirus Relief Fund (CRF) and eligible COVID-19 expenses have been transferred from the Corporate and Aviation funds into the proper COVID-19 fund.

BUDGET LINE SUMMARY

Fund 100: CORPORATE FUND

Fund/Dept	Account	Account Description	Previous Budget	Final Budget as of 6/30/2020
0100/099	0042	Benefits	\$129,578,201	\$249,578,201
0100/099	9190	COVID-19 Administration	\$5,000,000	\$0
0100/099	9197	McCormick Alternate Care Facility	\$54,800,000	\$0
0100/099	9198	COVID-19 Response	\$47,250,000	\$0
0100/099	9245	Small Business Resiliency Fund	\$12,950,000	\$0
		TOTAL	\$249,578,201	\$249,578,201

Fund 740: CHICAGO O’HARE AIRPORT FUND

Fund/Dept	Account	Account Description	Previous Budget	Final Budget as of 6/30/2020
0740/099	0042	Benefits	\$18,456,867	\$19,456,867
0740/099	9198	COVID-19 Response	\$1,000,000	\$0
		TOTAL	\$19,456,867	\$19,456,867

Fund 610: CHICAGO MIDWAY AIRPORT FUND

Fund/Dept	Account	Account Description	Previous Budget	Final Budget as of 6/30/2020
0610/099	0042	Benefits	\$3,705,340	\$4,005,340
0610/099	9198	COVID-19 Response	\$300,000	\$0
		TOTAL	\$4,005,340	\$4,005,340

FUND NO. 925 COVID-19 EMERGENCY GRANT APPROPRIATION SUMMARY

A total of eleven (11) COVID-19 emergency related grants were appropriated during the Emergency Authorization period.

One grant was appropriated since the last report:

DEPARTMENT OF POLICE

Source of Funds: U.S. Department of Justice
Grant Name: Justice Assistance Grant – CARES Act
Award Amount: \$6,786,000

Program Description: Funding provided through the Department of Justice JAG Grant are allocated for law enforcement programs around COVID-19. Allowable projects and purchases include overtime, equipment (including law enforcement and medical personal protective equipment), hiring, supplies (such as gloves, masks, sanitizer), training and travel. CPD will utilize these grant funds to implement a sustainable respirator program for COVID-19 responses by purchasing reusable respirators, multi-use filters, fit testing equipment and related supply items, as well as replenish CPD’s stockpile of disposable PPE supply items. A portion of the grant is also allocated to support officer overtime costs related to COVID-19 responses.

A summary of all of grants appropriated under the Emergency Authorization is outlined below:

Grant	Award Amount	Department	Source Type	Grantor
Public Health Crisis Response – COVID-19	\$1,206,000	CDPH	Federal	U.S. Dept. of Health and Human Services (HHS)
Building Epidemiology and Health IT Capacity: CARES	\$9,716,000	CDPH	Federal	U.S. Dept. of Health and Human Services (HHS)
Hospital Preparedness Program	\$1,045,000	CDPH	Federal	U.S. Dept. of Health and Human Services (HHS)
Housing Opportunities for Persons with AIDS: Health Studies – CARES	\$166,000	CDPH	Federal	U.S. Dept. of Housing and Urban Development (HUD)
Ryan White HIV/AIDS: COVID-19	\$1,000,000	CDPH	Federal	U.S. Dept. of Health and Human Services (HHS)
COVID-19 Contact Tracing	\$40,882,000	CDPH	Federal/State Pass Through	U.S. Dept. of Health and Human Services (HHS) through the Illinois Dept. of Public Health

Area Plan on Aging: Families First COVID Response Act Title III	\$1,992,000	DFSS	Federal/State Pass Through	HHS through Illinois Department on Aging
Senior Home Delivered Meals	\$57,000	DFSS	Private	Age Options
Chicago Small Business Resiliency Grant	\$5,000,000	BACP	Private	Chicago Community Trust
Justice Assistance Grant – CARES Act	\$6,786,000	CPD	Federal	U.S. Department of Justice
Public Assistance Grant Program	\$20,000,000***	OBM	Federal/State Pass Through	Federal Emergency Management Agency through the Illinois Emergency Management Agency

*** Please note that the Public Assistance Grant Program reimburses the city for all eligible costs for the COVID-19 emergency as outlined by FEMA. There is no ceiling to this grant award and is dependent on the costs the City has incurred for COVID-19 response and recovery. The amount appropriated is an estimate that was established in order set up the grant.

Chief Procurement Officer Emergency Procurement Authority

A total of twenty-eight (28) emergency contracts were awarded during the Emergency Authorization period.

Of the 28 contracts, ten were awarded to firms owned by minority and/or women with an additional six firms committing to certified M/WBE utilization.

Two new emergency contracts were awarded since the previous report.

One contract was for isolation gowns to supplement the City’s stockpile of PPE and was awarded to Q.C. Enterprises, Inc. The second contract was for unarmed security guards at COVID-19 housing locations and was awarded to Security Specialists Group Inc.

A summary of all of emergency contracts awarded under the Emergency Authorization is outlined below:

EMERGENCY PROCUREMENT FOR PPE AND RELATED ITEMS

Vendor Name	Description	PO Date	Vendor Limit	MBE/WBE
The Howard Elliott Collection Inc.	The agreement will provide up to approx. 300,000 emergency medical face shields to supplement the City’s stockpile of PPE.	3/30/2020	\$789,000	Contract fully executed prior to the FEMA guidance.

The Howard Elliott Collection Inc.	The agreement will provide up to approx. 1,000,000 emergency protective masks to supplement the City's stockpile of PPE.	3/30/2020	\$590,000	Contract fully executed prior to the FEMA guidance.
Shift Medical, LTD	The agreement will provide up to approx. 11,000 COVID-19 Rapid Test Kits to be distributed by CDPH and used to assess high-risk populations.	4/3/2020	\$440,000	Contract fully executed prior to the FEMA guidance.
Midwest Sourcing LLC	The agreement will provide up to approx. 500 infrared and no-touch thermometers to be deployed to City first responders.	4/10/2020	\$32,495	Contract fully executed prior to the FEMA guidance.
Midwest Sourcing LLC	The agreement will provide up to approx. 150,000 isolation gowns to supplement the City's stockpile of PPE.	4/10/2020	\$180,000	Contract fully executed prior to the FEMA guidance.
The Howard Elliott Collection Inc.	The agreement will provide nitrile gloves to supplement the City's stockpile of PPE.	4/17/2020	\$119,000	Contract fully executed prior to the FEMA guidance.
The Howard Elliott Collection Inc.	The agreement will provide fabric Protective Masks to supplement the City's stockpile of PPE.	4/20/2020	\$37,500	Contract fully executed prior to the FEMA guidance.
Electrical Resource Management	This agreement is to provide washable cloth masks	5/8/2020	\$367,500	Certified MBE
Silk Screen Express, Inc.	This agreement is to provide washable cloth masks	5/8/2020	\$762,200	Certified WBE
GAI AU Product Design and Development	This agreement is to provide washable cloth masks	5/8/2020	\$991,040	Not certified but owned by minority and woman vendor

Barbara Bates Fashions, Inc.	This agreement is to provide washable cloth masks	5/14/2020	\$122,500	Not certified but owned by minority and woman vendor
Electrical Resource Management	This agreement is to provide youth washable fabric protective face masks	5/21/2020	\$212,000	Certified MBE
Q.C. Enterprises Inc.	The agreement will provide isolation gowns to supplement the City's stockpile of PPE.	6/19/2020	\$450,000.00	Certified WBE

ADDITIONAL EMERGENCY CONTRACTS FOR OPERATIONAL NEEDS

Vendor Name	Description	PO Date	Vendor Limit	MBE/WBE
Medical Express Ambulance Service Inc	Ambulance Services - Supplemental Ambulance Service	4/17/2020	\$684,000	Certified WBE only vendor certified by either City of Chicago or Cook County to perform these services.
Ambulance Transportation Inc	Ambulance Services - Supplemental Ambulance Service	4/17/2020	\$684,000	Only one (1) firm is certified to perform these services, and they were awarded a contract - No additional M/WBE subcontracting opportunities.
Lifeline Ambulance LLC	Ambulance Services - Supplemental Ambulance Service	4/17/2020	\$684,000	Only one (1) firm is certified to perform these services, and they have already been awarded a contract - No additional M/WBE subcontracting opportunities.
Superior Air Ground Ambulance Service	Ambulance Services - Supplemental Ambulance Service	4/22/2020	\$684,000	Only one (1) firm is certified to perform these services, and they have already been awarded a contract - No additional M/WBE subcontracting opportunities

SCR Medical Transportation Inc.	Under this agreement, SCR is providing 12 vans and drivers to provide the Chicago DFSS specialized medical transportation to fulfill shelter pick-up and drop-off requests for individuals experiencing homelessness who require placement into the City's network of existing and new shelters.	4/10/2020	\$500,000	No M/WBE subcontracting opportunities identified for this scope of services. SCR Medical Transportation is a previously certified firm that continues to be minority-owned but had graduated from the M/WBE program due to size standards.
Monterrey Security Consultants	Unarmed security guard services for COVID-19 housing locations.	5/1/2020	\$290,536.24	Vendor is an MBE firm.
Security Specialists Group Inc	Unarmed security guard services for COVID-19 housing locations.	6/24/2020	\$589,327.05	Vendor is an MBE firm.

MCCORMICK PLACE ALTERNATE CARE FACILITY EMERGENCY CONTRACTS

Vendor Name	Description	PO Date	Vendor Limit	MBE/WBE
Vizient	McCormick Group Purchasing Program - Access medical supplies and pharmaceuticals at prices negotiated through Vizient's Group Purchasing Program.	4/13/2020	\$1,000,000	Vizient has agreed to amend their contract to reflect MBE/WBE Goals at which time there is a need to utilize contracts should McCormick Place be reengaged.
Vizient	Supply Chain and materials Management - Materials and inventory management	4/13/2020	\$999,999	Vizient has agreed to amend their contract to reflect MBE/WBE Goals at which time there is a need to utilize

	for medical equipment, supplies, and pharmaceuticals.				contracts should McCormick Place be reengaged.
Vizient	McCormick Procurement and Sourcing services for medical supplies and equipment.	4/13/2020	\$554,292		Vizient has agreed to amend their contract to reflect MBE/WBE Goals at which time there is a need to utilize contracts should McCormick Place be reengaged.
Matthew Schipper, Inc. DBA Event Medical Solutions	Comprehensive Transportation Coordination-Dispatch & transportation coordination, plus sub-contracts for private ambulance providers	4/13/2020	\$977,400		The vendor committed to 20% WBE participation and contract is being amended to reflect participation.
Walgreens	Fulfillment of prescriptions for patients that require medications that are not immediately available on-site through initial formulary.	4/15/2020	\$1,000,000		Walgreens is not subcontracting any work -no opportunities for MBE/WBE participation exist.
SMG Food & Beverage - Savor	Food services to patients at the McCormick Alternate Care Facility.	4/15/2020	\$1,000,000		Savor committed to utilizing 30% MBE/WBE participation
SMG Food & Beverage - Savor	Food services to staff at the McCormick Alternate Care Facility.	4/15/2020	\$1,000,000		Savor committed to utilizing 30% MBE/WBE
AirGas	Oxygen tanks and related services.	4/15/2020	\$500,000		Contract fully executed prior to the FEMA guidance.

Housing Agreements

During the Emergency Authorization period, the City entered into agreements with an initial twelve sites for various housing needs which included isolation, quarantine, respite and for people experiencing homelessness. Over the course of the last several weeks, agreements with various sites have expired and were not renewed, based on need and usage.

The following agreements remain as of June 30, 2020:

- **Hotel 166:** This site provides housing and isolation for individuals over 60 and with underlying health conditions
- **A Safe Haven:** This facility is for people requiring isolation with wraparound services to ensure safe places for people experiencing homelessness who are COVID+ to recover.
- **Rauner YMCA:** This facility is a congregate shelter for single men who are experiencing homelessness
- **Salvation Army Harbor Light:** This facility serves as a congregate shelter for single men who are returning citizens or walk-ins from the street and are experiencing homelessness.
- **Calumet High School:** This facility serves as a congregate shelter for families and single women experiencing homelessness
- **Broadway Armory:** This facility serves as a congregate shelter for those experiencing homelessness

COVID-19 EXPENDITURES

A list of COVID-19 expenditures to date can now be found at the following website:

<https://www.chicago.gov/city/en/depts/obm/iframe/covid-19-financial-update.html>


OBM will continue to provide COVID-19 expenditure information on the website which will be updated quarterly.

COVID-19 GRANT APPROPRIATIONS BY BUDGET DIRECTOR

Pursuant to authority granted to the Budget Director in Article I, Section I of Ordinance O2020-2356, enacted by the City Council of the City of Chicago on April 24, 2020, the following grants are hereby appropriated for the following programs:

1. The City through its Department of Public Health has been awarded additional federal grant funds in the amount of \$1,206,000 by the United States Department of Health and Human Services ("DHHS") which shall be used to respond to coronavirus including testing, treatment, and vaccination as part of the (formerly known as "Coronavirus Response") Public Health Crisis Response CARES ACT.
2. The City through its Department of Family and Support Services ("DFSS") has been awarded federal grant funds in the amount of \$1,992,000 by DHHS which shall be used to respond to the nutritional needs of older persons, 60 years and older in Chicago, by increasing the number of seniors receiving home delivered meals by Open Kitchens during the COVID-19 period as part of the Area Plan on Aging Families First COVID RESPONSE Title III – COVID 19.
3. The City through DFSS has been awarded private grant funds in the amount of \$57,000 by Age Options which shall be used to respond to the nutritional needs of older persons, 60 years and older in Chicago, by increasing the number of seniors receiving home delivered meals by Open Kitchens during the COVID-19 period for the Senior Delivered Meals Program.

The total amount is \$3,255,000.



Susie Park
Budget Director

5/7/2020

Date

COVID-19 GRANT APPROPRIATION WEEKLY REPORT

Pursuant to authority granted to the Budget Director in Article I, Section I of Ordinance O2020-2356, enacted by the City Council of the City of Chicago on April 24, 2020, the following grants are hereby appropriated for the following programs:

The City through its Department of Public Health ("Health") was awarded federal grant funds in the amount of \$9,716,000 by the United States Department of Health and Human Services ("DHHS") which shall be used to respond to the coronavirus including testing, treatment and vaccination as part of the Building Epidemiology and Health IT Capacity CARES ACT Program.

The City through Health was awarded federal grant funds in the amount of \$1,045,000 by DHHS which shall be used for the Hospital Preparedness Program.

The City through Health was awarded federal grant funds in the amount of \$166,000 by DHHS which shall be used for the Housing Opportunities for Persons with Disabilities Health Studies-CARES Program.

The City through Health was awarded federal grant funds in the amount of \$1,000,000 by DHHS which shall be used for the Ryan White HIV/AIDS COVID-19 Program.

The City through its Department of Business Affairs and Consumer Protection was awarded private grant funds in the amount of \$5,000,000 by the Chicago community Trust which shall be used for the Small Business Resiliency Program.

The total amount is \$16,927,000.



Susie Park
Budget Director

5/14/2020

Date

COVID-19 GRANT APPROPRIATION WEEKLY REPORT

Pursuant to authority granted to the Budget Director in Article I, Section I of Ordinance O2020-2356, enacted by the City Council of the City of Chicago on April 24, 2020, the following grants are hereby appropriated for the following programs:

The City through its Office of Budget and Management was awarded federal grant funds in the amount of \$200,000,000 by the Illinois Emergency Management Agency for the Public Assistance program which shall be used to respond to and provide assistance for the Coronavirus relief efforts.

The total amount is \$200,000,000.



Susie Park
Budget Director

6/4/2020

Date

COVID-19 GRANT APPROPRIATION WEEKLY REPORT

Pursuant to authority granted to the Budget Director in Article I, Section I of Ordinance O2020-2356, enacted by the City Council of the City of Chicago on April 24, 2020, the following grants are hereby appropriated for the following programs:

The City through its Department of Public Health was awarded federal grant funds in the amount of \$40,882,000 by the Illinois Department of Public Health for the Contact Tracing program which shall be used to provide contract tracing services for the Coronavirus relief efforts.

The total amount is \$40,882,000.



Susie Park
Budget Director

6/11/2020

Date

COVID-19 GRANT APPROPRIATION WEEKLY REPORT

Pursuant to authority granted to the Budget Director in Article I, Section I of Ordinance O2020-2356, enacted by the City Council of the City of Chicago on April 24, 2020, the following grants are hereby appropriated for the following programs:

The City through its Department of Police was awarded federal grant funds in the amount of \$6,786,000 by the United States Department of Justice which shall be used for the Justice Assistance Grant – CARES Act

The total amount is \$6,786,000.



Susie Park
Budget Director

6/30/2020

Date