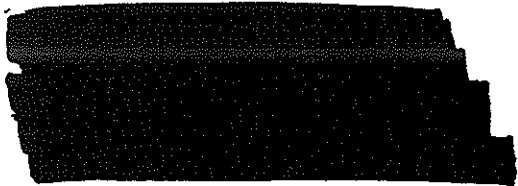


MEH



February 3, 1988

City of Chicago
Eugene Sawyer, Acting Mayor



Board of Ethics
Harriet McCullough
Executive Director

Case Number 88008.D

Sol Brandzel
Chair
Mary Milano
Vice Chair

CONFIDENTIAL

Rev. Don Benedict
Margaret Carter
Angeles Eames
Rev. A. Patterson Jackson
Marlene Rankin

Dear [Redacted]

Suite 1320
205 West Randolph Street
Chicago, Illinois 60606
(312) 744-9660

We appreciate your informing us of the gift you received and subsequently donated to the food pantry at *a non-profit organization.*

For your future reference, we are enclosing a copy of a memorandum sent to department heads regarding the acceptance of gifts. As indicated in the memo and accompanying brochure, it is permissible to accept personal gifts from City contractors so long as (1) the aggregate value of the items received from any one donor does not exceed \$50; (2) the gift is not in the form of cash or its equivalent; and (3) there are no circumstances which suggest any attempt to improperly influence your decisions in City government.

Generally speaking, personal gifts worth \$50 or more should be returned to the donor. However, in the case of perishable items, the Board has determined that donating such gifts to a non-profit organization is an expedient and proper response. When perishable items are donated to a non-profit organization, we ask that you send a copy of your donation letter or some other written notice of your action to the donor in order to avoid similar situations in the future.

Thank you for your attention to this matter. If you have further questions, please contact the Board at 744-9660.

Sincerely,

S. Brandzel
Chairman

JH/jh [Redacted]

